



April 17, 2018

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, April 24, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream [www.freetv.org](http://www.freetv.org) and [www.kdakfm.org](http://www.kdakfm.org)

Future City Commission meetings are scheduled as follows:

- May 8 & 22, 2018
- June 12 & 26, 2018
- July 10 & 24, 2018

#### MEETING OF THE BOARD OF EQUALIZATION

1. Receive the 2018 Annual Report from the Finance Department, Assessing Division and conduct a Public Hearing for the written appeals received.

Documents:

[FIN-Annual Report.pdf](#)

#### MEETING OF THE BOARD OF CITY COMMISSION

Consider the request from the Administration Department to receive a presentation from Paul Zondo, Liberian Community Representative.

Documents:

[Consider presentation by Paul Zondo on behalf of HRC.pdf](#)

Proclamation declaring May 7-11, 2018 as project HOPE Week in the City of Bismarck.

Documents:

[Bismarck Cancer Center Project HOPE.pdf](#)

Proclamation declaring May 4, 2018 as Arbor Day in the City of Bismarck.

Documents:

[Arbor Day 2018.pdf](#)

1. Consider approval of minutes.

Documents:

[MN04102018.pdf](#)

2. CONSENT AGENDA

A. Consider approval of expenditures.

B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and call for a Public Hearing on a New Class I-2 retail alcohol license for Anima Cucina, LLC located at 101 North 5th Street.
2. Renewal of a Class H retail alcohol license for the Lewis & Clark Riverboat located at 1700 River Road.
3. A joint powers agreement with Burleigh County and Bismarck Public Schools for election administration.

Documents:

[\(C\) Admin - Anima Cucina redacted.pdf](#)  
[\(C\) Admin - Lewis and Clark Riverboat\\_Redacted.pdf](#)  
[\(C\) Admin - Election Joint Powers Agreement.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6323 relating to the discharge of a firearm within City limits.
2. Permission to sell surplus/obsolete items at the annual City of Bismarck Auction.
3. Change order #4 with Strata Corporation for Runway 13/31 Reconstruction Phase 3.

Documents:

[\(C\) Air - Ord 6323.pdf](#)  
[\(C\) Air - Surplus Items.pdf](#)  
[\(C\) Air - Change Order 4.pdf](#)

E. Consider the request from the City Attorney for the following:

1. A Corrective Resolution granting a petition for vacation of a portion of the 6th Street right-of-way.

Documents:

[\(C\) Atty - 6th StreetVacation.pdf](#)

F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. A letter of intent to apply for an Adult Immunization Grant.

Documents:

[\(C\) BBPH - Grant.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and call for a Public Hearing on ordinance 6321, a zoning change from the A-Agricultural zoning district to the Conditional MA-Industrial zoning district. The Planning and Zoning Commission recommends approval.
2. Introduction of and call for a Public Hearing on ordinance 6322, regarding amendments to the City of Bismarck Building Codes.
3. Re-appointment of Ondine Baird to the Bismarck Parking Authority.

Documents:

- (C) CD - Ordinance 6321\_RBK Ventures.pdf
- (C) CD - Ordinance 6322.pdf
- (C) CD - Appt. to Parking Authority.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. North Dakota Department of Transportation maintenance and non-encroachment agreement.
2. Accept a cash donation to be used for bike signage along River Road.
3. Authorize the Mayor to sign on behalf of the City for North Dakota Department of Transportation final certification forms on federally funded projects.

Documents:

- (C) ENG - grant marsh agreement.pdf
- (C) ENG - Bike Signs.pdf
- (C) ENG - NDDOT Final Cert.pdf

I. Consider the request for approval from the Human Resources Department for the following:

1. The 2018 Blue Cross Blue Shield Administrative Service Agreement and Stop Loss Agreement.

Documents:

- (C) HR - BC-BS Renewals.pdf

J. Consider the request for approval from the Police Department for the following:

1. Authorization to conduct the annual Archery Hunting Program on City properties.
2. Introduction of and call for a Public Hearing on ordinance 6319, relating to failure to maintain control.

