



March 2, 2022

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 8, 2022, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is always available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order.

FUTURE COMMISSION MEETINGS:

- March 22, 2022
- April 12, 2022 & April 26, 2022
- May 10, 2022 & May 24, 2022

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

Women in Construction Week Proclamation

Documents:

[Proclamation - Women in Construction Week.pdf](#)

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
2. CONSENT AGENDA
  - A. Consider approval of minutes.

Documents:

[February 22, 2022 - Minutes.pdf](#)

- B. Consider approval of expenditures.
  - C. Consider approval of personnel actions.

Documents:

[HR - Personnel Actions.pdf](#)

- D. Consider the request for approval from the Administration Department for the following:

1. Approve gaming site application for the Bismarck-Mandan Convention & Visitors Bureau at:
        - O'Brian's Sports Tavern – 1059 East Interstate Avenue
        - Quality Inn – 1030 East Interstate Avenue
        - Radisson Hotel Bismarck – 605 East Broadway Avenue
        - Ramkota Hotel – 800 South 3rd Street
        - Stadium Sports Bar & The Lodge – 1247 West Divide Avenue
      2. Approve gaming site application for the Bismarck Gymnastics Academy at:
        - Buffalo Wild Wings – 218 South 3rd Street
      3. Introduction of and call for a public hearing on a request for a new Class E Retail Beer liquor license for John's Meat Market, Inc.
      4. Request for a letter of support from DJK Ventures, LLC.
      5. Appoint Julie Ramos Lagos and Carl Young to the Bismarck Human Relations Committee with terms to expire December 31, 2024.

Documents:

- (C) ADMIN - Gaming Site Authorization - Bis-Man CVB.pdf
- (C) ADMIN - Gaming Site Authorization - Bismarck Gymnastics Academy.pdf
- (C) ADMIN - New Liquor License - Johns Meat Market.pdf
- (C) ADMIN - ND Opportunity Fund Loan Program - DJK Ventures, LLC.pdf
- (C) ADMIN - HRC Appointments.pdf

E. Consider the request for approval from the Airport for the following:

1. Change Order 3 to September 11, 2021, Edling Electric Wetland Phase 5/6 Agreement.
2. Consider Engineering Agreement with KLJ for the Snow Removal Equipment (SRE) Building Project.
3. Amendment 1 to September 8, 2020, KLJ Wetland Phase 5/6 Agreement.

Documents:

- (C) AIR - Edling Electric Wetland Phase 5.6.pdf
- (C) AIR - KLJ Agreement - SRE Building Project.pdf
- (C) AIR - KLJ Wetland Agreement.pdf

F. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6500, a zoning change from the Conditional CA-Commercial zoning district to the Conditional CG-Commercial zoning district for Lot 1, Block 1, Cottonwood Parkview Addition, requested by Western Partners, LLP. The Bismarck Planning and Zoning Commission recommends approval.
2. Introduction of and call for a public hearing on a request for an amendment to the Fringe Area Road Master Plan (FARMP) to relocate the future beltway alignment from the curve that is identified through the N½ of Section 7, Gibbs Township, to the adjacent arterial roadways (66th Street NE and 71st Avenue NE requested by Tim Staloch. The Bismarck Planning and Zoning Commission recommends approval.
3. Material changes to the approved final plat of South Meadows Third Addition. Staff recommends approval.

Documents:

- (C) CD - Cottonwood Parkview Addition - Zoning Change.pdf
- (C) CD - Gibbs Township - Fringe Area Road.pdf
- (C) CD - South Meadows Third Addition - Revised Minor Subdivison Final Plat.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. The request of the North Dakota Department of Transportation (NDDOT) Cost Participation and Maintenance Agreement for Bismarck Expy RR Overpass Repair Project CVD-NHU-1-810 (029)004, City Project HC 135.
2. The request for Resolution Approving Plans and Specifications and Resolution Directing the Advertisement of Bids and Receive Bids for Street Improvement District SI 562.
3. The request for Resolution Approving Plans and Specifications and Resolution Directing the Advertisement of Bids and Receive Bids for Street Improvement District SI 564.
4. The request for Resolution Approving Plans and Specifications and Resolution Directing the Advertisement of Bids and Receive Bids for Street Improvement District SI 565 and Sewer Improvement District SE 581.
5. The request for Resolution Approving Plans and Specifications and Resolution Directing the Advertisement of Bids and Receive Bids for Street Improvement District SI 566.
6. The revised Private Drive and Private Utility Agreement with Investcore, Inc.
7. The request for a street closure for BisMarket.
8. The request for a street closure for Urban Harvest.

Documents:

- (C) [ENG - HC 135.pdf](#)
- (C) [ENG - SI 562.pdf](#)
- (C) [ENG - SI 564.pdf](#)
- (C) [ENG - SI 565 and SE 581.pdf](#)
- (C) [ENG - SI 566.pdf](#)
- (C) [ENG - Private Drive and Utility Agreement with Investcore, Inc.pdf](#)
- (C) [ENG - Street Closure for BisMarket.pdf](#)
- (C) [ENG - Street Closure for Urban Harvest.pdf](#)

H. Consider the request for approval from the Fire Department for the following:

1. Purchase of a fire engine.

Documents:

- (C) [FD - Fire Engine Purchase.pdf](#)

I. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to close out competitive bidding for asphalt and concrete crushing without a bid award.
2. Permission to enter into a contract with EAPC Architects Engineers to provide architectural consulting services for the

Fire Station 1 Remodel Project.

3. Permission to purchase fleet management software for Fleet Services.
4. Permission to purchase a motor grader wing plow assembly for Roads & Streets operations.
5. Permission to accept the contract with F&D Office, LLC to continue leasing a shop condo at 1347 South 22nd Street Unit 20, Bismarck, ND, for our Building Maintenance Division.

Documents:

- [\(C\) PW-SO - Asphalt and Concrete Crushing Project.pdf](#)
- [\(C\) PW-SO - Fire 1 Remodel Project.pdf](#)
- [\(C\) PW-SO - Fleet Management Software.pdf](#)
- [\(C\) PW-SO - Motor Grader Wing Plow Assembly.pdf](#)
- [\(C\) PW-SO - Shop Condo Lease.pdf](#)

3. REGULAR AGENDA
4. Commissioner Portfolio Report - Commissioner Guy
5. Receive the Human Relations Committee's annual report from Sargianna Wutzke.

Documents:

- [\(R\) ADMIN - HRC Annual Report.pdf](#)

6. Consider the request to hear Insufficiency of Protests on Resolution of Necessity for Street Improvement District SI 560.

Documents:

- [\(R\) ENG - SI 560.pdf](#)

7. Consider the request for construction of Sidewalk, Curb and Gutter, and Driveways - 2022

Documents:

- [\(R\) ENG - CC22 - Parts A and B.pdf](#)

8. Discussion of the elimination of green-field/new development special assessments.

Documents:

- [\(R\) ADMIN - Greenfield New Development Special Assessments.pdf](#)

9. Consider the request to approve the 2023 tentative budget calendar.

Documents:

- [\(R\) FIN - 2023 Budget Calendar - Tentative.pdf](#)

10. Continue discussion on Water, Sewer, and Stormwater Utility.

Documents:

(R) PW-UO - Continued Discussion of Utility Operations.pdf

**11. Approval of Limited Authorization to Proceed with Kraus-Anderson for the New Public Health Building and Public Works Expansion Projects.**

**Documents:**

(R) PW-UO - Kraus-Anderson for the New Public Health Building and Public Works Expansion Projects.pdf

Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501  
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