



March 16, 2022

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 22, 2022, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is always available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order

FUTURE COMMISSION MEETINGS:

- April 12, 2022 & April 26, 2022
- May 10, 2022 & May 24, 2022
- June 14, 2022 & June 28, 2022

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

**1. Recognition of the inaugural Bismarck Citizen Academy participants.**

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
3. CONSENT AGENDA

A. Consider approval of minutes

Documents:

[March 8, 2022 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Approve gaming site application for the Fraternal Order of Eagles #2237 at:
  - Fraternal Order of Eagles #2237 – 313 North 26th Street
2. Introduction of and call for a public hearing on a request for a new Class I1 Restaurant Full Alcohol Liquor License for Big Dog Beverages, LLC.

Documents:

[\(C\) ADMIN - Gaming Site Authorization - Fraternal Order of Eagles No. 2237.pdf](#)  
[\(C\) ADMIN - New Liquor License - Big Dog Beverages.pdf](#)

E. Consider the request for approval from the Airport for the following:

1. Engineering Agreement with KLJ for the Wetland Removal Phase 8 Project.

Documents:

[\(C\) AIR - KLJ Wetland Removal Phase 8.pdf](#)

F. Consider the request for approval from the City Attorney for the following:

1. Review and approval of purchase agreement for the property at 2830 N 19th Street.

Documents:

(C) ATTY - 2830 N 19th St Purchase Agreement.pdf

G. Consider the request for approval from the Community Development Department for the following:

1. Update on efforts to nominate Highland Acres to the National Register of Historic Places.
2. A request of the Bismarck-Mandan Metropolitan Planning Organization (MPO) for approval of an update to the City of Bismarck's Disadvantaged Business Enterprise (DBE) Program Plan for Transit.
3. The Request for Proposals for sale of 5<sup>th</sup> and Thayer site.

Documents:

(C) CD - Highland Acres.pdf

(C) CD - DBE Program Plan.pdf

(C) CD - Draft RFP for Sale of 5th and Thayer Lot.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Professional services contract for a cultural resource monitoring and discovery on HC 128 Downtown Bismarck CPR project.
2. Amendment to Existing Agreement for Professional Services with KLJ for 43rd Avenue Reconstruction - HC 131.
3. Award concurrence of Bismarck Expressway Lighting and Railroad overpass repairs SHE-1-810(030)004 & CVD-NHU-1-810(029)004, PCN 23155 & 22905, City Projects HC 141 and 135.
4. Resolution approving plans and specifications and resolution directing the advertisement of bids and receive bids for Street Improvement District SI 563.
5. Street closure of North 2nd Street from East Main Avenue to East Broadway Avenue for a community event sponsored by CORE Real Estate Advisors.

Documents:

(C) ENG - HC 128.pdf

(C) ENG - HC 131.pdf

(C) ENG - HC 135 and HC 141.pdf

(C) ENG - SI 563.pdf

(C) ENG - Street Closure.pdf

I. Consider the request for approval from the Event Center for the following:

1. The annual stage show agreement with HB Sound.

Documents:

[\(C\) EC - Third Party Stage Show Labor.pdf](#)

J. Consider the request for approval from the Police Department for the following:

1. Accept the bid received for weapons upgrade from Streicher's.

Documents:

[\(C\) PD - Weapons Upgrade.pdf](#)

K. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Proceed with 2022 lawn care services option one for city-owned property.
2. Change Order 3 to contract with Industrial Enterprises, Inc. for the Library Siding Project.
3. Award the bid for installation of painted pavement marking for Streets operations.
4. Award the bid for tree injections for Forestry operations.
5. Award the bid for the waste collection containers for Solid Waste operations.
6. **Agreement for Facility Planning with Sitelogiq for the building condition assessment services project**

Documents:

[\(C\) PW-SO - 2022 Lawn Care.pdf](#)

[\(C\) PW-SO - Change Order for Library Siding Project.pdf](#)

[\(C\) PW-SO - Installation of Painted Pavement Marking.pdf](#)

[\(C\) PW-SO - Tree Injections for Forestry Operations.pdf](#)

[\(C\) PW-SO - Waste Collection Containers.pdf](#)

[\(C\) PW-SO - Agreement for Facility Planning with Sitelogiq.pdf](#)

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Apply for \$1.5 million in state funding for lead service line replacements.

Documents:

[\(C\) PW-UO - Lead Service Line Replacements.pdf](#)

4. REGULAR AGENDA

5. Receive and accept the proposed Water Treatment Plant Master Plan Report.

Documents:

[\(R\) PW-UO - WTP Master Plan.pdf](#)

6. Receive an update on the efforts of the Special Assessment Task Force.

Documents:

[\(R\) ADMIN - Special Assessment Task Force Update.pdf](#)

7. Public hearing on a new Class E Retail Beer Liquor License for John's Meat Market, Inc. at 928 East Interstate Avenue.

Documents:

[\(R\) ADMIN - New Liquor License - Johns Meat Market.pdf](#)

8. Public hearing on a request for an amendment to the Fringe Area Road Master Plan (FARMP) to relocate the future beltway alignment from the curve that is identified through the N½ of Section 7, Gibbs Township, to the adjacent arterial roadways 66th Street NE and 71st Avenue NE requested by Tim Staloch.

Documents:

[\(R\) CD - Gibbs Township - Fringe Area Road.pdf](#)

9. Request for five-year reauthorization of Renaissance Zone Program.

Documents:

[\(R\) CD - 5 Year Extension of Bismarcks Renaissance Zone.pdf](#)

10. Receive presentation and recommendations on Ash Coulee Drive Reconstruction project HC 143 and provide direction to staff.

Documents:

[\(R\) ENG - HC 143.pdf](#)

11. Consider the request to Hear Insufficiency of Protests on Resolution of Necessity for Street Improvement District SI 564.

Documents:

[\(R\) ENG - SI 564.pdf](#)

12. Request to receive bids and award contract for Water Utility Project WU 137.

Documents:

[\(R\) ENG - WU137.pdf](#)

Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501  
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