



July 17, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, July 23, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- August 13 & 27, 2019
- September 10 & 24, 2019
- October 8 & 22, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN070919.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
3. CONSENT AGENDA
 - A. Consider approval of expenditures.
 - B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Renewal of Gaming Site Authorizations from July 1, 2019 to June 30, 2020.
2. Friends of the Rail Bridge final feasibility study report.
3. Appointments of Trevor Vanette, Darcy Andahl, and Brandi Jude to the Bismarck Human Relations Committee.
4. Revised 2020 Budget Schedule.
5. Renewal of Liquor Licenses from August 1, 2019 to July 31, 2020.
6. **Renewal of Liquor Licenses contingent upon approval from the Police Department and the Administration Department from August 1, 2019 to July 31, 2020.**

Documents:

- (C) ADMIN - Gaming Site Authorizations.pdf
- (C) ADMIN - Friends of the Rail Bridge Final Report.pdf
- (C) ADMIN - Human Relations Committee Appointments.pdf
- (C) ADMIN - 2020 Budget Schedule.pdf
- (C) ADMIN - Liquor License Renewal.pdf
- (C) ADMIN - Liquor License Renewals (2).pdf

D. Consider the request for approval from the Airport for the following:

1. Mortgage Assignment to Simson Investment Leases.
2. **Amendment #1 to the August 25, 2015 Mead and Hunt Airport Master Plan Agreement.**

Documents:

- (C) AIR-Mortgage Assignment to Simson Investment Leases.pdf
- (C) AIR-Amendment 1 to Master Plan.pdf

E. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Authorize the acceptance of grant funding from the North Dakota Department of Health for the Community-Based Hypertension Pilot Event.
2. Authorize the application for the Immunization Information System Grant from the North Dakota Department of Health.
3. Authorize the application for the Pediatric Influenza Immunization Grant from the North Dakota Department of Health.

Documents:

- (C) BBPH - HTN.Grant.2019.pdf
- (C) BBPH - NDIIS Grant.pdf
- (C) BBPH - Peds.Flu.Grant.pdf

F. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6393, a request for the annexation of Lots 1 and 2, Block 1, Memory Second Addition and the south half of the Brookside Lane right-of-way adjacent to the plat, requested by TPR Partnership, Mapleton Investors, LLP and Costco Wholesale. The Planning and Zoning Commission recommends approval.
2. 2019 Community Development Block Grant application and Annual Action Plan.
3. 2019 HOME Program pre-application.
4. Receive bids and award contract for renovation work at Kiwanis Park.

Documents:

- (C) CD - Memory Second Addition Annexation.pdf
- (C) CD - 2019 CDBG and AAP.pdf
- (C) CD - 2019 HOME Application.pdf
- (C) CD - Kiwanis Park Renovation Bids.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Contract Change Order No. 3 for Street Improvement District 523 and Sewer Improvement District 574.
2. Development Agreement with Five Guys Investments, LLC for Boulder Ridge Seventh Addition.

3. 2019 Geotechnical Services Contract with Terracon Consultants, Inc.
4. Release of existing easement documents 785979, 785980, 785981 and 851742 in an area to be platted as Boulder Ridge Seventh Addition contingent on approval of the plat to be released prior to recordation of the Boulder Ridge Seventh Addition plat.
5. Resolution Receiving Petition and Enlarging District for Sewer Improvement District 574.
6. Resolution Approving Plans and Specifications and Resolution Directing Advertisement of Bids and Receiving Bids for Sewer Improvement District 575.
7. Resolution Approving Plans and Specifications and Resolution Directing Advertisement of Bids and Receiving Bids for Street Improvement District 529.
8. Resolution Approving Plans and Specifications and Resolution Directing Advertisement of Bids and Receiving Bids for Street Improvement District 530.

Documents:

- (C) ENG - Change Order SI523 SE574.pdf
- (C) ENG - Development Agreement Five Guys LLC.pdf
- (C) ENG - Geotech Services Contract.pdf
- (C) ENG - Release Easement - Boulder Ridge Seventh.pdf
- (C) ENG - SE 574 Boundary Adjustment.pdf
- (C) ENG - SE 575.pdf
- (C) ENG - SI 529.pdf
- (C) ENG - SI 530.pdf

H. Consider the request for approval from the Police Department for the following:

1. Authorize the acceptance of a donation from Glasser Images to create a video about the Crime Prevention/Community Services Section.