Documents:

- (C) PD - Deer-Turkey Hunt Program.pdf
- (C) PD - Ordinance 6319.pdf

K. Consider the request for approval from the Public Works Service Department and Public Works Utility Operations Department for the following:

1. Request to sell surplus vehicles and equipment at the annual City of Bismarck Auction.

Documents:

- (C) PWSO and PWUO - Sell Surplus Vehicles and Equipment at the annual City Auction.pdf

L. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Contract Change Order RD-3 with Ovivo USA, LLC for the Bismarck Wastewater Treatment Plant Trickling Filter Improvement Project.

Documents:

- (C) PW-UO - Change Order RD-3 with Ovivo USA for Wastewater Treatment Plant Trickling Filters.pdf

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Consider the request from the Community Development Department for an appeal of an administrative special use permit to construct an off-premise advertisement sign made by Joe Gusaas.

Documents:

[\(R\) CD - Gusaas Appeal.pdf](#)

5. PUBLIC HEARING on the request from Wilment Development, LLC for the annexation of Auditor's Lot 1B of Lot 1, Block 2, Northern Sky Addition.

Documents:

[\(R\) CD - Ordinance 6320\\_Northern Sky Annexation.pdf](#)

6. Public Hearing on a new Class F-1 retail alcohol license for Buffalo Wild Wings located at 3420 North 14th Street.

Documents:

[\(R\) Admin - Buffalo Wild Wings Application\\_Redacted.pdf](#)

7. Public Hearing on a new Class F-1 retail alcohol license for Stonehome Brewing Company located at 1601 N 12th Street. Suite 102.

Documents:

[\(R\) Admin - Stonehome LLC Application\\_Redacted.pdf](#)

8. Consider the following requests from the Community Development Department - Planning Division for the Triangle Square 3rd Subdivision:

1. PUBLIC HEARING on Ordinance 6317, a zoning change from the A-Agricultural and RR-Residential zoning districts to the RR-Residential zoning district for the Triangle Square 3rd Subdivision.
2. Approval of final plat.

Documents:

[\(R\) CD - Ord. 6317 Triangle Square 3rd Subdivision.pdf](#)

9. Consider the following requests from the Community Development Department - Planning Division for the Triangle Square 4th Subdivision.

1. PUBLIC HEARING on Ordinance 6318, a zoning change from the A-Agricultural zoning district to the RR-Residential zoning district for the Triangle Square 4th Subdivision.
2. Approval of final plat.

Documents:

[\(R\) CD - Ord. 6318 Triangle Square 4th Subdivision.pdf](#)

10. Consider the request for approval from the Vision Fund Committee regarding a Flex PACE program interest buy down for Laughing Sun Brewing Company, LLC.

Documents:

[\(R\) Admin - Vision Fund Redacted.pdf](#)

11. Consider the request for approval from the Engineering Department to receive bids and award the contract for Sewer Utility Project No. 72.

Documents:

[\(R\) ENG - SU72.pdf](#)

12. Consider the request for approval from the Engineering Department to receive bids and award the contract for Sewer Utility Project No. 73.

Documents:

[\(R\) ENG - SU73.pdf](#)

13. Consider the request for approval from the Engineering Department for the bid award and to award the contract for Water Utility Project No. 121.

Documents:

[\(R\) ENG - WU121.pdf](#)

14. Consider the request for approval from the Public Works Service Operations Department to award the contract for truck mounted sweepers.

Documents:

[\(R\) PW-SO Bid award for Truck Mounted Sweepers.pdf](#)

15. Consider the request for approval from the Public Works Service Operations Department to award the contract for an articulated loader.

Documents:

[\(R\) PW-SO Bid award for Articulated Loader for Solid Waste Disposal.pdf](#)

16. Consider the request for approval from the Public Works Service Operations Department to award the contract for a skid steer and cutting wheel saw.

Documents:

[\(R\) PW-SO Bid Award for Skid Steer and Cutting Wheel Saw.pdf](#)

17. Consider the request for approval from the Public Works Service Operations Department to accept the contract from EngTech for the mechanical systems renovation project.

Documents:

[\(R\) PW-SO Permission to Award Engineering Consulting Services to EngTech for Mechanical Systems Renovation Project.pdf](#)

18. Consider the request for approval from the Public Works Utility Operations Department to accept the contract for engineering consulting services for the Cost of Service and Rate Design Study to Stantec Engineering.

Documents:

[\(R\) PW-UO Permission to Award Engineering Consulting Services for Cost of Service and Rate Design Study to Stantec.pdf](#)

Other Business

Adjourn

