



August 21, 2019

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, August 27, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- September 10 & 24, 2019
- October 8 & 22, 2019
- November 12 & 26, 2019

#### MEETING OF THE BOARD OF CITY COMMISSION

National Association of City and County Health Officials 2019 Promising Practice Award presentation to Bismarck-Burleigh Public Health.

1. Consider approval of minutes.

Documents:

[SM080719.pdf](#)  
[MN081319.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
3. CONSENT AGENDA
  - A. Consider approval of expenditures.
  - B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Airport for the following:

1. Lease agreement with the State Historical Society of North Dakota for a storage building.
2. Receive and award the bid for the removal of airport timber.
3. Sole source upgrade to the existing security system with Johnson Controls and the three year Service Agreement.

Documents:

- (C) AIR-State Historical Society.pdf
- (C) AIR-Timber Removal.pdf
- (C) AIR-Service Agreement Johnson Controls.pdf

D. Consider the request for approval from the City Attorney for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6394, regarding changes to Public Places and Property Franchises.

Documents:

- (C) ATTY - Ordinance 6394.pdf

E. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6395, a request for the annexation of Lot 2, Block 2, Memory 1st Addition, requested by Three Affiliated Tribes of Fort Berthold. The Planning and Zoning Commission recommends approval.
2. Introduction of and Call for a Public Hearing on Ordinance 6396, a staff-initiated zoning ordinance text amendment relating to right-of-way and roadway design standards. The Planning and Zoning Commission recommends approval.
3. Request of Investcore, Inc. and Stoneshire Builders, Inc. to release a portion of the utility easement within Lots 26-27, Block 2, Silver Ranch First Addition. Staff recommends approval.
4. Request of Five Guys Investment, LLP for modifications to the approved plat of Boulder Ridge Seventh Addition, and the resulting Corrected Ordinance 6388 and Corrected Ordinance 6389.
5. **Award the bid for renovation work at Bridging the Dental Gap.**

Documents:

- (C) CD-ORD 6395\_Annexation of L2, B2, Memory 1st Addition.pdf
- (C) CD-ORD 6396\_Right of Way and Roadway Design Standards.pdf
- (C) CD-Silver Ranch Easement Release.pdf
- (C) CD-Boulder Ridge Seventh Addition - Revised Plat and Corrected Ordinances.pdf
- (C) CD - Bridging the Dental Gap.pdf

F. Consider the request for approval from the Engineering Department for the following:

1. Joint Powers Agreement with the state of North Dakota transferring ownership and maintenance responsibilities of a GPS Base Station to the City of Bismarck.
2. Repair of sidewalks in accordance with applicable City of Bismarck Code of Ordinances unless petition has been received prior to contractor authorization to perform the work.
3. Resolution Creating Sewer Improvement District 573 and Ordering Preparation of the Preliminary Report, and the Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

- (C) ENG - BSC Base Station Agreement.pdf
- (C) ENG - Sidewalk Hazard.pdf
- (C) ENG - SE 573.pdf

G. Consider the request for approval from the Finance Department for the following:

1. Resolution Directing Special Assessments to be Levied.
2. Authorize the engagement letter with Dougherty & Company LLC as the City's bond underwriter.
3. Utilization of Verizon Wireless as the primary cell phone carrier within the City of Bismarck.
4. Continuation of phase 2 and funding through phase 3 of the AssetWorks Implementation.

Documents:

- (C) FIN - Resolution Directing Special Assessments.pdf
- (C) FIN - Dougherty and Company LLC.pdf
- (C) FIN - Verizon Contract.pdf
- (C) FIN - AssetWorks.pdf

H. Consider the request for approval from the Police Department for the following:

1. Application for the 2019 Justice Assistance Grant and a Memorandum of Understanding with Burleigh County.
2. Sell decommissioned vehicle at a public marketplace as described in City Ordinance 7-01-05.

Documents:

- (C) PD - 2019 JAG Authorization.pdf
- (C) PD - Decommissioned Vehicle.pdf

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Award the contract for traffic signal video detection systems.
2. Award the contract for installation of traffic signal video detection systems.
3. Authorize the request to provide 96-gallon containers to be used during the Out of the Darkness Suicide Walk, Sunday, September 8, 2019.
4. Sell Fleet Division vehicles at a public marketplace as described in City Ordinance 7-01-05.

Documents:

- (C) PW-SO - Award of Contract for Traffic Signal Video Detection Systems.pdf
- (C) PW-SO - Award of Contract for Installation of Traffic Signal Video Detection Systems.pdf
- (C) PW-SO - Permission to Provide 96-Gallon Garbage Containers for Out of the Darkness Suicide Walk.pdf
- (C) PW-SO - Request to Sell Fleet Division vehicle at public marketplace.pdf

4. REGULAR AGENDA

5. Commission Portfolio Report - Commissioner Marquardt

6. Public Hearing on a New Class I1 Restaurant liquor license for A&B Pizza South, Inc. at 656 Kirkwood Mall.

Documents:

- (R) ADMIN - A -B Pizza South.pdf

7. Public Hearing on a New Class F1 Restaurant liquor license for Ale Works at 1100 Canada Avenue.

Documents:

- (R) ADMIN - Ale Works.pdf

8. Consider the request from the Engineering Department to consider the Development Agreement with Costco Wholesale Corporation regarding off-site improvements associated with development of Memory Second Addition.

Documents:

- (R) ENG - Costco Development Agreement.pdf

9. Continued Public Hearing on Ordinance 6393, a request for the annexation of Lots 1 and 2, Block 1, Memory Second Addition and all of the Brookside Lane right-of-way adjacent to the plat, requested by TPR Partnership, Mapleton Investors, LLP and Costco Wholesale Corporation.

Documents:

[\(R\) CD - Memory Second Addition Annexation.pdf](#)

10. Consider the request for approval from the Airport to receive and award the bid for Runway 3-21 painting.

Documents:

[\(R\) AIR - Runway 3-21 Painting.pdf](#)

11. Consider the request for approval from the Bismarck Event Center to receive and award the bid for retubing a boiler.

Documents:

[\(R\) BEC - Retube Boiler.pdf](#)

12. Consider the request from the City Attorney for a discussion and direction regarding the request of the University of Mary to extend the closing date.

Documents:

[\(R\) ATTY - University of Mary Closing.pdf](#)

13. Consider the request from the Engineering Department to provide direction on a landowner request to improve North 26th Street between Grant Drive and E Capitol Avenue.

Documents:

[\(R\) ENG - N 26th St Improvements.pdf](#)

14. Consider the request from the Engineering Department to provide direction on support for a North Dakota Department of Transportation developed reconstruction of Interstate 94 Exit 161 Interchange.

Documents:

[\(R\) ENG - I94 Exit 161 Reconstruction.pdf](#)

Other Business

Adjourn

