

MEETING OF THE BOARD OF EQUALLIZATION
April 24, 2018

The Board of Equalization met in regular session on April 24, 2018 at the hour of 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota. There were present: Commissioner Marquardt, Guy, Oban and President Seminary.

A Chaplain of the Bismarck Police Department presented the invocation.

The Board of Equalization considered the request to receive the 2018 Annual Report from the Bismarck Assessing Division and conduct a Public Hearing for assessment protests.

Deb Goodsell, City Assessor, addressed the Board and presented the 2018 report including the written appeals that were received from Wingate Hotel – 1421 Skyline Boulevard with a current value of \$5,190,600, a request of reduction from Wingate Hotel to \$4,650,000, and the Assessing Division is recommending a value of \$4,927,700. Sleep Inn – 1510 E Century Ave. with a current value of \$3,754,900, a request for reduction from Sleep Inn to \$3,300,000 and the Assessing Division is recommending the current value remain. Fairfield Inn North – 1120 E Century Ave. with a current value of \$2,880,000, a request for reduction to \$2,700,000 and the Assessing Division is recommending the current value remain. Dean Foods/Land O'Lakes – 1207 E. Main St. with a current value of \$3,295,700, a request of reduction from Dean Foods/Land O' Lakes to \$1,880,000 and the Assessing Division is recommending the current value remain. US Food Services – 3500 Saratoga Ave. with a current value of \$5,306,500 a request of reduction from US Food Services to \$3,749,800 and the Assessing Division is recommending the current value remain.

Members of the public appearing to request an appeal were: Al Leingang – 1112 S 12th St, 3807 Apple Creek Rd, and 3501 Apple Creek Rd; John and Jean Sullivan – 1001 Channel Drive; Richard Bohrer – 123 E Main Avenue; Ben Turnbow – 4226 Saratoga Avenue; and Robert Savageau – 3203 Morrison Avenue, 1300 Grumman Lane, 2909 Morison Avenue, 1509 Grumman Lane, and 2600 Morrison Avenue.

Commissioner Marquardt moved to continue the hearing to the May 8, 2018 Commission Meeting. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

The Board of Equalization was adjourned at 5:35 p.m. and convened as the Board of City Commission.

MEETING OF THE BOARD OF CITY COMMISSIONS
April 24, 2018

The Board of City Commission met in regular session on April 24, 2018 at the hour of 5:35 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota. There were present: Commissioners Marquardt, Guy, Oban and President Seminary.

President Seminary read the proclamation declaring May 7-11, 2018 as project HOPE Week in the City of Bismarck.

President Seminary read the proclamation declaring May 4, 2018 as Arbor Day in the City of Bismarck.

1. Commissioner Marquardt moved to approve the minutes of the April 10, 2018 regular city commission meeting. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C
2. Commissioner Guy moved to approve the consent agenda. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C
 - A. Voucher numbers: 1079940-1080231
 - B. Personnel actions.
 - C. Administration Department:
 1. Introduction of and call for Public Hearing on a new Class I-2 retail alcohol license for Anima Cucina, LLC located at 101 North 5th Street.
 2. Renewal of a Class H retail alcohol license for the Lewis & Clark Riverboat located at 1700 River Road.
 3. A joint powers agreement with Burleigh County and Bismarck Public Schools for election administration.
 - D. Airport:
 1. Introduction of and call for a Public Hearing on Ordinance 6323, relating to the discharge of a firearm within city limits.

CITY OF BISMARCK
Ordinance No. 6323

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 6-08-03 OF THE BISMARCK CODE OF ORDINANCES (REV.) RELATING TO DISCHARGE OF FIREARM WITHIN CITY LIMITS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. Amendment. Section 6-08-03 of the City of Bismarck Code of Ordinances (1986 Rev.) relating to Discharge of Firearm Within City Limits is hereby amended and re-enacted to read as follows:

6-08-03. Discharge of Firearm Within City Limits.

1. A person who discharges a firearm within the city limits is guilty of an offense.

2. This section does not apply to the lawful discharge of firearms by law enforcement officers, by on-duty animal wardens employed by the City, by citizens in defense of person or property, by employees or agents of the Bismarck Airport pursuant to an FAA approved Wildlife Hazard Management Plan or by participants in lawful activities in which discharge of firearms is a recognized part of the activity, including shooting galleries or ranges.

Reference: NDCC Sec. 62.1-02-06 (1985; Ord. 6041, 04-22-14; Ord. 6128, 06-09-15)

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall take effect following final passage, adoption and publication.

