



January 15, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, January 22, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or Stream www.freetv.org and www.radioaccess.org.

Future City Commission meetings are scheduled as follows:

- February 12 & 26, 2019
- March 12 & 26, 2019
- April 9 & 23, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN010819.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and Call for a Public Hearing on a New Class M Catering Liquor License for Bareknuckle Events, LLC., located at 300 N 4th Street, #103.
2. Introduction of and Call for a Public Hearing on a New Class I-3 Restaurant Beer Only Liquor License for The Wood House Restaurant, located at 1825 N 13th Street.
3. Gaming Site Authorization for Bismarck Hockey Boosters at the Craftcade located at 405 N 4th Street.
4. Introduction of and Call for a Public Hearing on a New Class M Catering Liquor License for Sixteen 03 Main Events, located at 1603 E Main Avenue.

Documents:

- [\(C\) ADMIN - Bareknuckle Events Liquor License.pdf](#)
- [\(C\) ADMIN - The Wood House Liquor License.pdf](#)
- [\(C\) ADMIN - Bismarck Hockey Boosters.pdf](#)
- [\(C\) ADMIN - Sixteen 03 Main Liquor.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. A \$5,000 sponsorship to the North Dakota Aviation Council for the 2019 Upper Midwest Aviation Symposium. The Airport staff recommends approval.

Documents:

- [\(C\) AIR-5000 Sponsorship.pdf](#)

E. Consider the request for approval from the City Attorney for the following:

1. Participate in the UND Law School Experiential Placement Program.

Documents:

- [\(C\) ATTY - UND Law School Experiential Placement Program.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6362, a request for the annexation of Elk Ridge Addition less the Tyler Parkway right-of-way. The Planning and Zoning Commission recommends approval.
2. Introduction of and Call for a Public Hearing on Ordinance 6363, a request for a zoning change from the A-Agricultural zoning district to the R5-Residential and P-Public zoning districts for Elk Ridge Addition. The Planning and Zoning Commission recommends approval.
3. Introduction of and Call for a Public Hearing on March 12, 2019 on the request from Mid Dakota Clinic to vacate the segment of right-of-way described as North 10th Street, between East Rosser and East Avenue A.

Documents:

- [\(C\) CD - Elk Ridge Addition Items.pdf](#)
- [\(C\) CD - Mid Dakota Clinic.pdf](#)

G. Consider the request for approval from the Engineering Department for the following:

1. Change Order No. 7 with Basaraba Excavating and Dirt Works, LLC for the Silver Ranch Sanitary Sewer Trunk Line (Phase 1).
2. North Dakota Department of Transportation Cost Participation and Maintenance Agreement for City Project HC-116.
3. Resolution for Creating Street Improvement District No. 525 and Ordering Preparation of the Preliminary Report; Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications for Street Improvement District No. 525.
4. Resolution for Creating Street Improvement District No. 526 and Ordering Preparation of the Preliminary Report; Resolution Approving Preliminary Report and Directing Plans and Specifications for Street Improvement District No. 526.
5. Street closure for the 46th Annual Downtowners Street Fair from September 12-14, 2019.
6. Street Closure for the 15th Annual Urban Harvest from July 11 to August 15, 2019.

Documents:

- (C) ENG - Change Order SU 73.pdf
- (C) ENG - NDDOT 2 Lane to 3 Lane Pvmnt Mking -CPM.pdf
- (C) ENG - SI 525.pdf
- (C) ENG - SI 526.pdf
- (C) ENG - Street Fair Closure.pdf
- (C) ENG - Urban Harvest Closure.pdf

H. Consider the request for approval from the Finance Department for the following:

1. Disposal of financial records dating from 1984 to 2013 that have exceeded the established retention dates.

Documents:

- (C) FIN - Disposal of Old Financial Records.pdf

I. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2017 and 2018, Blind Exemption at 3007 East Colorado Dr.
2. Application for property tax abatement 2018, Disabled Veteran at 1406 N 13th Street.

