



March 20, 2018

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 27, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream [www.freetv.org](http://www.freetv.org) and [www.kdakfm.org](http://www.kdakfm.org)

Future City Commission meetings are scheduled as follows:

- April 10 & 24, 2018
- May 8 & 22, 2018
- June 12 & 26, 2018

#### MEETING OF BOARD OF CITY HEALTH

1. Welcome & Call to Order - Mayor Seminary
2. Director's Report - Renae Moch, Public Health Director
3. Adjourn

Documents:

[\(C\) PH-City Board of Health 3.27.18.pdf](#)

#### MEETING OF THE BOARD OF CITY COMMISSION

Proclamation declaring April 8-14, 2018 as National Public Safety Telecommunications Week in the City of Bismarck.

Documents:

[\(C\) Proclamation.pdf](#)

Erica Solberg, Spirit of Community Award

1. Consider approval of minutes.

Documents:

[MN03132018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[\(C\) HR - Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

- 1. Introduction of and call for Public Hearing on a new Class R retail alcohol license for Mesa Airlines, Inc. located at 2301 University Drive.
- 2. A sole source purchase of an automated pay station for the 6th Street Parking Ramp.

Documents:

[\(C\) Admin - Mesa Airlines.pdf](#)  
[\(C\) Admin - Bismarck Parking Authority.pdf](#)

- D. Consider the request from Bismarck-Burleigh Public Health Department for the following:

- 1. Introduction of and call for Public Hearing on ordinance 6316, relating to tattooing and body piercing of minors prohibited.

Documents:

[\(C\) BBPH - Ord 6316.pdf](#)

- E. Consider the request for approval from the City Attorney for the following:

- 1. Introduction of and call for Public Hearing on Ordinance 6315, relating to employee probationary period.

Documents:

[\(C\) Atty - Ord 6315.pdf](#)

- F. Consider the request for approval from the Community Development Department for the following:

- 1. Release the East 50 feet of the 300 foot non-access line along the north side of East LaSalle Drive, adjacent to Lot 1, Block 1, Hay Creek Commercial Addition, requested by LaSalle Shopping Center, LLC.

Documents:

[\(C\) CD - LaSalle Non-Access Line.pdf](#)

- G. Consider the request for approval from the Engineering Department for the following:

- 1. Dedication of and acceptance of a right-of-way easement on Northern Plains Drive.
- 2. Acceptance of a temporary turnaround easement adjacent to Sattler's Sunrise Tenth Addition.
- 3. Engineering consultant services agreement with Short Elliot Hendrickson relating to the design of a trunk watermain through the first phase of Promontory Point 6th Addition.
- 4. Contract change order No. 1 (revised completion date) for Sewer Utility Project 16-66.

Documents:

[\(C\) ENG - Easement - Northern Plains Dr.pdf](#)  
[\(C\) ENG - change order - SU66.pdf](#)  
[\(C\) ENG - Easement - Temp Turnaround Easement.pdf](#)  
[\(C\) ENG - Engineering Consultant Services - SEH.pdf](#)

- H. Consider the request for approval from the Finance Department - Assessing Division for the following:

- 1. Application for property tax abatement 2017, Disabled Veteran Credit, 1755 Country West Rd.

Documents:

[\(C\) Fin -Abatement 1755 Country West Rd.pdf](#)

I. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Purchase a replacement vehicle for Water Distribution at the State of North Dakota bid price.
2. Change order G-01 for PKG Contracting for Wastewater Treatment Plant Grit Room and Chute Replacement Phase II.
3. Change order 1 with Edling Electric, Inc. for the Wachter Lift Station.
4. An extension of contract with Neptune Technology Group for procurement of water meters and meter repair parts.
5. Change order 1 with Central Mechanical, Inc. for the Wachter Lift Station.