2. Permission to sell surplus/obsolete items at the annual City of Bismarck Auction.
3. Change order #4 with Strata Corporation for Runway 13/31 Reconstruction Phase 3.

E. City Attorney:

1. A corrective Resolution granting a petition for vacation of a portion of the 6th Street right-of-way.

F. Bismarck-Burleigh Public Health Department:

1. A letter of intent to apply for an Adult Immunization Grant.

G. Community Development Department:

1. Introduction of and call for a Public Hearing on ordinance 6321, a zoning change from the A-Agricultural zoning district to the Conditional MA-Industrial zoning district.

ORDINANCE NO. 6321

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-03-02 OF THE 1986 CODE OF ORDINANCES, OF THE CITY OF BISMARCK, NORTH DAKOTA, AS AMENDED, RELATING TO THE BOUNDARIES OF ZONING DISTRICTS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF BISMARCK, NORTH DAKOTA:

Section 1. Amendment. Section 14-03-02 of the Code of Ordinances of the City of Bismarck, North Dakota is hereby amended to read as follows:

The following described property shall be excluded from the A – Agricultural district and included within the Conditional MA – Industrial zoning district.

Lot 1, Block 1, RBK Ventures Subdivision

This Conditional MA – Industrial zoning is subject to the following development standards:

1. *Uses Permitted.* The following uses are permitted:

- a. ~~Hotel-motel.~~
- b. ~~Retail group A.~~
- c. ~~Retail group B.~~
- d. ~~Service group A.~~
- e. Service group B.
- f. Wholesale group.
- g. ~~Truck terminal.~~
- h. ~~Railroad or bus passenger station.~~
- i. ~~Railroad freight station.~~
- j. Industrial group A, Industrial group A, limited to 1) storage buildings and warehouses, including rental and condo storage units; 2) the manufacturing, compounding, processing, packaging, treatment or assembly of products from previously prepared materials, provided said use meets the use standards included in this ordinance, any wastewater generated by the use can be treated and disposed of

by the approved on-site sewage treatment system (septic tank and drain field), and any waste generated is allowed to be treated by an on-site sewage treatment system by the North Dakota Department of Health and the City of Bismarck; and 3) the following uses when conducted wholly within a completely enclosed building, or within an outdoor storage area that meets the design and aesthetic standards included in this ordinance, including proper screening:

- i. Building materials sales yard, including the sale of rock, sand and gravel.
- ii. Contractors' equipment storage yard.
- iii. Public utility service yard.

- k. ~~Radio or television transmitting station.~~
- l. ~~Commercial recreation group.~~
- m. Office-bank group, excluding banks and medical offices.
- o. Utility service group.

2. *Special Uses.* The following uses are allowed as special uses pursuant to Section 14-03-08 of the City Code of Ordinances:

- a. Temporary Christmas tree sales.
- b. Temporary religious meetings.
- c. ~~Temporary circus/fair/carnival.~~
- d. Temporary farm and garden produce sales.
- e. Temporary fireworks sales.
- f. Seasonal nursery and bedding stock sales.
- e. ~~Solid waste disposal facility.~~
- h. ~~Airport.~~
- i. ~~Recreational vehicle park.~~
- j. ~~Filling station.~~
- k. ~~Drive-in retail or service establishments.~~
- l. ~~Motor vehicle parts salvage yard.~~
- m. Small animal veterinary clinic.
- n. Animal hospital or kennel.
- o. Golf driving range.
- p. Junkyard.
- q. Retail liquor sales.
- r. ~~Racetracks.~~
- s. ~~Child care center.~~
- t. Asphalt production facilities, both permanent and temporary

3. *Dimensional Standards.*

- a. Lot Area. The minimum lot area is 40,000 square feet.
- b. Lot Width. The minimum lot width is two hundred (200) feet.
- c. Lot Coverage. The maximum lot coverage for buildings and required parking is fifty percent (50%) of the total lot area.
- d. Front Yard. The minimum front yard setback is forty (40) feet.
- e. Side Yards. The minimum side yard setback is fifteen (15) feet.
- f. Rear Yard. The minimum rear yard setback is fifteen (15) feet.
- g. Height Limits. The maximum building height is thirty-five (35) feet.

4. *Design and Aesthetic Standards.*

- a. Intent. It is the intent of the design standards to create and maintain a high visual quality and appearance for this development, encourage architectural creativity and diversity, to create a lessened visual impact upon the surrounding land uses and to stimulate and protect investment through the establishment of high standards with respect to materials, details and appearance.
- b. Building Materials. All building facades shall be designed with architecturally finished materials, with primary building materials being limited to modular masonry materials such as brick, stone or dimensional block; precast concrete or aggregate panels; stucco or stucco-like materials; or prefinished metal architectural panels. If prefinished metal architectural panels are used, no more than 70% of the front elevation and no more than 80% of any other elevations facing a public-right-of-way may consist of this material.