Documents:

- (C) FIN - Abatement - 3007 E COLORADO DR.pdf
- (C) FIN -Abatement - 1406 N 13TH ST.pdf

J. Consider the request for approval from the Human Resources Department for the following:

1. Classification of the Assistant City Attorney position.

Documents:

- (C) HR - Level Classification.pdf

K. Consider the request for approval from the Police Department for the following:

1. Authorization to trade/purchase 2019 narcotic vehicles.

Documents:

- (C) PD - Request to Purchase Vehicle for Narcotics Unit.pdf

L. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Reallocation of Roads and Streets Division Funds from the purchase of a dump truck to the purchase of a Broce Broom.
2. Purchase of deicer agricultural-based liquid for snow-fighting activities under the ND Department of Transportation bid contract for the 2019 budget year.
3. Purchase Motorola portable and mobile radios under the ND State bid contract.
4. Purchase oil for City vehicles and equipment under the ND State bid contract for the 2019 budget year.
5. Purchase tires for City vehicles and equipment under ND State bid contract for the 2019 budget year.
6. Purchase one vehicle for Public Works Utility Operations Water/Sewer Division at the ND State bid price for the 2019 budget year.

Documents:

- (C) [PW-SO Approval to Reallocate Streets Division Funds to Purchase a Broce Broom.pdf](#)
- (C) [PW-SO Permission to Purchase Deicer Agricultural-based Liquid.pdf](#)
- (C) [PW-SO Permission to Purchase Motorola Portable and Mobile Radios Under the State Bid.pdf](#)
- (C) [PW-SO Permission to Purchase Oil for City Vehicles Under the State Bid.pdf](#)
- (C) [PW-SO Permission to Purchase Tires for City Vehicle and Equipment under State Bid.pdf](#)
- (C) [PW-SO Permission to Purchase Vehicles Under State Bid.pdf](#)

M. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Water Service Contract with South Central Regional Water District from February 1, 2019 through January 31, 2039 and terminate the previous January 26, 1996 agreement.
2. Water Service Contract with the City of Lincoln from February 1, 2019 through January 31, 2039 and terminate the previous October 8, 2004 agreement.

Documents:

- (C) [PW-UO Approve a Water Service Contract with South Central Regional Water District.pdf](#)
- (C) [PW-UO Approve a Water Service Contract with the City of Lincoln.pdf](#)

3. REGULAR AGENDA

4. Proclamation declaring February 2019 as Entrepreneurship Month in the City of Bismarck.

Documents:

[Proclamation - Entrepreneurship Month.pdf](#)

5. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).
6. Commission Portfolio Report - Commissioner Marquardt
7. Public Hearing on Ordinance 6359, a request for the annexation of Lots 3-9, Block 1 and all of Blocks 2-8, Cottonwood Parkview Addition.

Documents:

(R) [CD - Ordinance 6359.pdf](#)

8. Public Hearing on Ordinance 6360, a staff-initiated zoning change from the CG - Commercial zoning district to the DC - Downtown Core zoning district for Tract 118 of part of Blocks 5 and 7, Original Plat and to the DF - Downtown Fringe zoning district for all of Blocks 49 and 51, Original Plat.

Documents:

(R) [CD - Ordinance 6360.pdf](#)

9. Public Hearing on Ordinance 6361, a staff-initiated zoning ordinance text amendment relating to residential district setbacks.

Documents:

(R) [CD - Ordinance 6361.pdf](#)

10. Consider the request from the Administration Department for a review, discussion and approval of the 2019 Legislative Report #2.

Documents:

[\(R\) ADMIN - Legislative Report.pdf](#)

11. Consider the request for approval from the Fire Department for the continuation of the Community Rating System and submit annual re-certification documents.

Documents:

[\(R\) FIRE - CRS Program Recertification.pdf](#)

12. Public Hearing on a staff-initiated amendment to the Priority and Future areas of the Urban Service Area Boundary of the Growth Phasing Plan in the 2014 Growth Management Plan.

Documents:

[\(R\) CD - USAB Amendments.pdf](#)

13. Consider the request for approval from the Bismarck Event Center for the building sponsorship.

Documents:

[\(R\) BEC - Naming Sponsor.pdf](#)

14. Consider the request for approval from the Public Works Service Operations Department for the purchase of the Billington Salvage Yard property.

Documents:

[\(R\) PWS -Billington Salvage Yard Property.pdf](#)

15. Consider the request for approval from the City Attorney for the proposed purchase agreement for the Bowen Avenue Strip Mall.

Documents:

[\(R\) ATTY - Bowen Avenue.pdf](#)

16. Consider the request from the City Attorney to enter Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

17. Other Business

18. Adjourn

