



January 3, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, January 9, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

- January 23, 2018
- February 13 & 27, 2018
- March 13 & 27, 2018

MEETING OF THE BOARD OF CITY COMMISSIONERS

1. Consider approval of the minutes of the December 26, 2017.

Documents:

[MN12-26-17.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Board Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization for St. Alexius Medical Center d/b/a CHI St. Alexius Health.
2. Gaming Site Authorization for Dakota Pheasants Forever.
3. Gaming Site Authorization for Ducks Unlimited, Inc.

Documents:

[\(C\) Admin - Gaming Site Authorization - St. Alexius.pdf](#)
[\(C\) Admin - Gaming Site Authorization - Dakota Pheasants Forever.pdf](#)
[\(C\) Admin - Gaming Site Authorization - Ducks Unlimited, Inc._Redacted.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. United Certification Program agreement.
2. Sponsorship to the North Dakota Aviation Council for the 2018 Upper Midwest Aviation Symposium.

Documents:

[\(C\) Airport - NDDOT UCP Agreement.pdf](#)
[\(C\) Airport - Sponsorship.pdf](#)

E. Consider the request from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement for 2016 and 2017 as owned by a government entity at 3105 Valley Drive.
2. Application for property tax abatement for 2017 due to fire damage for the property at 4837 Hitchcock Dr.
3. Application for property tax abatement for 2017 Disabled Veteran Credit for the property at 4161 Boulder Ridge Rd.
4. Application for property tax abatement for 2017 due to fire damage for the property at 301 Enterprise St.

Documents:

[\(C\) Assessing - 3105 Valley Drive.pdf](#)
[\(C\) Assessing - 4837 Hitchcock Dr.pdf](#)
[\(C\) Assessing - 4161 Boulder Ridge Rd.pdf](#)
[\(C\) Assessing - 301 Enterprise St.pdf](#)

F. Consider the request from Community Development - Planning Division for the following:

1. Introduction of and call for a PUBLIC HEARING on ordinance 6302, a request for the annexation of part of Promontory Point VI Addition. The Planning and Zoning Commission recommends approval.
2. Introduction of and call for a PUBLIC HEARING on ordinance 6303, a request for the annexation of part of Silver Ranch First Addition, requested by WW Investments, LLP. The Planning and Zoning Commission recommends approval.
3. Introduction of and call for a PUBLIC HEARING on ordinance 6304, a request for a zoning change from the RM30-Residential zoning district to the CA-Commercial zoning district for Lot 15, Block 2, Southwood Terrace, requested by Benjamas Gillund. The Planning and Zoning Commission recommends approval.
4. Introduction of and call for a PUBLIC HEARING on ordinance 6305, a request for a zoning change from the MA-Industrial and MB-Industrial zoning districts to the MB-Industrial zoning district for Lots 4 and 5, Block 1, Duemeland's Third Subdivision, requested by John Shaffer. The Planning and Zoning Commission recommends approval.
5. Introduction of and call for a PUBLIC HEARING on ordinance 6306, a request for a zoning change from the A-Agricultural zoning district to the R5-Residential, RM15-Residential, RT-Residential and Conditional CA-Commercial zoning districts for part of the NW 1/4 of Section 16, Hay Creek Township, requested by Five Guys Investments, LLP. The Planning and Zoning Commission recommends approval.
6. **Amendment to attachment:** Introduction of and call for a PUBLIC HEARING on an amendment to the Urban Service Area Boundary and Phasing Plan within the 2014 Growth Management Plan, requested by the City of Bismarck. The Planning and Zoning Commission recommends approval.

Documents:

[\(C\) CD - Ordinance 6302 PROMONTORY VI ANNEX.pdf](#)
[\(C\) CD - Ordinance 6303 SILVER RANCH ANNEX.pdf](#)
[\(C\) CD - Ordinance 6304 Southwood Terrace ZC.pdf](#)
[\(C\) CD - Ordinance 6305 DUEMELANDS ZC.pdf](#)
[\(C\) CD - Ordinance 6306 Hay Creek Township.pdf](#)
[\(C\) CD - Amendment to the USAB.pdf](#)

G. Consider the request for approval from the Community Development Department - Building Inspection Division for the following:

1. Introduction of and call for a Public Hearing on ordinance 6307 an amendment to repeal City Ordinance 4-02-09 and allow a self-wire permit. Staff recommends approval.

