



March 5, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 13, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org

Future City Commission meetings are scheduled as follows:

- March 27, 2018
- April 10 & 24, 2018
- May 8 & 22, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN022717.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Appointment to the Animal Advisory Board.
2. Appointments to the Human Relations Committee.
3. Application for a local permit for Pheasants Forever, Regional Office at the Amvets Club Post #9, 2402 Railroad Avenue.

Documents:

- (C) Admin - Animal Advisory Board.pdf
- (C) Admin - HRC Members.pdf
- (C) Admin - Pheasants Forever Gaming.pdf

D. Consider the request for approval from the Community Development Department for the following:

1. Appointment of Wendy Van Duyne and Kevin Martin to the Bismarck Planning and Zoning Commission.
2. Request of Burleigh County Housing Authority and Liechty Mobile Homes for a right-of-way vacation described as for the South 137.39 feet of South 11th Street, adjacent to Lot 2, Block 2, Wachter's Seventeenth Addition and Blocks 1-7, Leichty's Addition. Staff recommends approval.
3. To decommission one (1) Bis-Man Transit fleet vehicle.
4. Consider the Bis-Man Transit Equipment Lease Agreement.
5. Consider the Bis-Man Transit Building Lease Agreement.

Documents:

- (C) CD - Request_PZC Appointments.pdf
- (C) CD - 11TH ST ROW VACATION.pdf
- (C) CD - Bus Decommission Request.pdf
- (C) CD - Equipment Lease Agreement.pdf
- (C) CD - Building Lease Agreement.pdf

E. Consider the request for approval from the Engineering Department for the following:

1. An extension of the North Dakota Department of Transportation inspection cycles from 24 months to 48 months for concrete box culverts.
2. Street closure for 6th Annual BisMarket.
3. Introduction of and call for PUBLIC HEARING on ordinance 6314, regarding escorts for vehicles of excessive size.

Documents:

- (C) ENG NDDOT safety inspection concrete box culverts.pdf
- (C) ENG BisMarket Street closure.pdf
- (C) ENG - Ord 6314.pdf

F. Consider the request for approval from the Finance Department for the following:

1. An upgrade for the Kronos time clocks.

Documents:

- (C) FIN - Upgrade of Kronos clocks.pdf

G. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2017, complainant or property is exempt from taxation for property at 1016 N 28th St.
2. Application for property tax abatement 2017, property improvement was destroyed or damaged due to a fire, for property at 1900 Industrial Dr.

Documents:

- (C) FIN - Abatement 1016 N 26th St.pdf
- (C) FIN - Abatement 1900 Industrial Dr..pdf

H. Consider the request for approval from the Fire Department for the following:

1. A Memorandum of Understanding with the State of North Dakota through the Information Technology Department.

Documents:

(C) FIRE- MOU with State ND-ITD.pdf

I. Consider the request for approval from the Human Resource Department for the following:

1. Public Works - Utility Services job title and classification modifications.

Documents:

(C) HR - Job Descriptions.pdf

J. Consider the request for approval from the Police Department for the following:

1. To accept a donation to go towards the purchase of a new 4th K9 Service Dog.

Documents:

(C) PD - Authorization to Accept Cash Donation for New K9 Request Memo.pdf

K. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to reallocate Roads and Streets Division funds from the purchase of a snow blower to the purchase of a skid steer loader with asphalt cutter.

Documents:

(C) PW-SO Permission to reallocate Roads and Streets Division funds.pdf

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

Note: Those appearing should complete the sign-in sheet at the podium with name, address, contact phone number, etc.

(No attachment)

4. Discussion of Building Code changes and associated costs.

5. Consider the request from the Administration Department to apply for Opportunity Zone Designation.

Documents:

(R) Admin - Application for Zone Designation.pdf

6. Consider the request from the Administration Department to release a Strategic Planning Services Request for Proposals.

Documents:

(R) ADMIN - Strategic Plan 2018.pdf

7. Public Hearing on taxi license application for Dakota Taxi.

Documents:

(R) ADMIN - Dakota Taxi Application.pdf

8. Consider the request from the Community Development Department to allow Roy Rickert, Bis-Man Transit Director, to present a status report on the changes implemented regarding Transit services.

Documents:

9. Consider the request for approval from the Public Works - Service Operations to award the contract for 2018-19 metal recycling.

Documents:

(R) PW-SO Bid Award for Recyclable Materials.pdf

10. Consider the request for approval from the Public Works - Utility Operations Department to award bid for the Filter Media Replacement Project at the water treatment plant.

Documents:

(R) PW-UO Permission to Award Bid for WTP Filter Media Replacement.pdf

Other business.

Adjourn

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