



June 19, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 26, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- July 10 & 24, 2018
- August 14 & 28, 2018
- September 11 & 25, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN06122018.pdf](#)

2. Canvass returns of the City of Bismarck candidates for the June 12, 2018 Primary Election.

Documents:

[Election Certification from Burleigh County.pdf](#)

3. Adjourn

Oath of Office for Newly Elected Commissioners, Administered by the City Attorney.

MEETING OF THE BOARD OF CITY COMMISSION

1. Assignment of Commission Portfolios
2. Appoint Vice-Chair of City Commission

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Renewal of Gaming Site Authorizations from July 1, 2018 to June 30, 2019.
2. Renewal of Liquor Licenses from August 1, 2018 to July 31, 2019.
3. Introduction of and call for a Public Hearing on a New Class I-2 alcohol license for Charras, located at 4503 Skyline Crossings.

Documents:

[\(C\) Admin - Site Authorization Renewals.pdf](#)
[\(C\) Admin - Liquor Renewals.pdf](#)
[\(C\) Admin - Charras.pdf](#)

D. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6334 relating to wireless telecommunication facilities in the public right-of-way.

Documents:

[\(C\) ATTY - Ordinance 6334.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Request of South Bismarck I, LLC and Bismarck Parks and Recreation District to reaffirm approval of the annexation, zoning change, Fringe Area Road Master Plan amendment and final plat for Meadow Village Addition.
2. Request of DLAH Properties, LLC for the release of the utility easement described as the South 10 feet, less the East 10 feet of Lots 2 and 3, Block 3, Prairie Hills 4th Addition and the North 10 feet of Lot C of Lot 1, Block 1, Prairie Hills Third Addition. Staff recommends approval.
3. Request of Pete Brendel for the release of the 10-foot utility easement within Lots 4 and 5, Block 2, RDO Hay Creek Industrial Addition; and the 14-foot utility easement between Lots 4 and 5, Block 2, RDO Hay Creek Industrial Addition. Staff recommends approval.
4. Streetscape design standards for the installation of mosaics on benches within Chancellor Square. The Renaissance Zone Authority recommends approval.

Documents:

[BCC ITEMS_MEADOW VILLAGE_062618.pdf](#)
[BCC ITEMS_PRAIRIE HILLS EASEMENT_062618.pdf](#)
[BCC ITEMS_RDO EASEMENT_062618.pdf](#)
[BCC ITEMS_062618_MOSAICS.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Street closure request with conditions on Thayer Avenue between 4th Street and 5th Street on August 24th from 5:30 p.m. to 12:00 a.m.
2. Accept the award of the North Dakota Department of Transportation Alternatives Program for a 2019 Sunrise Trail Connection Project contingent upon acceptance by the Bismarck Parks and Recreation District.
3. Street Improvement District 523:
 - Resolution Approving Plan and Specifications.
 - Resolution Directing Advertisement of Bids and Receiving Bids.
4. Sewer Improvement District 574:
 - Resolution Creating Sewer Improvement District 574 and Ordering Preparation of the Preliminary Report.
 - Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
 - Resolution Approving Plans and Specifications.
 - Resolution Directing Advertisement of Bids and Receiving Bids.

Documents:

- (C) ENG - Film Premier Street closure.pdf
- (C) ENG - HC118 Sunrise Trail.pdf
- (C) ENG - SI523.pdf
- (C) ENG - SE574.pdf

G. Consider the request for approval from the Finance Department for the following:

1. Maintenance agreement for the IP phone/voice systems with BEK Business Solutions.
2. New World request for the grants and CAFR reporting modules for the City's financial system.

Documents:

- (C) FIN - IP Phone-Voice Systems Maintenance Contract.pdf
- (C) FIN - NW Service Requests.pdf

H. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, complainant or property is exempt from taxation for property at 516 North 3rd Street.
2. Application for property tax abatement 2018, complainant or property is exempt from taxation for property at 519 North 4th Street.
3. Application for property tax abatement for 2016 and 2017, Disabled Veteran Credit at 930 North 34th Street.

Documents:

- (C) FIN - Abate 0015-015-015.pdf
- (C) FIN - Abate 0015-013-065.pdf
- (C) FIN - Abate 1345-004-005.pdf

I. Consider the request for approval from the Police Department for the following:

1. Approval of the proposed changes to the Organizational Chart.

Documents:

- (C) PD - Organizational Chart Update.pdf

J. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Change Order 4 for PKG Contracting for Wastewater Treatment Plant Grit Room Piping & Chute Replacement.