Documents:

[\(C\) Building Inspection -Ordinance 6307.pdf](#)

H. Consider the request from the Finance Department for the following:

1. Introduction of and call for a Public Hearing regarding the revisions to the Special Assessment Policy.

Documents:

[\(C\) FIN - Special Assessment Policy Revisions.pdf](#)

I. Consider the request for approval from the Bismarck Event Center for the following:

1. Donate 1/4-inch poly from the old dasher boards to the Bismarck Parks & Recreation District.
2. **Receive and award bid for electrical upgrades.**

Documents:

[\(C\) BEC - Donate poly boards to Bismarck Park and Rec..pdf](#)

[\(C\) BEC Addendum - Electrician for electrical upgrades.pdf](#)

J. Consider the request for approval from the Fire Department for the following:

1. Change order E002 for the authorized transfer of funds from HC 110 to the Miriam Fire Station for traffic signal upgrades.

Documents:

[\(C\) Fire - Traffic Signal Change Order.pdf](#)

K. Consider the request from the Police Department for the following:

1. Accept a donation to purchase a new/replacement K9 Service Dog.
2. 2018 narcotics vehicle purchase.

Documents:

[\(C\) PD - Donation for K9.pdf](#)

[\(C\) PD-Purchase Narcotics Vehicle.pdf](#)

L. Consider the request for approval from the Public Works - Service Operations for the following:

1. To purchase deicer agricultural-based liquid (beet juice) under the NDDOT bid.
2. To purchase Motorola portable and mobile radios under the State of North Dakota bid contract.
3. To purchase oil for city vehicles and equipment under the State of North Dakota bid contract.
4. To purchase tires for city vehicles and equipment under the State of North Dakota bid contract.
5. To reject bids for one new current model year front-end loader.
6. **Amendment to Memo:To purchase a vehicle for the Engineering Department at the State of North Dakota bid price.**

Documents:

[\(C\) PW-SO - Permission to Purchase State Bid Deicer Beet Juice 1.3.18.pdf](#)

[\(C\) PW-SO - Permission to Purchase State Bid Motorola Portable and Mobile Radios 1.3.18.pdf](#)

[\(C\) PW-SO - Permission to Purchase State Bid Oil 1.3.18.pdf](#)

[\(C\) PW-SO - Permission to Purchase State Bid Tires 1.3.18.pdf](#)

[\(C\) PW-SO - Permission to Reject Bids for Front End Loader.pdf](#)

M. Consider the request for approval from the Public Works Utility Operations for the following:

1. Sole source contract with PKG for emergency repairs at the wastewater treatment plant.

Documents:

[\(C\) PW-UO - Permission to Purchase Sole Source for Emergency Repairs at WWTP.pdf](#)

REGULAR AGENDA

Consider receiving information from Commissioner Askvig regarding the CALEA Accreditation Certificate for the Bismarck Police Department.

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

Note: Those appearing should complete the sign-in sheet at the podium with name, address, contact phone number, etc.

(No attachment)

4. Consider the request from the Bismarck Event Center to accept a donation of public art from Dr. Bradley King.

Documents:

[\(R\) BEC - Offer of donated public artwork.pdf](#)

5. Receive update from Jena Gullo, Executive Director, Missouri Slope Areawide United Way, regarding emergency winter sheltering.

6. Discussion on utility fee increases.

7. Consider the following requests from the Community Development Department - Planning Division for the HR Subdivision.

1. PUBLIC HEARING on Ordinance 6301 a request for a zoning change from the A-Agricultural and RR-Residential zoning districts to the RR-Residential zoning district for HR Subdivision.
2. Approval of final plat.

Documents:

[\(R\) CD - HR Subdivision.pdf](#)

Other business.

Adjourn.

