



April 3, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, April 10, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org

Future City Commission meetings are scheduled as follows:

- April 24, 2018
- May 8 & 22, 2018
- June 12 & 26, 2018

MEETING OF THE BOARD OF EQUALIZATION

1. Consider the request from the Bismarck Assessing Division for the Board of Equalization to recess and reconvene on April 24, 2018.

Documents:

[FIN-BD EQUALIZATION.pdf](#)

MEETING OF THE BOARD OF CITY COMMISSION

Mikayla Ripplinger, Girl Scout Gold Award

Garrett N. Langerud, Achievement of Eagle Scout

1. Consider approval of minutes.

Documents:

[MN03272018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[\(C\) HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and call for a Public Hearing on a request for a new Class F-1 retail alcohol license for

- Buffalo Wild Wings located at 3420 N 14th St.
2. Introduction of and call for a Public Hearing on a request for a new Class F-1 retail alcohol license for Stonehome Brewing Company located at 1601 N 12th Street, Suite 102.

Documents:

- (C) Admin - Buffalo Wild Wings Application_Redacted.pdf
- (C) Admin - Stonehome LLC Application_Redacted.pdf

D. Consider the request for approval from the Airport for the following:

1. Amendment 6, a time extension, to the Engineering Services Agreement with Kadrmias, Lee and Jackson for the Airport Drainage Study, Storm Sewer Televising, Cleaning and Report.

Documents:

- (C) AIR - KLJ Contract Amendment.pdf

E. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Request permission to serve as a location sponsor for the Little Free Pantry Project.
2. Request permission to participate as an entry in Bismarck's Band Night Parade.

Documents:

- (C) BBPH - Little Free Pantry.pdf
- (C) BBPH - 2018 Band Parade.pdf

F. Consider the request for approval from the Community Development Department - Planning Division for the following:

1. Introduction of and call for a PUBLIC HEARING on ordinance 6317, a request for a zoning change from the A-Agricultural and RR-Residential zoning districts to the RR-Residential zoning district for Triangle Square 3rd Subdivision, requested by Linda Fairbairn. The Bismarck Planning and Zoning Commission recommends approval.
2. Introduction of and call for a PUBLIC HEARING on ordinance 6318, a request for a zoning change from the A-Agricultural zoning district to the RR-Residential zoning district for Triangle Square 4th Subdivision, requested by Linda Fairbairn. The Bismarck Planning and Zoning Commission recommends approval.
3. Request by the Bismarck-Mandan MPO, on behalf of Bis-Man Transit to submit a FY2019 Section 5310 Grant application.

Documents:

- (C) CD - Triangle Square 3rd Subdivision_041018.pdf
- (C) CD - Triangle Square 4th Subdivision_041018.pdf
- (C) CD - 5310 Grant Application.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Storm Sewer and Drainage Easement located west of the west addition line of Eagle Crest 7th Addition.

Documents:

- (R) ENG - Storm Sewer Esmt.pdf

H. Consider the request for approval from the Finance Department for the following:

1. A funding adjustment for the Police Department to expand the fenced area at the impound.
2. 2019 Budget Schedule.

Documents:

- (C) FIN - Police Impound Fence.pdf
- (C) FIN - 2019 budget schedule.pdf

I. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2017, market value reduced, 5106 Mellowsun Dr.
2. Application for property tax abatement 2016 and 2016, exempt property, 316 Versailles Ave.
3. Application for property tax abatement 2016 and 2017, Disabled Veteran, 2982 Vancouver Lane.

Documents:

- (C) FIN - 5106 Mellowsun Dr..pdf
- (C) FIN - 316 Versailles Av.pdf
- (C) FIN - 2982 Vancouver.pdf

J. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Task Order No. 18-01 from Houston Engineering for the solid waste operations to provide ground water sampling, analysis, and reporting.
2. Task Order No. 18-02 from Houston Engineering for the solid waste operations to provide consulting services for survey control, targets, and site survey.
3. Gas Transportation Agreement with Montana Dakota Utilities Co. for the City/County Building for 2018-19.
4. Gas Transportation Agreement with Montana Dakota Utilities Co. for the Public Works Facility for 2018-19.