The following building types and materials are expressly prohibited: wood as an exterior wall finish, except where used as an accent material; corrugated metal roofing or siding; and exposed, untextured, uncolored, unaugment concrete.

The main entrance or façade of the buildings shall be given special treatment through the use of different materials, colors and/or architectural features to enhance the view from the public right of way.

All subsequent renovations, additions and related structures constructed after the construction of the original building shall be constructed of materials comparable to those used in the original construction and shall be designed in a manner conforming to the original architectural design and general appearance.

- c. Enclosed Building Requirement. All production, processing, storage, sales, display, or other business activity shall be conducted within a completely enclosed building except for outdoor storage areas.
- d. Outdoor Storage Areas. Outdoor storage areas shall be placed to the rear or side of the principal structure and shall be subject to the building setback requirements. Any outdoor storage area shall be fenced around its perimeter with a minimum six foot wall or fence and any storage area along a public right-of-way shall be screened with a vegetative buffer yard planted with four (4) trees and fifteen (15) shrubs per one hundred (100) linear feet, with at least 50% of the required trees being upright evergreen trees, and with the option of substituting trees for shrubs at a ratio of one tree per four shrubs at the discretion of the property owner. Goods and materials shall be located on a paved or gravel surface and the outdoor storage area shall be maintained in an orderly fashion. The height of materials stored, excluding operable vehicles and equipment, shall not exceed the height of the fence, with the exception that the height of materials may be increased to two times the fence height if the stored material is located no less than thirty (30) feet from the interior of the fence. The outdoor storage area shall not reduce the amount of required parking on the site.

6. *Other Development Standards.*

- a. Accessory Buildings. Accessory buildings may be allowed in accordance with the provisions of Section 14-03-06 of the City Code of Ordinances (Incidental Uses) and shall be subject to the same setback requirements as the principal structure. Storage containers may not be used as Accessory Buildings.
- b. Parking and Loading. Parking and loading areas shall be provided in accordance with Section 14-03-10 of the City Code of Ordinances (Off-street Parking and Loading), based on the square footage and uses. Said parking areas shall be hard-surfaced and striped in conjunction with site development and regularly

maintained. Concrete perimeter curbing of the parking areas will not be required.

- c. Landscaping and Screening. Parking lot landscaping and buffer yards shall be provided in accordance with Section 14-03-11 of the City Code of Ordinances (Landscaping and Screening).
- d. Buffer Yards. In addition to the requirements of Section 14-03-11, a 30-foot wide buffer yard shall be provided along the eastern boundary of the property. Said buffer yard shall be shown on the face of the plat as a landscape easement and shall be densely planted in conjunction with site development with the minimum number, species and size of trees and shrubs required for a 20-foot buffer yard in the City's landscaping ordinance (2 shade trees, 4 ornamental trees, 3 large upright coniferous trees, 10 small upright coniferous trees and 14 shrubs).
- e. Screening of Mechanical Equipment and Solid Waste Collection Areas. Mechanical equipment and solid waste collections areas shall be screened in accordance with Section 14-03-12 of the City Code of Ordinances (Screening of Mechanical Equipment and Solid Waste Collection Areas).
- f. Signage. Signage for the development may be installed in accordance with the provisions of Sec14-03-05 (10) (Industrial Park Area Identification Signs). Signage for individual lots within the development shall be installed in accordance with the provisions of Chapter 4-04 of the City Code of Ordinances (Signs and Display Structures). Off-premise advertising signs (billboards) are specifically prohibited within this development.

Section 2. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. Taking Effect. This ordinance shall take effect upon final passage, adoption and publication.

- 2. Introduction of and call for a Public Hearing on ordinance 6322, regarding amendments to the City of Bismarck Building Codes.

