



February 16, 2022

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, February 22, 2022, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your e-mail address and contact information to the above e-mail at least one business day before the meeting.

Live meeting coverage is always available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.com) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order.

FUTURE COMMISSION MEETINGS:

- March 8, 2022 & March 22, 2022
- April 12, 2022 & April 26, 2022
- May 10, 2022 & May 24, 2022

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular

Agenda, excluding public hearing items).

2. CONSENT AGENDA

A. Consider approval of minutes.

Documents:

[MIN02082022.pdf](#)

B. Consider approval of expenditures.

C. Consider approval of personnel actions.

Documents:

[HR - Personnel Actions.pdf](#)

D. Consider the request for approval from the Administration Department for the following:

1. Request to appoint Tami Ternes to the Bismarck-Mandan Mayors' Committee for People with Disabilities.

Documents:

[\(C\) ADMIN - Bismarck Mandan Mayors Committee for People with Disabilities Appointment.pdf](#)

E. Consider the request for approval from the Airport for the following:

1. Approve Utility Easement with MDU supporting the U'Ren Hangar Development project.
2. Receive and consider bids for Meisner Building Demolition.

Documents:

[\(C\) AIR - MDU Easement Supporting U'Ren Development Project.pdf](#)  
[\(C\) AIR - Meisner Building Demolition.pdf](#)

F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Permission to apply for grant funding from AARP's Community Challenge Grant.

Documents:

[\(C\) BBPH - AARP Community Challenge Grant.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

1. Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, requests approval to purchase one 29-foot heavy-duty fixed-route bus to replace a fixed-route bus that has exceeded its useful life.

Documents:

[\(C\) CD - Bis-Man Transit Bus Purchase.pdf](#)

H. Consider the request for approval from the Engineering Department for the following:

1. Award of Downtown CPR Project UGP-1-981(120) & UGP-1-981(122), PCN 22512 & 22870, HC 128, SI 555.
2. Award of 43rd Avenue NE Reconstruction AC-NHU-1-981(123), PCN 22929, HC 131.
3. NDDOT CPM agreement for Bismarck Expressway Railroad Overpass - HC 135.
4. NDDOT CPM agreement for Bismarck Expressway Lighting - HC 141.
5. Resolution receiving bids and ordering the preparation of the Engineer's Statement and resolution awarding contract for Street Improvement District SI 556 and Sewer Improvement District SE 580.
6. Resolution receiving bids and ordering the preparation of the Engineer's Statement and resolution awarding contract for Street Improvement District SI 557.
7. Resolution approving plans and specifications and resolution directing the advertisement of bids and receive bids for Street Improvement District SI 559.
8. Resolution approving plans and specifications and resolution directing the advertisement of bids and receive bids for Street Improvement District SI 560.
9. Resolution Declaring Petitions for Improvements have been received, request for resolution creating district and ordering preparation of preliminary report, and request for resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District SI 562.
10. Resolution declaring petitions for improvements have been received, resolution creating district and ordering preparation of preliminary report, and resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District SI 563.
11. Resolution declaring petitions for improvements have been received, resolution creating districts and ordering preparation of preliminary reports, and resolution approving the preliminary reports and directing the preparation of plans and specifications for Street Improvement District SI 565 and Sewer Improvement District SE 581.

12. Resolution declaring petitions for improvements have been received, resolution creating district and ordering preparation of preliminary report, and resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District SI 566.

Documents:

- (C) ENG - HC 128.pdf
- (C) ENG - HC 131.pdf
- (C) ENG - HC 135 NDDOT CPM Agreement for Bismarck Expy Railroad Overpass.pdf
- (C) ENG - HC 141 NDDOT CPM agreement for Bismarck Expy Lighting.pdf
- (C) ENG - SI 556 and SE 580.pdf
- (C) ENG - SI 557.pdf
- (C) ENG - SI 559.pdf
- (C) ENG - SI 560.pdf
- (C) ENG - SI 562.pdf
- (C) ENG - SI 563.pdf
- (C) ENG - SI 565 and SE 581.pdf
- (C) ENG - SI 566.pdf

I. Consider the request for approval from the Event Center for the following:

1. Permission to purchase equipment for Pro-Ad and software upgrades for Daktronic equipment operations.
2. Permission to approve the agreement for freight services at the Event Center with Jobbers Moving & Storage.

