



July 3, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, July 9, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- July 23, 2019
- August 13 & 27, 2019
- September 10 & 24, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN062519.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Renewal of Liquor Licenses from August 1, 2019 to July 31, 2020.
2. Renewal of Gaming Site Authorizations from July 1, 2019 to June 30, 2020.
3. Introduction of and Call for a Public Hearing for a New Class I1 Restaurant Full Liquor License for Country House Deli at 1045 East Interstate Avenue.
4. Introduction of and Call for a Public Hearing for a New Class C2 Hotel or Motel Liquor License for Expressway Suites at 180 East Bismarck Expressway.
5. Letter of Support to Solid Rock Music, LLC located at 1317 Tacoma Avenue, Suite 203.
6. Letter of Support to Matthew Markel located at 1317 Tacoma Avenue, Suite 203.

Documents:

- (C) ADMIN - Liquor License Renewals.pdf
- (C) ADMIN - Gaming Site Authorizations.pdf
- (C) ADMIN - Country House Deli.pdf
- (C) ADMIN - Expressway Suites.pdf
- (C) ADMIN - Solid Rock Music, LLC.pdf
- (C) ADMIN - Matthew Markel.pdf

D. Consider the request for approval from the City Attorney for the following:

1. Lease Amendment with the State of North Dakota.
2. Receive and accept the disposition of bids for liability, auto and equipment insurance agent services.
3. Introduction of and Call for a Public Hearing on Ordinance 6392, an amendment to portions of Title 6-Criminal Offenses and Title 12-Traffic Code.

Documents:

- (C) ATTY - State of North Dakota Lease Agreement.pdf
- (C) ATTY - NDRIF Insurance.pdf
- (C) ATTY - Ordinance 6392.pdf

E. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6388, a request for the partial annexation of Boulder Ridge Seventh Addition. The Planning and Zoning Commission recommends approval.
2. Introduction of and Call for a Public Hearing on Ordinance 6389, a request for a zoning change from the A-Agricultural, R5-Residential, RM15-Residential, RT-Residential and Conditional CA-Commercial zoning districts to the R5-Residential, R10-Residential, RM15-Residential, RT-Residential, Conditional CA-Commercial and P-Public zoning districts for Boulder Ridge Seventh Addition. The Planning and Zoning Commission recommends approval.
3. Introduction of and Call for a Public Hearing on Ordinance 6390, a request for a zoning change from the A-Agricultural zoning district to the RR-Residential zoning district for Maier Subdivision. The Planning and Zoning Commission recommends approval.
4. Introduction of and Call for a Public Hearing on Ordinance 6391, a request for a zoning change from the PUD-Planned Unit Development zoning district to a new PUD-Planned Unit Development zoning district for Kamrose Crossing Addition Second Replat. The Planning and Zoning Commission recommends approval.

Documents:

- (C) CD - Boulder Ridge Seventh Addition.pdf
- (C) CD - Maier Subdivision.pdf
- (C) CD - Kamrose Crossing Addition Second Replat.pdf

F. Consider the request for approval from the Engineering Department for the following:

1. Resolutions for Street Improvement District 530:
 - o Resolution Declaring Petitions for Improvements have been Received.
 - o Resolution Creating District.
 - o Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
2. Resolutions for Sewer Improvement District 575:
 - o Resolution Creating District.
 - o Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
3. Resolutions for Street Improvement District 529:
 - o Resolution Declaring Petitions for Improvements have been Received.
 - o Resolution Creating District.
 - o Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
4. Contract Change Order No. 1 for Street Utility Project No. 49.
5. Contract Change Order No. 2 for Street Improvement District 523 and Sewer Improvement District No. 574.
6. Dedication of and acceptance of a sidewalk easement on Lot 1, Block 5, East Divide Industrial Park Addition.
7. Encroachment Agreement with Sweet Treats Bakery.

Documents:

- (C) [ENG - SI 530.pdf](#)
- (C) [ENG - SE 575.pdf](#)
- (C) [ENG - SI 529.pdf](#)
- (C) [ENG - Change Order SV49 Time Extention.pdf](#)
- (C) [ENG - Change Order SI523 SE574.pdf](#)
- (C) [ENG - Sidewalk Easement - East Divide Industrial Park.pdf](#)
- (C) [ENG - Encroachment Agreement 118 N 4th St.pdf](#)

G. Consider the request for approval from the Finance Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinances 6383-6387 to create special assessment districts for annexed properties.
2. Authorize Dmitriy Chernyak, Finance Director, to sign for City financial transactions.
3. Maintenance agreement for IP phone/voice systems with BEK Business Solutions.

Documents:

- (C) [FIN - Ordinances 6383-6387.pdf](#)
- (C) [FIN - Authorize Signature.pdf](#)
- (C) [FIN - BEK Buisness Contract.pdf](#)

H. Consider the request for approval from the Human Resources Department for the following:

1. Reclassification of one System Administrator to Programmer Analyst, reclassification of Parking Enforcement and Animal Control Officers to Community Service Officers Grade 11, and reclassification of Office Assistant in Fleet to an Administrative Technician Grade 12.

Documents:

- (C) [HR - Reclassifications.pdf](#)

I. Consider the request from the Bismarck Veterans Memorial Public Library for the following:

1. Appoint Mike LaLonde and re-appoint Bob Bartosh to the Library Board of Trustees for three-year terms.

Documents:

- (C) [Library - Board Appointments.pdf](#)

4. REGULAR AGENDA

5. ~~Commission Portfolio Report - Commissioner Oban.~~

6. Consider the request from the Engineering Department to receive a presentation on 43rd Avenue Northeast alternatives, options for reconstruction, and to recommend a preferred option.

Documents:

(R) ENG - 43rd Ave Reconstruction HC121.pdf

7. Public Hearing on a Class E liquor license transfer from Stamart Travel Center to Pilot Travel Centers, LLC to be located at 3936 Miriam Avenue.

Documents:

(R) ADMIN - Pilot Transfer.pdf

8. Public Hearing on a new Waste Collection Franchise Application from U Call I Haul, LLC.

Documents:

(R) PW-SO - Public Hearing on Waste Collection Franchise for U Call I Haul LLC.pdf

9. Consider the request for approval from the Engineering Department to order the construction of new sidewalks in accordance with applicable City of Bismarck Code of Ordinances.

Documents:

(R) ENG - Sidewalk Construction.pdf

Other Business

Adjourn

