



January 16, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, January 23, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

- February 13 & 27, 2018
- March 13 & 27, 2018
- April 10 & 24, 2018

MEETING OF THE BOARD OF CITY COMMISSIONERS

1. Consider approval of minutes

Documents:

[MN010918.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization for Minndak RMEF, Inc.

Documents:

[\(C\) Admin - Gaming Site RMEF.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. A Memorandum of Agreement with the Federal Aviation Administration for Navigation Aid Facilities on Bismarck Airport.
2. Change order #8 - final with Strata Corporation for Runway 13/31 Reconstruction Phase 2.
3. Status of Request for Proposal (RFP) for relocation and rehabilitation of Hangar 5.

Documents:

[\(C\) Airport - MOA.pdf](#)
[\(C\) Airport - Change Order 8.pdf](#)
[\(C\) Airport - RFP Hangar 5.pdf](#)

E. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a PUBLIC HEARING on ordinance 6308 regarding the development and implementation of a salary plan.

Documents:

[\(C\) Atty - Ord. 6308.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Parking lane closure for 4th Annual Downtowners German Days.
2. Street closure for 45th Annual Downtowners Street Fair.
3. Sewer Improvement District No. 17-570 change order No. 2, a contract increase and time extension.

Documents:

[\(C\) ENG - german days closure.pdf](#)
[\(C\) ENG - street fair closure.pdf](#)
[\(C\) ENG - change order - SE570.pdf](#)

G. Consider the request for approval from the Finance Department for the following:

1. ESRI Enterprise License Agreement.
2. Approval of pledge bonds.
3. Airport mechanic classification and grade.

Documents:

[\(C\) FIN-ESRI Agreement.pdf](#)
[\(C\) FIN - Pledges bonds.pdf](#)
[\(C\) FIN-Airport Mechanic - Grade.pdf](#)

H. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement for 2017 due to the basement not completed as previously determined at 2405 Del Rio Dr.
2. Application for property tax abatement for 2016 and 2017 due to exceeding the market value at 3501 Calypso Dr.
3. Application for property tax abatement for 2017 due to the removal of structures prior to the assessment date at 1601 N 12th St.
4. Application for property tax abatement for 2017 Disabled Veteran Credit for the property at 2630 Gateway Ave. Unit 203.

Documents:

[ASSESS- 2405 Del Rio Dr.pdf](#)
[ASSESS-3501 Calypso Dr.pdf](#)
[ASSESS-1601 N 12th St.pdf](#)
[ASSESS-2630 Gateway Ave. Unit 203.pdf](#)

I. Consider the request for approval from the Public Works-Service Operations Department for the following:

1. Accept contracts for engineering consulting services for engineering consulting firms for utility operational analysis, project design and construction support for solid waste collections and disposal projects.
2. Permission to purchase vehicles at the State of North Dakota bid price for the 2018 budget year.

Documents:

[\(C\) PW-S Approval of Solid Waste Engineering Contracts.pdf](#)
[\(C\) PW-S Approval to Purchase Vehicles at State Bid Price.pdf](#)

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

Note: Those appearing should complete the sign-in sheet at the podium with name, address, contact phone number, etc.

(No attachment)

4. Consider the request from the Fort Abraham Lincoln Foundation to receive an update on Phase I and beginning of Phase II capital campaign efforts for the Heritage River Landing at the Port of Bismarck.

Documents:

[\(R\) Admin - Fort Abraham Lincoln Foundation.pdf](#)

5. Consider the request from Eileen Walsh, Executive Director of Dakota West Arts Council to provide an update on the economic impact of arts and culture in our community.

Documents:

[\(R\) Dakota West Arts Council.pdf](#)

6. Consider the request from Lorraine Davis, Special Advisor of the Mayor on Native American Career Development Opportunities, to provide information relating to identifying Native American workforce challenges and strengths.

Documents:

[\(R\) Native American Development Center.pdf](#)

7. Receive a report from the Bismarck Parking Authority.

Documents:

[\(R\) Parking Authority.pdf](#)

8. Consider the request of Jonathan Haugen to appeal the Board of Adjustment decision to deny a variance for the property at 2724 Pacific Avenue.