Documents:

- (C) EC - Daktronics Equipment and Software Upgrades.pdf
- (C) EC - Jobbers Moving And Storage Freight Services Agreement.pdf

J. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for the following where the Assessing Division recommends approval:
  - 2515 Domino Dr, Leroy & Shirley Brend, Disabled Veterans Credit 2020 & 2021
  - 3224 Tyndale Dr, Matthew & Melissa Mitzel, Reduction of True and Full Market Value 2021
  - 920 Arthur Dr, James Fuglie & Lillian Crook, Disabled Veterans Credit 2020
  - 416 S 11th St, Corey Kaseman, Disabled Veterans Credit 2020 & 2021
2. 2021 budget transfers, appropriations, amendments, and rollovers into the 2022 budget.

Documents:

[\(C\) FIN - Abatements.pdf](#)  
[\(C\) FIN - 2021 Budget Adjustments and Budget Rollovers Memo.pdf](#)

K. Consider the request for approval from the Police Department for the following:

1. Accept a donation received from ORS Impact for Animal Control.

Documents:

[\(C\) PD - Animal Control Donation.pdf](#)

L. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Amendment to Task Order 2021-01 to the Agreement with HDR Engineering for Solid Waste Operations.
2. Electronics recycling contract for 2022-2023 option year.

Documents:

[\(C\) PW-SO - Amendment to HDR Engineering Agreement for Solid Waste Operations.pdf](#)  
[\(C\) PW-SO - Approval of electronics recycling contract for 2022-2023.pdf](#)

3. REGULAR AGENDA

4. Receive a report from HDR Engineering regarding the Set-Out Study results.

Documents:

[\(R\) PW-SO - HDR Engineering Report from Set-Out Study.pdf](#)

5. Consider the request of My Happy Place, LLC and Ann Andre for designation of 319 North Mandan Street as a rehabilitation Renaissance Zone project as a 100% property tax exemption on the building for five years and an exemption from state tax on income derived from the location for five years. The property is owned by My Happy Place, LLC and is legally described as the West 100 feet of Lots 21-22 and West 100 feet of the South 5 feet of Lot 23, Block 112, Original Plat.

Documents:

[\(R\) CD - Renaissance Zone Application My Happy Place, LLC.pdf](#)

6. Consider the request of the Community Development Department and Central Dakota Communications Center (CENCOM) to change the name of Cogburn

Drive to Cogburn Road within Elk Ridge Second Addition.

Documents:

(R) CD - Street Name Change of Cogburn Drive to Cogburn Road.pdf

7. Consider the request of the Community Development Department and Central Dakota Communications Center (CEMCOM) to change the name of portions of Silver Ranch Road to Silbernagel Drive within Silver Ranch First Addition and Silver Ranch First Addition First Replat.

Documents:

(R) CD - Street Name Change of Silver Ranch Road to Silbernagel Drive.pdf

8. Consider the request from the Engineering Department to hear insufficiency of protests on resolution of necessity for Street Improvement District SI 559.

Documents:

(R) ENG - SI 559.pdf

9. Consider the request for approval of a resolution authorizing the issuance and delivery of allonge and amendment to loan agreement for Water Treatment Revenue Bond, Series 2009, with the State of North Dakota State Revolving Fund Program.

Documents:

(R) FIN - Amendment and Allonge to the 2009 SRF Loan Agreement.pdf

10. Continue discussion on Water, Sewer, and Stormwater Utility.

Documents:

(R) PW-UO - Continued Discussion on Utility.pdf

11. Receive an update on the Bismarck Citizen Academy program.
12. Consider approving the request to fund select items to support activities associated with the Bismarck 150th Anniversary celebrations during the summer of 2022.

Documents:

(R) ADMIN - Bismarck 150th Anniversary.pdf

Other Business

Adjourn



