



January 28, 2020

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, January 28, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- February 11 & 25, 2020
- March 10 & 24, 2020
- April 14 & 28, 2020

#### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of the minutes.

Documents:

[MN011420.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

#### 3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

- C. Consider the request for approval from the Airport for the following:

1. **Trade out agreement with Newman Signs Inc. for billboard advertising.**
2. **Joining the national pledge by transportation leaders against Human Trafficking.**

Documents:

(C) AIR - Agreement with Newman Signs.pdf  
(C) AIR - Pledge by Transportation.pdf

D. Consider the request for approval from the Community Development Department for the following:

1. Request of the Historic Preservation Commission (HPC) to apply for an Historic Preservation Fund grant.
2. Permission for the Bismarck-Mandan MPO to submit a 'Bicycle friendly Community' renewal application on behalf of the City of Bismarck.
3. Request of chris and Kaycee Loraas to vacate the non-access line adjacent to Lot 3B of Lot 3, Block 3, Trillium 4th Addition, less the west 150 feet, which will reduce the length of the non-access line along Airway Ave. from 355.82 ft. to 150 ft.
4. Call for continued public hearing on Ordinance 6403, an amendment to Title 4 of the City Code of Ordinances (Building Regulation) regarding the 2018 Building Code and Fire Code adoption.

Documents:

(C) CD - Bicycle Renewal Application.pdf  
(C) CD - Historic Preservation Grant Application.pdf  
(C) CD - Ordinance 6403.pdf  
(C) CD - NonAccess Line Release1.0.pdf

E. Consider the request for approval from the Engineering Department for the following:

1. Park District No. 003 - Resolution approving plans and specifications and resolutions directing advertisement of bids and receiving bids for PI 003.
2. Accept the North Dakota Department of Transportation's Special Roads Fund for the Chief Looking's Village Road Project.
3. North Dakota Department of Transportation's Bridge Inspection and Load Rating Services Agreement.
4. Street Improvement District No. 532 - Request for resolution approving plans and specifications, request for resolution of necessity, request for resolution directing the advertisement of bids and receive bids.
5. Street Improvement District No. 534 - Request for resolution creating district SI 534 and ordering preparation of the preliminary report. Request for resolution approving preliminary report and directing preparation of plans and specifications.

Documents:

(C) ENG - Elk Ridge Park.pdf  
(C) ENG - NDDOT Special Roads Funding.pdf  
(C) ENG - NDDOT Bridge Inspection.pdf  
(C) ENG - SI 532.pdf  
(C) ENG - SI 534.pdf

F. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for year 2018 & 2019, Wheelchair Exemption, at 3723 Valcartier St.
2. Application for Abatement for year 2018 & 2019, Disabled Veteran Credit, at 2831 Essex Loop.
3. Application for Abatement for year 2018 & 2019, Disabled Veteran Credit, at 3418 Chisholm Trail.
4. Approval to enter into a five-year contract with US Bank's Higher Education and Public Sector Program.
5. Replace and upgrade the wireless infrastructure at the Bismarck Events Center.
6. Replace all outdated network switches within the City of Bismarck's infrastructure.

Documents:

(C) FIN - Abatement Valcartier Steet.pdf  
(C) FIN - Abatement Essex Loop.pdf  
(C) FIN - Abatement Chisholm Trail.pdf  
(C) FIN - City Card Service Enhancement.pdf  
(C) FIN - EC Wireless Option.pdf  
(C) FIN - Network Switches HP.pdf

G. Consider the request for approval from the Police Department for the following:

1. Grant approval of Memorandum of Understanding with the MSA United Way for "Single Point of Contact" services related to the operation of their homeless shelter.

Documents:

[\(C\) PD - MSA United Way MOU.pdf](#)

H. Consider the request for approval from the Public Works - Utility Operations for the following:

1. Sole Source the purchase of four Frontheads, 4 Fronthead wear rings and 4 Volute gaskets for the 26th St. Sanitary Lift Station.

Documents:

[\(C\) PW-UO - Sole Source Sanitary Lift Station.pdf](#)

4. REGULAR AGENDA

5. Receive an update from Bill Panos, the new director of the North Dakota Department of Transportation.

Documents:

[\(R\) NDDOT Director Presentation.pdf](#)

6. Consider the request from the Administration Department for the Park Board President Brian Beattie to make a presentation to the City Commission.

Documents:

[\(R\) ADMIN - BRPD.pdf](#)

7. Consider the request from the Administration Department to receive a presentation from PARC 365 Group.

Documents:

[\(R\) ADMIN - PARC 365.pdf](#)

8. Receive an update from Bruce Whittey regarding the installation of sidewalks in the Highland Acres neighborhood.

Documents:

[\(R\) Highland Acres Sidewalks.pdf](#)

9. Consider the request from the Community Development Department for Premier Homes to appeal the January 2, 2020 decision of the Board of Adjustment to deny a variance from Section 14-04-03(7) of the City Code of Ordinances (R5-Residential) (Front Yard) to reduce the required front yard setback from twenty-five (25) feet to twenty-one (21) feet for the purpose of constructing a single-family dwelling to be located on Lot 26, Block 10, Silver Ranch First Addition (4011 Silver Boulevard).

Documents:

[\(R\) CD - Silver Ranch Appeal.pdf](#)

10. Public hearing for a new Class C2 Hotel/Motel Liquor License, for the Expressway Suites, 180 E. Bismarck Expressway.

Documents:

[\(C\) ADMIN - New Class C2 Liquor License.pdf](#)

11. Public hearing on Ordinance 6406, regarding the age of purchase for Tobacco or Electronic Smoking Devices.

Documents:

[\(C\) ATTY - Tobacco Change.pdf](#)

12. Public hearing on Ordinance 6407, to amend Ordinance 2-11-01, regarding the Purpose of the Human Relations Committee.

Documents:

[\(C\) ATTY - Human Relations Changes.pdf](#)

13. Public Hearing on staff-initiated amendments to the Growth Phasing Plan in the 2014 Growth Management Plan.

Documents:

[\(C\) CD - Growth Phasing Plan.pdf](#)

14. Consider the request from the Community Development Department on staff and Historic Preservation Commission recommendations associated with the BNSF Rail Bridge programmatic agreement.

Documents:

[\(C\) CD - BNSF Programmatic Agreement.pdf](#)

15. Consider the request from the Engineering Department for Costco Related Items - Highway Construction 129.

Documents:

[\(R\) ENG - HC 129 Costco Items.pdf](#)

16. Consider the request from the Engineering Department to receive additional traffic analysis and provide direction for E. Divide Ave. and S. Washington St. within the proposed SI 531 work area.

Documents:

[\(R\) ENG - SI-531 Lane Configurations.pdf](#)

17. Consider the request from the Fire Department to continue participation in the Community Rating System Program and submit annual re-certification documentation.

Documents:

[\(R\) FIR - CRS Resertification.pdf](#)

18. Consider the request from the Administration Department to review information to be presented to the Interim Taxation Committee.

Documents:

[\(R\) ADMIN - Interim Tax Committee.pdf](#)

19. Consider the request from the Public Works - Utility Operations Department for approval on the draft Lead and Copper Rule to the EPA and our congressional delegation, working with the North Dakota League of Cities and communities across the state.

Documents:

[\(R\) PW-UO - Copper Lead EPA.pdf](#)

Other Business

Adjourn

