



May 2, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, May 8, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org

Future City Commission meetings are scheduled as follows:

- May 22, 2018
- June 12 & 26, 2018
- July 10 & 24, 2018

MEETING OF THE BOARD OF EQUALIZATION (Continued)

1. Receive the 2018 Annual Report from the Finance Department, Assessing Division.

Documents:

[FIN-BD Equalization.pdf](#)

MEETING OF THE BOARD OF CITY COMMISSION

Vision 2030 Participants from Horizon Middle School.

Proclamation declaring May 13-19, 2018 as Law Enforcement Memorial Week.

Documents:

[\(C\) PD - Proclamation of National Law Enforcement Week.pdf](#)

Proclamation declaring May 21-27, 2018 as National Public Works Week.

Documents:

[\(C\) PW-SO Proclaim National Public Works Week.pdf](#)

1. Consider approval of minutes.

Documents:

[MN04242018.pdf](#)
[SM041918.pdf](#)

2. CONSENT AGENDA

A. Consider approval of expenditures.

B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Midco Franchise Agreement Extension.
2. Gaming Site Authorizations for the following:
 - o Bismarck Cancer Center
 - o Matpac Wrestling Club
 - o Mandan Baseball Club
 - o Bismarck Hockey Boosters
 - o Prairie Public Broadcasting

Documents:

[\(C\) ADMIN_Midco Extension Reqeust.pdf](#)
[\(C\) ADMIN - Site Authorizations Redacted.pdf](#)

D. Consider the request for approval from the Airport for a contract with Odney for marketing and advertising services.

Documents:

[\(R\) AIR - Contract with Odney.pdf](#)

E. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6324 regarding event permits at the Event Center.

Documents:

[\(C\) ATTY - Ordinance 6324.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. Re-appoint Jennifer Clark and Ken Hoff to the Bismarck Board of Adjustment.
2. Introduction of and call for a Public Hearing on Ordinance 6325, a request for the annexation of Hamburg Industrial Park Third Addition. The Planning and Zoning Commission recommends approval.
3. Introduction of and call for a Public Hearing on Ordinance 6326, a zoning change from the A-Agricultural zoning district to the MA - Industrial zoning district for Hamburg Industrial Park Third Addition. The Planning and Zoning Commission recommends approval.
4. Introduction of and call for a Public Hearing on Ordinance 6327, a zoning change from the A-Agricultural and RR-Residential zoning districts to the Conditional R5-Residential zoning district for Whispering Ridge Second Subdivision. The Planning and Zoning Commission recommends approval.
5. Introduction of and call for a Public Hearing on Ordinance 6328, a request for the partial annexation of Silver Ranch First Addition First Replat. The Planning and Zoning Commission recommends approval.
6. Introduction of and call for a Public Hearing on Ordinance 6329, a request for a zoning change from the R5-Residential, R10-Residential, RT-Residential, CA-Commercial and P-Public zoning districts to the R5-Residential, R10-Residential, CA-Commercial and P-Public zoning districts for Silver Ranch First Addition First Replat. The Planning and Zoning Commission recommends approval.
7. **Reconsider the revised minor subdivision final plat for Huntington Cottages First Addition.**

Documents:

- [\(C\) CD - Board of Adjustment Appointments.pdf](#)
- [\(C\) CD - Huntington Cottages Approved Plat Material Changes.pdf](#)
- [\(C\) CD - Ordinance 6325 and 6326.pdf](#)
- [\(C\) CD - Ordinance 6327.pdf](#)
- [\(C\) CD - Ordinance 6328 and 6329.pdf](#)

G. Consider the request for approval from the Engineering Department for the following:

1. Street Improvement District No. 522:
 - Resolution Approving Plans and Specifications.
 - Resolution Directing Advertisement of Bids and Receive Bids.
2. Sewer Improvement District No. 572:
 - Resolution Approving Plans and Specifications.
 - Resolution Directing Advertisement of Bids and Receive Bids.
3. Request to sell surplus vehicle at the City of Bismarck Auction.
4. Sanitary Sewer Easement and a Water Main Easement with Sattler Family L.L.L.P

Documents:

- [\(C\) ENG - SI 522.pdf](#)
- [\(C\) ENG - SE 572.pdf](#)
- [\(C\) ENG - Vehicle Sale.pdf](#)
- [\(C\) ENG - Water and Sewer Easements for Sattler 10th Add.pdf](#)

H. Consider the request for approval from the Finance Department for the following:

1. 2018 Budget revision for an MPO study match.
2. 2018 Budget revision for building maintenance.