CITY OF BISMARCK
Ordinance No. 6322

AN ORDINANCE TO AMEND AND RE-ENACT SECTIONS 4-02-06 OF THE BISMARCK CODE OF ORDINANCES (REV.) RELATING TO AMENDMENTS TO THE CODES.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. Amendment. Section 4-02-06 of the City of Bismarck Code of Ordinances (1986 Rev.) relating to Amendments to the Codes is hereby amended and re-enacted to read as follows:

4-02-06. Amendments to the Codes. The codes adopted in Section 4-02-02 are hereby amended as follows:

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3. 2015 International Residential Code (IRC):

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~~Section R403.3 – R403.3.4 Frost Protected Shallow Foundations.
Delete:~~

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(Ord. 4281, 8-23-89; Ord. 4314, 2-06-90; Ord. 4452, 07-21-92; Ord. 4688, 05-23-95; Ord. 4776, 07-23-96; Ord. 4911, 05-26-98; Ord. 4958, 12-21-98; Ord. 5316, 05-25-04; Ord. 5578, 02-26-08; Ord. 5802, 02-22-11; Ord. 6035, 04-08-14; Ord. 6035, 04-08-14)

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall take effect following final passage, adoption and publication.

3. Re-appointment of Ondine Baird to the Bismarck Parking Authority.

H. Engineering Department:

1. North Dakota Department of Transportation maintenance and non-encroachment agreement.
2. Accept a cash donation to be used for bike signage along River Road.

3. Authorize the Mayor to sign on behalf of the City for North Dakota Department of Transportation final certification forms on federally funded projects.
- I. Human Resources Department:
 1. The 2018 Blue Cross Blue Shield Administrative Service Agreement and Stop Loss Agreement.
 - J. Police Department:
 1. Authorization to conduct the annual Archery Hunting Program on City properties.
 2. Introduction of and call for a Public Hearing on ordinance 6319, relating to failure to maintain control.

CITY OF BISMARCK
Ordinance No. 6319

AN ORDINANCE TO CREATE AND ENACT SECTION 12-05-02.1 OF THE BISMARCK CODE OF ORDINANCES (REV.) RELATING TO FAILURE TO MAINTAIN CONTROL.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. Amendment. Section 12-05-02.1 of the City of Bismarck Code of Ordinances (1986 Rev.) relating to Failure to Maintain Control is hereby created and enacted to read as follows:

12-05-02.1. Failure to Maintain Control.

1. An operator of a motor vehicle may not fail to maintain control of that motor vehicle. An individual is in violation of this section if that individual:
 - a. Commits an offense under this title and, at the time of the offense, the individual was engaged in the operation of a motor vehicle while distracted; or
 - b. Is determined to have been the operator of a motor vehicle that was involved in a reportable accident as defined in Section 12-03-06 which resulted in property damage and, at the time the reportable accident occurred, the individual was engaged in the operation of a motor vehicle while distracted.

2. An individual may be issued a citation or summons for any other traffic offense that was committed by the individual in relation to the individual's commission of the traffic offense of failure to maintain control of a motor vehicle.

3. As used in this section, "operation of a motor vehicle while distracted" means the operation of a motor vehicle by an individual who, while operating the vehicle, is engaged in an activity that:

a. Is not necessary to the operation of the vehicle; and

b. Actually impairs, or would reasonably be expected to impair, the ability of the individual to safely operate the vehicle.

Source NDCC § 39-08-25

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall take effect following final passage, adoption and publication.

K. Public Works Service Department and Public Works Utility Operations Department:

1. Request to sell surplus vehicles and equipment at the annual City of Bismarck Auction.

L. Public Works Utility Operations Department:

1. Contract Change Order RD-3 with Ovivo USA, LLC for the Bismarck Wastewater Treatment Plant Trickling Filter Improvement Project.

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. The Commission considered the request from the Community Development Department for an appeal of an administrative special use permit application to construct an off-premise advertisement sign made by Joe Gusaas.

Brady Blaskowski, City Building Official, Joe Gusaas, and Lieutenant Solemsaas addressed the commission.

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Commissioner Oban moved to uphold the Administrative denial as presented. Commissioner Marquardt seconded the motion. Upon a roll call vote, Marquardt nay, Guy, Oban and Seminary aye. M/C

5. The Commission President called for the Public Hearing on the request from Wilment Development, LLC for the annexation of Auditor's Lot 1B of Lot 1, Block 2, Northern Sky Addition.

No members of the public appeared for comment.

Commissioner Marquardt moved to approve the annexation of Auditor's Lot 1B of Lot 1, Block 2, Northern Sky Addition. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

6. The Commission President called for the Public Hearing on a new Class F-1 retail alcohol license for Buffalo Wild Wings located at 3420 North 14th Street.

No members of the public appeared for comment.

Commissioner Oban moved to approve the requests as presented. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

7. The Commission President called for the Public Hearing on a new Class F-1 retail alcohol license for Stonehome Brewery Company located at 1601 N 12th Street Suite 102.

No members of the public appeared for comment.