Documents:

[\(C\) PW-UO Permission to Approve Change Order 04 for PKG.pdf](#)

REGULAR AGENDA

North Dakota League of Cities "Mayor for a Day" Contest winner, Annelise Klein.

Documents:

[Mayor for a Day Contest Winner.pdf](#)

Consider the request from the Human Relations Committee to recognize two recipients of the Humanitarian Award.

Documents:

[Humanitarian Award.pdf](#)

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Receive an update on the Missouri River.

5. Consider the request from the Public Works Utility Operations Department to receive a presentation from Stantec on Phase 1 Diagnostic Evaluation of the Utility Cost of Service and Rate Design Study.

Documents:

[\(R\) PW-UO - Stantec Presentation.pdf](#)

6. Consider the request from the Community Development Department - Planning Division for an appeal of the decision of the Board of Adjustment to deny a variance request made by Gwen Hubbard.

Documents:

[BCC ITEMS_WOODED ACRES APPEAL_062618.pdf](#)

7. Consider the request from the Community Development Department - Planning Division for Cottonwood Parkview Addition.

1. PUBLIC HEARING on Ordinance 6330, a request for the annexation of Lots 1-2, Block 1, Cottonwood Parkview Addition.
2. PUBLIC HEARING on Ordinance 6331, a request for a zoning change from the R5-Residential and R10-Residential zoning districts to the R5-Residential, Conditional R10-Residential, RM10-Residential, RM15-Residential, RM30-Residential, Conditional CA-Commercial and P-Public zoning districts for Cottonwood Parkview Addition.
3. Approval of final plat for Cottonwood Parkview Addition.
4. Approval of the Development Agreement for Cottonwood Parkview Addition.

Documents:

[\(R\) CD - Ordinance 6330 and 6331.pdf](#)
[\(R\) ENG - Cottonwood Parkview Development Agreement.pdf](#)

8. Public Hearing on Ordinance 6335, a request for a zoning change from the RM30-Residential zoning district to the R10-Residential zoning district on Lots 2-5, Block 2, Imperial Valley Subdivision, requested by Trent Rittenbach.

Documents:

[\(R\) CD - Ordinance 6335.pdf](#)

9. Public Hearing on Ordinance 6336, a request for a zoning change from the RMH-Residential and MA-Industrial zoning districts to the RMH-Residential zoning district on Auditor's Lot A of part of Blocks 27 & 28, Coffin Addition and part of the SE1/4 of Section 4, Lincoln Township/City Lands, requested by Terveen Manufactured Homes, LLC.

Documents:

[\(R\) CD - Ordinance 6336.pdf](#)

10. Consider the request for approval from the Engineering Department to receive bids and award contract for Water Utility Project 119.

Documents:

[\(R\) ENG - WU119.pdf](#)

11. Consider the request for approval from the Engineering Department to receive bids and award contract for Water Utility Project 123.

Documents:

[\(R\) ENG - WU123.pdf](#)

12. Consider the request for approval from the Engineering Department for the ND Moves Active Transportation Plan Demonstration Project and budget source.

Documents:

[\(R\) ENG - ND Moves Demonstration Project.pdf](#)

13. Consider the request for approval from the Bismarck Event Center to purchase a stand on cylindrical scrubber.

Documents:

[\(R\) BEC - Cylindrical Scrubber.pdf](#)

14. Consider the request for approval from the Bismarck Event Center to purchase a walk behind carpet extractor.

Documents:

[\(R\) BEC - Walk Behind Carpet Extractor.pdf](#)

15. Consider the request for approval from the Bismarck Event Center to purchase arena power boxes.

Documents:

[\(R\) BEC - Arena Power Boxes.pdf](#)

16. Consider the request for approval from the Bismarck Event Center to purchase a 36' Geni Lift.

Documents:

[\(R\) BEC - Geni Lift.pdf](#)

17. Consider the request for approval from the Bismarck Event Center to purchase two Windsor Vacuums.

Documents:

[\(R\) BEC - Windsor Vacuums.pdf](#)

18. Consider the request from the Administration Department to enter Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

[\(R\) ADMIN - Executive Session.pdf](#)

Other Business

Adjourn