Documents:

- [\(C\) FIN - MPO revised study match.pdf](#)
- [\(C\) FIN - Bld Mnt revised one time funds.pdf](#)

I. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2017, an error in noting payment of taxes, or taxes erroneously paid at 1213 North Parkview Drive.

Documents:

[\(C\) Assess-Abate, 1213 N Parkview Dr..pdf](#)

J. Consider the request for approval from the Public Works Service Operations Department - Fleet Division for the following:

1. Request to dispose of equipment at a public marketplace.

Documents:

[\(C\) PW-SO Permission to dispose of Roads and Streets equipment.pdf](#)

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Consider the request from McCabe Methodist Church to appeal the decision of the Board of Adjustment to deny a variance for property located at 1030 North 6th Street.

Documents:

[\(R\) CD - McCabe Methodist Church.pdf](#)

5. Public Hearing on a new Class I-2 retail alcohol license for Anima Cucina LLC, located at 101 North 5th Street.

Documents:

[\(R\) ADMIN - Anima Cucina redacted.pdf](#)

6. Public Hearing on Ordinance 6323 relating to the discharge of a firearm within City limits.

Documents:

[\(R\) AIR - Ord 6323.pdf](#)

7. Public Hearing on Ordinance 6322 relating to a text amendment to the building regulations.

Documents:

[\(R\) CD - Ordinance 6322.pdf](#)

8. Consider the request for approval from the Community Development Department - Planning Division for the RBK Ventures Subdivision:

1. PUBLIC HEARING on Ordinance 6321, a zoning change from the A-Agricultural zoning district to the Conditional MA-Industrial zoning district.
2. Approval of final plat.

Documents:

[\(R\) CD - Ordinance 6321_RBK Ventures.pdf](#)

9. Public Hearing on a request from Burleigh County Housing Authority and Liechty Mobile Homes for a vacation of a segment of South 11th Street Right-of-Way.

Documents:

[\(R\) CD - Burleigh County Housing.pdf](#)

10. Public Hearing on Ordinance 6319 relating to failure to maintain control.

Documents:

[\(R\) PD - Ordinance 6319.pdf](#)

11. Public Hearing on the 2018 Transit Operations Grant Proposal.

Documents:

[\(R\) CD - 2018 Transit Grants Proposal.pdf](#)

12. Consider the request from the Administration Department to receive an update on the Infrastructure Task Force and Special Assessment Task Force Joint Task Forces Subcommittee.

Documents:

[\(R\) ADMIN - Joint Task Force.pdf](#)

13. Consider the request for approval from the Bis-Man Transit to purchase one cutaway para-transit bus.

Documents:

[\(R\) CD - Paratransit Cutaway Bus Purchase.pdf](#)

14. Consider the request for approval from the Bis-Man Transit to purchase two thirty foot medium duty fixed-route buses.

Documents:

[\(R\) CD - Transit Fixed Route Bus Purchase.pdf](#)

15. Consider the request for approval from the Engineering Department for a Development Agreement with Boustead Enterprises, LLC.

Documents:

[\(R\) ENG - Boustead Enterprises.pdf](#)

16. Consider the request for approval from the Engineering Department for the revised project budget for Street Improvement District 518 - Phase B and Water Utility Project 120.

Documents:

[\(R\) ENG - SI518 B WU 120 Revised Budget.pdf](#)

17. Consider the request for approval from the Engineering Department to receive an update on the North Dakota Department of Transportation 3-Lane Conversion Project.

Documents:

[\(R\) ENG- HC 116 Update.pdf](#)

- ~~18. Consider the request for approval from the Public Works Service Operations Department to award the bid for rental of uniforms and laundering.~~

Documents:

~~(R) PW-SO Bid Award for Uniform Rental.pdf~~

- 19. Consider the request for approval from the Public Works Service Operations Department to award the contract for High Compaction Front Loading Refuse Collection Truck Body & Chassis.

Documents:

(R) PW-SO Bid Award for High Compaction Front Loading Refuse Collection Truck.pdf

- 20. Consider the request for approval from the Community Development Department for a minor subdivision final plat and Development Agreement for Christianson First Addition.

Documents:

(R) CD - Christianson First Addition.pdf

Other Business

Adjourn

