



September 5, 2019

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, September 10, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- September 24, 2019
- October 8 & 22, 2019
- November 12 & 26, 2019

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN082719.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and Call for a Public Hearing on a New Class O Microbrewery liquor license for Gideon's Brewing Company to be located at 107 North 5th Street.
2. Letter of support for the Sungate Gardens Senior Housing Project.
3. Accept the resignation of Amy Ingersoll-Johnson from the Human Relations Committee.

Documents:

- (C) ADMIN - BlueLine Development Inc - Sungate Gardens.pdf
- (C) ADMIN - Human Relations Committee Resignation.pdf
- (C) ADMIN - Gideons Brewing Company.pdf

D. Consider the request for approval from the City Attorney for the following:

1. Designate the same agent of record for the North Dakota Insurance Reserve Fund policies to include the State Fire and Tornado as well as the boiler insurance policies.
2. Introduction of and Call for a Public Hearing for Ordinance 6400 regarding Snow Emergency Route Change.

Documents:

- (C) ATTY - Agent of record.pdf
- (C) ATTY - Ord 6400.pdf

E. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on a Future Land Use Plan amendment from the High Density Residential and Conservation designations to the Commercial Mixed Use and Conservation designations requested by Sattler Family, LLLP. The Planning and Zoning Commission recommends approval.
2. Introduction of and Call for a Public Hearing on Ordinance 6397, a request for a zoning change from the A - Agricultural zoning district to the A - Agricultural and CA - Commercial zoning districts for that portion of the West half of Sections 19 and 30, Gibbs Township, requested by Sattler Family, LLLP. The Planning and Zoning Commission recommends approval.
3. Introduction of and Call for a Public Hearing on Ordinance 6398, a request for a zoning change from the RM30 - Residential zoning district to the Conditional CA - Commercial zoning district for Auditor's Lots A and B lying in the Southeast quarter of the Northeast quarter of Section 33 / City Lands and Lots 1 and 2, Block 1, Replat of Calkins Addition, requested by Choice Financial Group and Lutheran Social Services Housing. The Planning and Zoning Commission recommends approval.
4. Corrected Ordinance 6331 regarding a zoning change for Cottonwood Parkview Addition. Staff recommends approval.
5. Letter of support for the creation of a Highland Acres Historic District.

Documents:

- (C) CD - Gibbs Township LUPA and ZC.pdf
- (C) CD - Ord 6398.pdf
- (C) CD - Corrected Cottonwood Parkview Addition ordinance.pdf
- (C) CD - Highland Acres Historical District.pdf

F. Consider the request for approval from the Engineering Department for the following:

1. Resolution Approving Plans and Specifications and Resolution Directing Advertisement of Bids and Receiving Bids for Sewer Improvement District 573.
2. Encroachment agreement for First Street Lofts located at 215 South 1st Street.

Documents:

- (C) ENG - SE 573.pdf
- (C) ENG - Encroachment Agreement First St. Lofts.pdf

G. Consider the request for approval from the Finance Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6399, relating to the 2020 Budget.
2. Introduction of and Call for a Public Hearing for the Sidewalk 2018 assessments.
3. Engagement letter with Dougherty & Company, LLC as the City's bond underwriter for special assessment bond issuances.

Documents:

- [\(C\) FIN - Budget Ordinance 6399.pdf](#)
- [\(C\) FIN - SW2018 Assessments.pdf](#)
- [\(C\) FIN - Dougherty Company Bonding.pdf](#)

H. Consider the request for approval from the Fire Department for the following:

1. Approve the contract change order to extend the contract completion date with J. Reed Constructors.

Documents:

- [\(C\) Fire - Contract Change Order.pdf](#)

I. Consider the request for approval from the Police Department for the following:

1. Authorization to produce the 2019 Bismarck Police Department calendars to sell for fundraising to supplement the K-9 program.
2. Authorize the sale of decommissioned vehicles as described in City Ordinance 7-05-01.

Documents:

- [\(C\) PD - K9 Calendar Request.pdf](#)
- [\(C\) PD - Sale of Decommissioned Vehicles.pdf](#)

J. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Award contract for LED Luminaires to WESCO Distribution.

Documents:

- [\(C\) PW-SO - Bid Award for LED Luminaires.pdf](#)

K. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Award bid for the Water Treatment Plant Lime Slaker project.

Documents:

- [\(R\) PW-U - Award Contract for WTP LimeSlaker.pdf](#)

4. REGULAR AGENDA

5. Commission Portfolio Report - Commissioner Zenker

6. Public Hearing on Ordinance 6395, a request for the annexation of Lot 2, Block 2, Memory 1st Addition, requested by Three Affiliated Tribes of Fort Berthold.

Documents:

- [\(R\) CD-ORD 6395\\_Annexation of L2, B2, Memory 1st Addition.pdf](#)

7. Public Hearing on Ordinance 6396, a staff-initiated zoning ordinance text amendment relating to right-of-way and roadway design standards.

Documents:

- [\(R\) CD-ORD 6396\\_Right of Way and Roadway Design Standards.pdf](#)

8. Public Hearing on Ordinance 6394, regarding changes to Public Places and Property Franchises.

Documents:

[\(R\) ATTY - Ordinance 6394.pdf](#)

9. Consider the request for approval from the Community Development Department major subdivision final plat of Morton Subdivision, requested by Terrance and Kathryn Morton. The Planning and Zoning Commission recommends approval.

Documents:

[\(R\) CD - Morton Subdivision.pdf](#)

10. Consider the request from the Community Development Department for a discussion and to provide direction regarding the potential zoning ordinance text amendments relating to Chapter 4-04 and Title 14.

Documents:

[\(R\) CD - Sign Code support.pdf](#)

Other Business

Adjourn

