



February 15, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, February 27, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org

Future City Commission meetings are scheduled as follows:

- March 13 & 27, 2018
- April 10 & 24, 2018
- May 8 & 22, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes

Documents:

[MN021317.pdf](#)

2. CONSENT AGENDA

A. Consider approval of expenditures.

B. Consider approval of personnel actions

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. A taxi license application from Dakota Taxi and call for a PUBLIC HEARING.

Documents:

[\(C\) ADMIN - Dakota Taxi Application.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. Lease agreement with Chad Wachter, Investore, Inc., for temporary equipment and vehicle parking.
2. Sale of surplus ticket spitters.

Documents:

(C) Air - Lease Agreement with Chad Wachter.pdf
(C) Air - Ticket Spitters.pdf

E. Consider the request for approval from the City Attorney for the following:

1. Introduction and call for a PUBLIC HEARING on ordinance 6313, regarding Crime Victim and Witness fees.

Documents:

(C) Atty - Ord 6313.pdf

F. Consider the request for approval from the Community Development Department - Planning Division for the following:

1. Reconsider the revised final plat for Sattler's Sunrise Tenth Addition. The Planning and Zoning Staff recommends approval.
2. Reconsider the revised final plat for Silver Ranch 1st Addition. The Planning and Zoning Staff recommends approval.

Documents:

(C) CD-Sattlers 10th revisions.pdf
(C) CD-SilverRanch revisions.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Street Improvement District No. 519:

- Resolution Approving Plans and Specifications.
- Resolution of Necessity.
- Resolution Directing Advertisement of Bids and Receiving Bids.

2. Street Improvement District No. 520:

- Resolution Approving Plans and Specifications.
- Resolution of Necessity.
- Resolution Directing Advertisement of Bids and Receiving Bids.

3. Access easement and maintenance agreement with Mariner Construction and Northern Metal Recycling on a City-owned parcel within the Northern Plains Commerce Centre Addition.

Documents:

(C) ENG - SI519.pdf
(C) ENG - SI520.pdf
(C) ENG - Access easement - Mariner Construction.pdf

H. Consider the request for approval from the Bismarck Event Center for the following:

1. A third party agreement with Trixsounds, LLC for video advertising.
2. Addendum to the Bismarck Event Center User Agreement with Dakota Pro Football, LLC.

Documents:

(C) BEC - Third Party Video Vendor.pdf
(C) BEC - Addendum to Football Contract.pdf

I. Consider the request for approval from the Finance Department for the following:

1. 2017 summary of grants and activities.
2. Authorize Finance Department Comptroller Jennifer Scheet to sign for financial transactions for the City.
3. The Upland Maintenance Agreement with the 5 year term for Optic View.
4. Parking space lease agreement between the Police Department and Prairie Public Broadcasting. The Budget Committee recommends approval.
5. Police Department Chiller Replacement Project. The Budget Committee recommends approval.

Documents:

- (C) FIN-Grants.pdf
- (C) FIN-Authorize Signature.pdf
- (C) FIN-Maintenance Agreement.pdf
- (C) FIN-Parking space lease agreement.pdf
- (C) FIN-Police Chiller Replacement Project.pdf

J. Consider the request from the Finance Department - Assessing Division for the following:

1. Request to maintain the City's sales ratios report.
2. Application for property tax abatement 2017, Disabled Veteran Credit for the property at 713 N 10th St.

Documents:

- (C) Assess - Maintain City Sales Ratios Records.pdf
- (C) Assess - Abate for 713 N 10TH.pdf

K. Consider the request for approval from the Police Department for the following:

1. Participate in the Bismarck Larks Law Enforcement Appreciation Event.

Documents:

- (C) PD-Authorization to Participate in Bismarck Larks Law Enforcement Appreciation Day Event.pdf

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Sole source purchase of seven (7) Limitorque Generation 3 Valve Actuators for the water treatment plant.

Documents:

- (C) PW-UO Permission to Purchase Sole Source for Valve Actuators for WTP.pdf

REGULAR AGENDA

USNS City of Bismarck - Plank Owners Plaque Presentation Presented by Bill Butcher.

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).
4. Discussion on utility fee increases.
5. Public Hearing on Ordinance 6309 regarding the Traffic and Safety Committee.

Documents:

- (R) Atty - Ord. 6309.pdf

6. Public Hearing on ordinance 6312, a request for a zoning change from the A-Agricultural zoning district to the R5-Residential, R10-Residential, RM10-Residential, Conditional RM10-Residential, RT-Residential, Conditional RT-Residential and Conditional CA-Commercial zoning districts on part of the N 1/2 of Section 17, Hay Creek Township, requested by William E. Clairmont Revocable Living Trust and Mapleton Investors, LLP.

Documents:

(R) CD - Ordinance 6312.pdf

7. Public Hearing on ordinance 6310, a staff-initiated zoning ordinance text amendment relating to accessory dwelling units.

Documents:

(R) CD - Ordinance 6310.pdf

8. Public Hearing on ordinance 6311, a staff-initiated zoning ordinance text amendment relating to landscaping and screening.

Documents:

(R) CD - Ordinance 6311.pdf

9. Consider the request for approval from the Community Development Department - Planning Division for a Resolution for the vacation of building setback lines in the Aero-Commercial Subdivision.

Documents:

(R) CD-Aero-Commercial setback lines vacation.pdf

10. Consider the request for approval from the Renaissance Zone Authority for a Rehabilitation Renaissance Zone project at 815 East Main Avenue requested by Invision Properties, LLP.

Documents:

(R) CD-RZ project 815 East Main Avenue.pdf

11. Consider the request from the Engineering Department:

1. Construction of Sidewalk, Curb and Gutter, and Driveways – 2018 (CC18-Parts A&B)

- Resolution Creating District CC18-Parts A-1, A-2, B-1 and B-2.
- Resolution Approving Plans and Specifications.
- Authorization to Advertise and Receive Bids for CC18-Parts A-1, A-2, B-1 and B-2.

Documents:

(R) ENG - CC18.pdf

12. Consider the request for approval from the Public Works - Service Operations Department to award the contract for 2018 painted pavement marking.

Documents:

(R) PW-S Attachment to Bid Award for 2018 Painted Pavement Markings.pdf

Other Business

Adjourn