Documents:

[\(R\) CD - Jonathan Haugen Appeal.pdf](#)

9. Public Hearing on ordinance 6307, an amendment to repeal City Ordinance 4-02-09 and allow a self-wire permit.

Documents:

[\(R\) Building Inspection - Ordinance 6307.pdf](#)

10. Public Hearing on an amendment to the Urban Service Area Boundary and Phasing Plan within the 2014 Growth Management Plan, requested by the City of Bismarck.

Documents:

[\(C\) CD - Amendment to the USAB.pdf](#)

11. Consider the request from the Community Development Department to discuss the current Extraterritorial Area.

Documents:

[\(R\) CD - ETA Discussion_012318.pdf](#)

12. Public Hearing on ordinance 6302, a request for the annexation of part of Promontory Point VI Addition, requested by Santa Fe, LLP.

Documents:

[\(C\) CD - Ordinance 6302 PROMONTORY VI ANNEX.pdf](#)

13. Public Hearing on ordinance 6303, a request for the annexation of part of Silver Ranch First Addition, requested by WW Investments, LLP.

Documents:

[\(C\) CD - Ordinance 6303 SILVER RANCH ANNEX.pdf](#)

14. Public Hearing on ordinance 6304, a request for a zoning change from the RM30-Residential zoning district to the CA-Commercial zoning district for Lot 15, Block 2, Southwood Terrace, requested by Benjamas Gillund.

Documents:

[\(C\) CD - Ordinance 6304 Southwood Terrace ZC.pdf](#)

15. Public Hearing on ordinance 6305, a request for a zoning change from the MA-Industrial and MB-Industrial zoning districts to the MB-Industrial zoning district for Lots 4 and 5, Block 1, Duemeland's Third Subdivision, requested by John Shaffer.

Documents:

[\(C\) CD - Ordinance 6305 DUEMELANDS ZC.pdf](#)

16. Public Hearing on ordinance 6306, a request for a zoning change from the A-Agricultural zoning district to the R5-Residential, RM15-Residential, RT-Residential and Conditional CA-Commercial zoning districts for part of the NW 1/4 of Section 16, Hay Creek Township, requested by Five Guys Investments, LLP.

Documents:

[\(C\) CD - Ordinance 6306 Hay Creek Township.pdf](#)

17. Public Hearing regarding the revisions to the Special Assessment Policy.

Documents:

[\(R\) FIN - Special Assessment Policy Revisions.pdf](#)

18. Consider the request for approval from the Engineering Department for the following:

1. Resolution Creating District SI 518 and Ordering the Preparation of the Preliminary Report.
2. Resolution approving Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

[\(R\) ENG - SI 518.pdf](#)

19. Consider the request for approval from the Engineering Department for the following:

1. Resolution Creating District SI 521 and Ordering Preparation of the Preliminary Report.
2. Resolution Approving the Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

[\(R\) ENG - SI 521.pdf](#)

20. Consider the request from the Engineering Department for a final decision on Main Avenue 3-Lane conversion.

Documents:

[\(R\) ENG - Main Ave 3 Lane.pdf](#)

21. Consider the request from the Engineering Department to pursue NDDOT Federal Aid Roadway Funding.

Documents:

[\(R\) ENG - Federal Aid Roadways.pdf](#)

22. Consider the request from the Engineering Department to approve the NDDOT cost participation, construction, and maintenance agreement for the South Washington Street shared use path.

Documents:

[\(R\) ENG - south washington shared use path CPM - HC114.pdf](#)

23. Consider the request for approval from the Engineering Department for an Autonomous Bus Demonstration grant through the NDDOT Urban Grant Program.

Documents:

[\(R\) ENG - Autonomous Bus Demonstration.pdf](#)

24. Consider the request for approval from the Public Works - Service Operations Department to award bid for electronic recycling.

Documents:

[\(R\) PW-S Bid Award for Electronic Recycling.pdf](#)

Other business.

Adjourn.