Documents:

- (C) PW-SO Permission to Approve Task Order No. 18-01 with Houston Engineering for Solid Waste Engineering Services.pdf
- (C) PW-SO Permission to Approve Task Order No. 18-02 with Houston Engineering for Solid Waste Engineering Services.pdf

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Consider the request from Dale Zimmerman to appeal the decision made by the Renaissance Zone Authority, acting as the Downtown Design Review Committee to deny his request to amend the approved design for the property at 401 East Main Avenue.

Documents:

- (R) CD - Zimmerman Appeal.pdf

5. Consider the request from Wilment Development, LLC to appeal the decision made by the Planning and Zoning Commission to deny the request for annexation for the property identified as Auditor's Lot 1B of Lot 1, Block 2, Northern Sky Addition.

Documents:

- (R) CD - Northern Sky Addition annexation appeal_041018.pdf

6. Public Hearing on a new Class R retail alcohol license for Mesa Airlines, Inc., located at 2301 University Drive.

Documents:

- (R) Admin - Mesa Airlines.pdf

7. Public Hearing on ordinance 6315, relating to employee probationary period.

Documents:

- (R) Atty - Ord 6315.pdf

8. Public Hearing on ordinance 6316, relating to tattooing and body piercing of minors prohibited.

Documents:

- (R) BBPH - Ord 6316.pdf

9. Consider the request for approval from the Engineering Department for Street Improvement District No. 519.

1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement.
2. Public Hearing on Resolution of Necessity.
3. Resolution Awarding Contract.

Documents:

[\(R\) ENG - SI 519.pdf](#)

10. Consider the request for approval from the Engineering Department for Street Improvement District No. 520.

1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement.
2. Public Hearing on Resolution of Necessity.
3. Resolution Awarding Contract.

Documents:

[\(R\) ENG - SI 520.pdf](#)

11. Consider the request from the Bis-Man Transit Board to add public transit as a commission portfolio or to appoint a commissioner liaison to attend Transit Board meetings.

Documents:

[\(R\) Admin - Bis-Man Transit Request.pdf](#)

12. Consider the request from the Burleigh County Commission to have two City Commissioners meet with two County Commissioners and come to a resolution on the ETA Boundary.

Documents:

[\(R\) Admin - ETA Boundary.pdf](#)

13. Consider the request for approval from the Engineering Department to receive and award the contract for Street Utility Project No. 48.

Documents:

[\(R\) ENG - SV 48.pdf](#)

14. Consider the request for approval from the Community Development Department - Planning Division of a minor subdivision final plat for Heritage Park Addition First Replat (a replat of Lots 1-12 and 15-18, Block 8, Heritage Park Addition).

Documents:

[\(R\) CD - Heritage Park Addition First Replat_041018.pdf](#)

15. Consider the request for approval from the Community Development Department - Planning Division of a minor subdivision final plat for Huntington Cottages First Addition (a replat of Lot 7, Block 3, KMK Estates).

Documents:

[\(R\) CD - Huntington Cottages Minor Plat_041018.pdf](#)

16. Consider the request for approval from the Community Development Department - MPO Division on behalf of Bis-Man Transit to submit a FY Section 5339 Grant application.

Documents:

[\(R\) CD - 5339 Grant Application.pdf](#)

17. Consider the request for approval from the Engineering Department for the Construction of Sidewalk, Curb and Gutter, and Driveways - 2018.

1. Resolution Receiving Bids.
2. Resolution Awarding Contracts for Parts A-1, A-2, B-1 and B-2.

Documents:

(R) ENG - CC 18.pdf

18. Consider the request for approval from the Engineering Department to receive bids and award the contract for Sewer Utility Project No. 75.

Documents:

(R) ENG - SU 75.pdf

19. Consider the request for approval from the Engineering Department for Sewer Improvement District SE 572.

1. Resolution Creating District SE 572 and Ordering Preparation of the Preliminary Report.
2. Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

(R) ENG - SE 572.pdf

20. Consider the request for approval from the Engineering Department for Street Improvement District No. 522.

1. Resolution Declaring Petitions for Improvements have been Received.
2. Resolution Creating District SI 522 and Ordering Preparation of the Preliminary Report.
3. Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

(R) ENG - SI 522.pdf

21. Consider the request for approval from the Public Works Utility Operations Department to the contract for engineering consulting services for the Wastewater Treatment Plant with HDR Engineering.

Documents:

(R) PW-UO Permission to Award Engineering Consulting Services for WWTP to HDR.pdf

Other Business

Adjourn