Documents:

[\(C\) PW-UO Permission to Purchase Replacement Vehicle for Water Distribution.pdf](#)

[\(C\) PW-UO Permission to Approve Change Order G-01 for WWTP.pdf](#)

[\(C\) PW-UO Permission to Approve Change Order 1 to Edling Electric for Wachter Lift Station.pdf](#)

[\(C\) PW-UO Memo to Approve Contract Extension with Neptune Technologies for Water Meters.pdf](#)

[\(C\) PW-UO - Change Order with Central Mechanical.pdf](#)

#### REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Consider the request from Ernest Roberts to appeal the Police Department's decision to deny a Taxi Driver's License. ( Removed from Agenda as per request of appellant.)

Documents:

[\(R\) PD - Ernest Roberts appeal\\_Redacted.pdf](#)

5. Consider the request from Dale Zimmerman to appeal the decision made by the Renaissance Zone Authority, acting as the Downtown Design Review Committee to deny his request to amend the approved design for the property at 401 East Main Avenue. (Removed from Agenda as per request from appellant.)

Documents:

[\(R\) CD - Zimmerman Appeal.pdf](#)

6. Public Hearing on Ordinance 6314, regarding escorts for vehicles of excessive size.

Documents:

[\(R\) ENG - Ord 6314.pdf](#)

7. Consider the request for approval from the Vision Fund Committee regarding the Bismarck-Mandan Development Association operating grant request.

Documents:

[\(R\) Admin - Vision fund.pdf](#)

8. Consider the request for approval from the Community Development Department to award a contract for the renovation work at the Senior Center.

Documents:

[\(R\) CD -HUD MEMO\\_Senior Center Renovations.pdf](#)

9. Consider the request for approval from the Renaissance Zone Authority for a Lease Renaissance Zone project within the building at 405 North 4th Street.

Documents:

[\(R\) CD - Schwieters Lease Project.pdf](#)

10. Consider the request for approval from the Engineering Department to receive bids and award a contract for Street Utility Project No. 47.

Documents:

(R) ENG - SV47.pdf

11. Consider the request for approval from the Engineering Department for the following:

1. Resolution Receiving Bids and ordering Preparation of the Engineer's Statement for Street Improvement District No. 518 – Phases A and B, and Water Utility Project No. 120.
2. Public Hearing on Resolution of Necessity for SI 518.
3. Resolution Awarding Contract-SI 518 Phase A and SI 518 Phase B/WU 120.

Documents:

[\(R\) ENG - SI518 A and B WU 120.pdf](#)

12. Consider the request for approval from the Engineering Department for Street Improvement District No. 521:

1. Resolution Receiving Bids and Ordering Preparation of Engineer's Estimate.
2. Public Hearing on Resolution of Necessity.
3. Resolution Awarding Contract.

Documents:

[\(R\) ENG - SI521.pdf](#)

13. Consider the request for approval from the Engineering Department to receive and award bids for Water Utility Project No. 122.

Documents:

[\(R\) ENG - WU122.pdf](#)

14. Consider the request for approval from the Engineering Department for the bid award to Northern Improvement Company for the South Washington St. Shared Use Path.

Documents:

[\(R\) ENG - S Washington St shared use path - HC114.pdf](#)

15. Consider the request for approval from the Engineering Department to receive an update on the NDDOT Active Transportation Plan.

Documents:

[\(R\) ENG - ND Moves Demonstration Project.pdf](#)

16. Consider the request for approval from the Public Works - Service Operations Department to award a contract for 2018 paving materials - parts A-E.

Documents:

[\(R\) PW-SO - Bid Award for 2018 Paving Materials.pdf](#)

17. Consider the request for approval from the Public Works - Utility Operations Department to award the contract to Apex Engineering to provide professional engineering services for the Hay Creek Sanitary Sewer Project.

Documents:

[\(R\) PW-UO Permission to Award Engineering Consulting Services for Hay Creek Sanitary Sewer Needs.pdf.pdf](#)  
[\(R\) PW - UO - Task Order.pdf](#)  
[\(R\) PW-UO - Task Order Agreement Hay Creek 3.21.18.pdf](#)

Other Business

Adjourn

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