Commissioner Marquardt moved to approve the requests as presented. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

8. The Commission President called for the Public Hearing on ordinance 6317, a zoning change from the A-Agricultural and RR-Residential zoning districts to the RR-Residential zoning district for the Triangle Square 3rd Subdivision. And the final plat Triangle Square 3rd Subdivision.

No members of the public appeared for comment.

Commissioner Guy moved to approve the request as presented. Commissioner Marquardt seconded the motion. Upon a roll call vote, all voted aye. M/C

9. The Commission President called for the Public Hearing on ordinance 6318, a zoning change from the A-Agricultural zoning district to the RR-Residential zoning

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district for the Triangle Square 4th Subdivision and the final plat for Triangle Square 4th Subdivision.

No members of the public appeared for comment.

Commissioner Oban moved to approve the request as presented. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

10. The Commission considered the request from the Vision Fund Committee regarding a Flex PACE program interest buy down for Laughing Sun Brewing Company, LLC.

Commissioner Marquardt moved to approve the request. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

11. The Commission considered the request for approval from the Engineering Department to receive bids and award the contract for Sewer Utility Project No. 72 to Hydro-Klean as the lowest bidder of \$273,100.50. Visu-Sewer also submitted a bid in the amount of \$344,227.

Commissioner Marquardt moved to award the bid to Hydro-Klean in the amount of \$273,100.50. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

12. The Commission considered the request for approval from the Engineering Department to receive and award the contract for Sewer Utility Project No. 73 to Basaraba Excavating as the lowest bidder of \$1,181,028.30. Others submitting bids were BEK Consulting, LLC \$1,484,238; Weisz & Sons Inc. \$1,285,756.75; Quam Construction Co. \$1,853,683; Markwed Excavating \$1,656,543.50; S.J. Louis Construction Inc. \$1,838,219.50; Wagner Construction \$1,921,675; and Force \$1,424,554.30.

Commissioner Marquardt moved to award the bid to Basaraba Excavating in the amount of \$1,181,028.30. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

13. The Commission considered the request for approval from the Engineering Department to receive bids and award contract for Water Utility Project No. 121 to Force Enterprise as the lowest bidder of \$156,801.50. Others submitting bids were Cofell's Plumbing & Excavating \$161,400; Weisz & Sons \$176,007; Markwed Excavating Inc. \$215,914; Tand Construction, LLC \$196,734; Basaraba Excavating \$168,508.50; L2 Contracting \$234,961.38.

Commissioner Oban moved to award the bid to Force Enterprise in the amount of \$156,801.50. Commissioner Marquardt seconded the motion. Upon a roll call vote, all voted aye. M/C

14. The Commission considered the request for approval from the Public Works Service Operations Department to award the contract for truck mounted sweepers to Titan Machinery (Schwarze International) for \$248,843. This was not the lowest bid received, however, it is the one that had the International Chassis that is consistent with the current fleet regarding services and supplies. Other submitting bids were Sanitation Products \$257,700 and Titan Machinery (Schwarze Freightliner) \$244,151.

Commissioner Guy moved to award the contract to Titan Machinery (Schwarze International) in the amount of \$248,843. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

15. The Commission considered the request for approval from the Public Works Service Operations Department to award the contract for an articulated loader to Butler Machinery as the lowest bidder in the amount of \$364,275. Other bids received were General Equipment \$399,500 and RDO Equipment \$393,773.

Commissioner Guy moved to award the contract to Butler Machinery in the amount of \$364,275. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

16. The Commission considered the request for approval from the Public Works Service Operations Department to award the contract for a skid steer and cutting wheel saw to Bobcat of Mandan as the lowest bidder in the amount of \$66,532.02.

Commissioner Oban moved to award the contract to Bobcat of Mandan in the amount of \$66,532.02. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

17. The Commission considered the request for approval from the Public Works Service Operations Department to accept the contract from EngTech for the mechanical systems renovation project, Phase 1.

Commissioner Guy moved to approve the contract as presented. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

18. The Commission considered the request from the Public Works Utility Operations Department to accept the contract for engineering consulting services for the Cost of Service and Rate Design Study to Stantec Engineering.

Commissioner Marquardt moved to approve the contract as presented. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

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Other business – The Commission considered the request for approval from the Public Works Service Operations Department to apply for a grant from the ND Forest Service to construct a gravel bed nursery in 2019.

Commissioner Guy moved to approve the request as presented. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

Having completed the items on the agenda, President Seminary asked if there was any other business.

The meeting was declared adjourned at 6:54 p.m.