



February 5, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, February 13, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

- February 27, 2018
- March 13 & 27, 2018
- April 10 & 24, 2018

MEETING OF THE BOARD OF CITY COMMISSIONERS

1. Consider approval of minutes

Documents:

[MN012318.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

- 1. Gaming site authorization for the Bismarck-Mandan Elks Lodge #1199 at 900 South Washington Street.
- 2. Gaming site authorization for the Mule Deer Foundation at the Amvets Club Post #9, 2402 Railroad Avenue.

Documents:

[\(C\) Admin - Gaming Site Authorization -Bismarck-Mandan Elks Lodge 1199.pdf](#)
[\(C\) Admin - Gaming Site Authorization - Mule Deer Foundation_Redacted.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. Easement agreement with the State of North Dakota for drainage improvements at the Bismarck Airport.

Documents:

[\(C\) Air - Easement Agreement.pdf](#)

E. Consider the request for approval from Bismarck-Burleigh Public Health Department for the following:

1. Permission to accept a donation from Carpet World for the Women's Way Program in the amount of \$845.
2. Adjustment in 2018 Quantiferron Gold TB testing fee.

Documents:

[\(C\) BBPH - WWAY.Donation.pdf](#)

[\(C\) BBPH - TB.Fee Increase.pdf](#)

F. Consider the request for approval from the Bismarck Event Center for the following:

1. A two year agreement with Exceptionally Nuts as a third party concession vendor.
2. The annual stage show agreement with HB Sound and Light, Inc. as third party stage show labor.

Documents:

[\(C\) BEC - Exceptionally Nuts Extension.pdf](#)

[\(C\) BEC - HB Sound and Lights.pdf](#)

G. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a PUBLIC HEARING on ordinance 6309 regarding the Traffic and Safety Committee.

Documents:

[\(C\) Atty - Ord. 6309.pdf](#)

H. Consider the request for approval from the Community Development Department - Metropolitan Planning Organization for the following:

1. The submittal of two separate applications for the North Dakota Urban Grants Program.

Documents:

[\(C\) CD - MPO - Urban Grant Program.pdf](#)

I. Consider the request for approval from the Community Development Department - Planning Division for the following:

1. Introduction of and call for a PUBLIC HEARING on ordinance 6312, a request for a zoning change from the A-Agricultural zoning district to the R5-Residential, R10-Residential, RM10-Residential, Conditional RM10-Residential, RT-Residential, Conditional RT-Residential and Conditional CA-Commercial zoning districts on part of the N 1/2 of Section 17, Hay Creek Township, requested by William E. Clairmont Revocable Living Trust and Mapleton Investors, LLP. The Bismarck Planning and Zoning Commission recommends approval.
2. Introduction of and call for a PUBLIC HEARING on ordinance 6311, a staff-initiated zoning ordinance text amendment relating to landscaping and screening. The Bismarck Planning and Zoning Commission recommends approval.
3. Introduction of and call for a PUBLIC HEARING on ordinance 6310, a staff-initiated zoning ordinance text amendment relating to accessory dwelling units. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

- [\(C\) CD - Ordinance 6312.pdf](#)
- [\(C\) CD - Ordinance 6310.pdf](#)
- [\(C\) CD - Ordinance 6311.pdf](#)

J. Consider the request for approval from the Engineering Department:

1. Street closure for the 14th Annual Urban Harvest.
2. NDDOT Maintenance and Non-encroachment Agreement - Grant Marsh Bridge Right of Way.
3. Encroachment Agreement and Waiver for - Arvig Enterprises Inc. at 1009 Basin Ave.
4. Amendment to the consultant services contract with Kadmas, Lee & Jackson, Inc. for the NPCC Stormwater Study.
5. Street Improvement District No. 518 - Phase A and B:
 - o Resolution Approving Plans and Specifications.
 - o Resolution of Necessity.
 - o Resolution Directing Advertisement of Bids and Receiving Bids.
6. Street Improvement District No. 519:
 - o Resolution Creating District SI 519 and Ordering Preparation of the Preliminary Report.
 - o Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
7. Street Improvement District No. 520:
 - o Resolution Creating District SI 520 and Ordering Preparation of the Preliminary Report.
 - o Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
8. Street Improvement District No. 521:
 - o Resolution Approving Plans and Specifications.
 - o Resolution of Necessity.
 - o Resolution Directing Advertisement of Bids and Receiving Bids.

Documents:

- [\(C\) ENG - urban harvest closure.pdf](#)
- [\(C\) ENG - amendment KLJ contract - NPCC Stormwater Study.pdf](#)
- [\(C\) ENG - arvig enterprises - encroachment agreement.pdf](#)
- [\(C\) ENG - SI518 A and B.pdf](#)
- [\(C\) ENG - SI519.pdf](#)
- [\(C\) ENG - SI520.pdf](#)
- [\(C\) ENG - SI521.pdf](#)

K. Consider the request from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2017, Disabled Veteran for the property at 819 N Mandan St.
2. Application for property tax abatement 2016 and 2017, Disabled Veteran for the property at 3123 Tyler Parkway.
3. Application for property tax abatement 2017, due to error in property description, entering the description, or extending the tax at 1512 Eastwood St.
4. Application for property tax abatement 2016 and 2017, Disabled Veteran for the property at 4131 Selkirk Rd.

Documents:

- [\(C\) ASSESS - 819 N Mandan St.pdf](#)
- [\(C\) ASSESS - 1512 Eastwood St.pdf](#)
- [\(C\) ASSESS - 3123 Tyler Parkway.pdf](#)
- [\(C\) ASSESS - 4131 Selkirk Rd.pdf](#)

L. Consider the request for approval from the Finance Department for the following:

1. Public depositories for city funds.
2. Software purchases from ND State contracts.

Documents:

- [\(C\) FIN-Public Depositories.pdf](#)
- [\(C\) FIN-State Contract IT.pdf](#)

M. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Change Order G-02 for the Wastewater Treatment Plant Trickling Filters Improvement Phase II. A net change of (\$11,658).

Documents:

- [\(C\) PW-UO Change Order G-02 to PKG Contracting for WWTP.pdf](#)

REGULAR AGENDA

Certificate of Achievement for Excellence in Financial Reporting Award.

Public Information Officer Gloria David, Welcome to Bismarck Promotional Video.

3. Discussion on utility fee increases.

4. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

5. Public Hearing on Ordinance 6308, an amendment to City Ordinance 9-04-04 relating to Development and Implementation of Salary Plan.

Documents:

[\(R\) Atty - Ord. 6308.pdf](#)

6. Consider the request for approval from the Public Works - Service Operations Department to award bid for HPS & LED Luminaries.

Documents:

[\(R\) PW-SO bid award for HPS and LED Luminaires.pdf](#)

7. Consider the request for approval from the Public Works - Service Operations Department to award bid for the 2018 lawn care services.

Documents:

[\(R\) PW-SO Bid Award for 2018 Lawn Care.pdf](#)

Other business

Adjourn