Documents:

- (C) PD - Glasser Images Donation.pdf

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Receive and award the contract for a high compaction front loading refuse collection truck for the Solid Waste Division.
2. Reject all bids submitted for the Traffic Signal Video Detection Systems.

Documents:

- (C) PW-SO - Bid Award for High Compaction Front Loading Refuse Collection Truck.pdf
- (C) PW-SO - Reject Bids for Traffic Signal Video Detection Systems.pdf

J. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Receive and award the bid for the Wastewater Treatment Plant fencing project.
2. Contract Change Order G-6 with PKG Contracting, Inc. for the Wastewater Treatment Plant Trickling Filters Phase 2.
3. Adjustment to the water and sewer trunkline assessments located at 4607 Miriam Avenue.

Documents:

- (C) PW-UO Bid Award for WWTP Fencing Project.pdf
- (C) PW-UO Contract Change Order G-6 with PKG Contracting for WWTP Trickling Filters Phase 2.pdf
- (C) PW-UO - Adjustment on Undeveloped Commercial Property to Transition to Utility Capital Charges.pdf

4. REGULAR AGENDA

5. Commission Portfolio Report - Commissioner Oban.

6. Consider a discussion of the Budget Committee recommendations regarding 2020 Budget Funding.

Documents:

[\(R\) ADMIN - 2020 Budget Preview.pdf](#)

7. Public Hearing for a New Class I1 Restaurant Full Liquor License for Country House Deli at 1045 East Interstate Avenue.

Documents:

[\(R\) ADMIN - Country House Deli.pdf](#)

8. Public Hearing for a New Class C2 Hotel or Motel Liquor License for Expressway Suites at 180 East Bismarck Expressway.

Documents:

[\(R\) ADMIN - Expressway Suites.pdf](#)

9. Consider the request from the Community Development regarding Boulder Ridge Seventh Addition:

- 1. Public Hearing on Ordinance 6388, a request for the partial annexation of Boulder Ridge Seventh Addition.**
- 2. Public Hearing on Ordinance 6389, a request for a zoning change from the A-Agricultural, R5-Residential, RM15-Residential, RT-Residential and Conditional CA-Commercial zoning districts to the R5-Residential, R10-Residential, RM15-Residential, RT-Residential, Conditional CA-Commercial and P-Public zoning districts for Boulder Ridge Seventh Addition.**
- 3. Approval of the major subdivision final plat of Boulder Ridge Seventh Addition.**
- 4. Approval of the Park Development Agreement of Boulder Ridge Seventh Addition.**

Documents:

[\(R\) CD - Boulder Ridge Seventh Addition - Revised.pdf](#)

10. Consider the request from Community Development regarding Maier Subdivision:

1. Public Hearing on Ordinance 6390, a request for a zoning change from the A-Agricultural zoning district to the RR-Residential zoning district for Maier Subdivision.
2. Approval of the major subdivision final plat of Maier Subdivision.

Documents:

[\(R\) CD - Maier Subdivision.pdf](#)

11. Consider the request from the Community Development Department regarding Kamrose Crossing Addition Second Replat:

1. Public Hearing on Ordinance 6391, a request for a zoning change from the PUD-Planned Unit Development zoning district to a new PUD-Planned Unit Development zoning district for Kamrose Crossing Addition Second Replat.
2. Approval of the final, plat of Kamrose Crossing Addition Second Replat.

Documents:

[\(R\) CD - Kamrose Crossing Addition Second Replat.pdf](#)

12. Public Hearing on Ordinances 6383-6387 to create special assessment districts for annexed properties.

Documents:

[\(R\) FIN - Ordinances 6383-6387.pdf](#)

13. Public Hearing on Ordinance 6392, an amendment to portions of Title 6-Criminal Offenses and Title 12-Traffic Code.

Documents:

(R) ATTY - Ordinance 6392.pdf

14. Consider the request for approval from the Engineering Department to Receive Bids and Award Contract for Water Utility Project 129.

Documents:

(R) ENG - WU 129.pdf

15. Consider receiving a report from the Public Works Service Operations Department regarding the lack of bids for the metal building at 221 South 26th Street.

Documents:

(R) PW-SO - Metal Building at Recently-Purchased Billington Salvage Yard.pdf

Other Business

Adjourn

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