



**HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
July 21, 2021**

Tom Baker Meeting Room	3:30 p.m.	City-County Office Building
-------------------------------	------------------	------------------------------------

The City of Bismarck is encouraging citizens to provide their comments via email to whutchings@bismarcknd.gov. The comments will be sent to the Historic Preservation Commissioners prior to the meeting and included in the minutes of the meeting. To ensure that comments are compiled and forwarded to the Historic Preservation Commission with enough time to review all comments, please submit your comments no later than 12 noon the day of the meeting. Comments should also include which agenda item number or topic your comment references and your name

(anonymous comments will not be forwarded to the Historic Preservations Commissioners or included in the minutes of the meeting). If you would like to appear via video or audio link for a 3-5-minute comment on a public hearing item, please provide your e-mail address and contact information to whutchings@bismarcknd.gov at least one business day before the meeting.

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org.

Item No.	Page No.
----------	----------

MINUTES

1. Consider approval of the minutes of the June 16, 2021 meeting of the Bismarck Historic Preservation Commission

PUBLIC COMMENT

2. **Public Comment** (The public comment period is available for residents and other interested parties to address items on the agenda or any general public input for consideration by the Historic Preservation Commission)

REGULAR AGENDA

3. **Highland Acres Nomination Request for Proposals** 3



OTHER BUSINESS

4. **Other Business**
 - a. Update on Talking Trails Project
 - b. Update on Historic Walking Maps Project

ADJOURNMENT

5. **Adjourn:** The next regular meeting date is scheduled for **August 18, 2021**

Enclosures: Meeting Minutes of June 16, 2021



MEMORANDUM

Highland Acres Nomination Request for Proposals

TO: Chair Sakariassen and Historic Preservation Commission
FROM: Will Hutchings, AICP, Planner
DATE: July 16, 2021

The City of Bismarck has been awarded a Historic Preservation Fund grant to help cover the costs associated with hiring a qualified consultant to prepare a nomination to the National Register of Historic Places for the Highland Acres neighborhood. The anticipated cost for this project is \$15,000 and the costs associated will be covered by the awarded grant funds with in-kind match.

Staff have drafted a Request for Proposals for this project with the aid of the State Historic Preservation Office and are requesting review and approval from the Historic Preservation Commission. A copy of the Request for Proposals will be included in your packet and sent to the commissioners electronically.

Staff Recommended Action:

Review and approve the draft Request for Proposals and provide staff with any recommended changes.

Attachments:

- Draft Request for Proposals – National Register Nomination, Highland Acres



**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
June 16, 2021**

The Bismarck Historic Preservation Commission met on June 16, 2021, at 3:30 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom.

Commissioners present were Walt Bailey, Tory Jackson, Beth Nodland and Amy Sakariassen.

Commissioners Steve Bakken, Blake Dinkins and Calvin Grinnell were not present.

Staff members present were Sandra Bogaczyk – Office Assistant II, Ben Ehreth – Community Development Director, Will Hutchings – Planner and Kim Lee – Planning Manager.

Guests present were Lorna Meidinger and Amy Munson – State Historic Preservation Office, Daan Meens, Emily Sakariassen and Rebekah Schields – Metcalf Archeological Consultants Inc., Tom Tudor – St. George’s Episcopal Memorial Church and Bruce Whittey – Citizen.

MINUTES

Chair Sakariassen called for consideration of the minutes of the May 19, 2021 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Bailey to approve the minutes of the May 19, 2021 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Jackson, Nodland and Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input Chair Sakariassen resumed the meeting.

**NATIONAL REGISTER OF HISTORIC PLACES NOMINATION REVIEW
ST. GEORGE’S EPISCOPAL MEMORIAL CHURCH**

Mr. Hutchings stated that the Historic Preservation Commission was contacted by Metcalf Archeological Consultants with a request for review of a National Register of Historic (NHRP) nomination for St. George’s Episcopal Memorial Church located at 601 North 4th Street in in central Bismarck. The request is to be reviewed by the State Historic

Preservation Review Board on August 27, 2021. He stated that the North Dakota State Historic Preservation Office (SHPO) requested comments from the Historic Preservation Commission.

Ms. Emily Sakariassen presented a slide show narrating the historical significance of St. George's Episcopal Memorial Church dedicated to the pioneers of Dakota and to those who have served in both world wars. She stated that the church contracted with Metcalf Archaeological Consultants, Inc. (Metcalf) of Bismarck to provide technical assistance in documenting the history and significance of the church and to complete a National Register of Historic Places Nomination for the property. She noted and that there are no restrictions to the property owner with the possible designation. She mentioned that the presentation to the State Historic Preservation Review Board is open to the public and being held at the North Dakota Heritage Center and State Museum.

Mr. Bailey stated that he has never seen a more complete and professional nomination and presentation. He stated that he will forward a few comments of suggestion directly to Ms. Sakariassen. Ms. Sakariassen welcomed the consideration.

The Historic Preservation Commission provided the following comments and suggested changes:

1. Minor grammatical and syntax changes were noted and provided in a marked-up copy to Metcalf Archeological Consultants.
2. Language revisions were suggested to clarify that the memorials throughout the site are dedicated to community members who served in either World Wars. As written, it implies the memorials are only dedicated to those who served in both World Wars.

HIGHLAND ACRES SURVEY PROJECT UPDATE

Mr. Hutchings stated that Metcalf Archeological Consultants has provided the final draft report with results of the City of Bismarck's Highland Acres Survey inventory, to determine whether the Highland Acres neighborhood is eligible for inclusion in the National Register of Historic Places (NRHP) as a historic district, is included for Historic Preservation Commission members to comment. He stated that Metcalf concluded that some of the 352 residential and non-residential properties were also considered individually contributing properties. Metcalf surveyed and evaluated 250 of the sites and the State Historic Preservation Office (SHPO) evaluated the remaining 102 properties and were included in the packet. Mr. Hutchings provided a map compiling both entity's findings.

Ms. Schields presented Metcalf's findings and explained the evaluation process.

Ms. Nodland pointed out some suggestions and corrections. She suggested and recommended that the narrative aspect could include more information about the women who lived and did business in Highland Acres, along with more information about family life.

The Historic Preservation Commission provided the following comments and suggested changes:

1. Typographical error on page 65 – ‘Ranch’ should be ‘Range’ and ‘Jackson’ should be ‘Jackman’.
2. Ownership has changed for MAC – 068 and there have been recent revisions at this house.
3. Homes constructed by the Froeschle Brothers may be worth noting for their construction contributions in Highland Acres and other commercial projects in the Bismarck area.
4. The report lacks mentions of women in Highland Acres and reads as an all-male endeavor. Consider more gender-inclusive language and note the importance of family and domestic living in Highland Acres.

OTHER BUSINESS

Mr. Hutchings stated that there was no other business to discuss at this time.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:23 p.m. to meet again on July 21, 2021.

Respectfully Submitted,

Sandra Bogaczyk
Recording Secretary

APPROVED:

Amy Sakariassen, Chair