



April 6, 2022

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, April 12, 2022, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

If you would like to view the meeting online, please go to [Zoom.us](https://zoom.us) and enter Webinar ID: 892 9595 3249, Participant ID: 410622.

Live meeting coverage is always available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freetv.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order

FUTURE COMMISSION MEETINGS:

- April 26, 2022
- May 10, 2022 & May 24, 2022
- June 14, 2022 & June 28, 2022

MISSION STATEMENT

To provide high-quality public services in partnership with our community to

enhance our quality of life.

## MEETING OF THE BOARD OF CITY COMMISSION

### 1. National Public Safety Telecommunications Week Proclamation

Documents:

[National Public Safety Telecommunications Week.pdf](#)

### 2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)

### 3. CONSENT AGENDA

#### A. Consider approval of minutes

Documents:

[March 22, 2022 - Minutes.pdf](#)

[March 31, 2022 - Special Meeting Minutes.pdf](#)

#### B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

#### C. Consider approval of expenditures

1. Vouchers 1103395-1103635.

#### D. Consider the request for approval from the Administration Department for the following:

1. Approve gaming site application for Furry Friends Rockin Rescue:
  - Bismarck Brewing – 1100 Canada Avenue #1
  - Gideon's Brewing Company - 107 North 5th Street
2. Introduction of and call for a public hearing on a request for a new Class C Hotel/Motel liquor license for Amkota, LLC (dba) Amkota Hotel & Conference Center at 800 South 3rd Street.
3. Approve renewal of liquor license from August 1, 2022, to July 31, 2023.
  - Lewis & Clark Riverboat / Fort Abraham Lincoln Foundation – 1700 River Road
4. Request for a letter of support from Buena Fe Structures, LLC.

Documents:

- [\(C\) ADMIN - Gaming Site Authorization - Furry Friends Rockin Rescue.pdf](#)
- [\(C\) ADMIN - New Liquor License - Amkota Hotel and Conference Center.pdf](#)
- [\(C\) ADMIN - Liquor License Renewal - Lewis and Clark Riverboat.pdf](#)
- [\(C\) ADMIN - Buena Fe Structures LLC Letter of Support.pdf](#)

E. Consider the request for approval from the Airport for the following:

1. Receive and consider bids for a 5 cubic yard loader.
2. Sale of surplus/obsolete items at Police Auction.
3. Sell or dispose of 1998 Ford Expedition at a public marketplace commonly used for the sale of motor vehicles as described in City Ordinance 7-01-05.

Documents:

- [\(C\) AIR - Bid for Loader.pdf](#)
- [\(C\) AIR - Police Auction Items.pdf](#)
- [\(C\) AIR - Request to sell 1998 Ford Expedition.pdf](#)

F. Consider the request for approval from the Bismarck-Burleigh Public Health for the following:

1. Permission to accept donations for the Women's Way Program.

Documents:

- [\(C\) BBPH - Womens Way Program Donations.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

1. Minor subdivision final plat of Cottonwood Parkview Addition First Replat, requested by EWR Bismarck Land South, LLC and Wachter Family Revocable Trust. The Bismarck Planning and Zoning Commission recommends approval.
2. Minor subdivision final plat of Northern Sky Second Addition First Replat, requested by Wilment Development, LLC. The Bismarck Planning and Zoning Commission recommends approval.
3. Request on behalf of Bis-Man Transit to submit an application

for the 2022 Fiscal Year, Section 5339 grant funding.

4. Request for approval of the public sale of surplus property.

Documents:

- (C) CD - Cottonwood Parkview Addition.pdf
- (C) CD - Northern Sky Second Addition.pdf
- (C) CD - Section 5339 Grant Application.pdf
- (C) CD - Table Sale.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding contracts for the construction of sidewalk, curb and gutter and driveways 2022, CC2022 – Parts A & B.
2. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding the contract for Street Improvement District SI 559A.
3. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding the contract for Street Improvement District SI 559B.
4. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding the contract for Street Improvement District SI 560.
5. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding the contract for Street Improvement District SI 562.
6. Resolution receiving bids and ordering the preparation of the engineer's statement and resolution awarding the contract for Street Improvement District SI 564.
7. Receive bids and award contract for Sewer Utility Project SU 85.
8. Development Agreement with Blue Water Development, LLC.
9. Letter of support to Burleigh County for Bipartisan Infrastructure Law of 2021 (BIL) grant funding application.
10. Encroachment agreement for hanging banners on City-owned light poles at 414 West Sweet Avenue.
11. Dedication of and acceptance of a sidewalk easement on Lot 7, Block 1 of Northern Plains Commerce Center Second Addition.

12. Dedication and acceptance of an offsite sanitary sewer and watermain easement parallel to the north line of Halverson Avenue, Silver Ranch 3rd Addition.

Documents:

- (C) ENG - CC2022.pdf
- (C) ENG - SI559 A.pdf
- (C) ENG - SI559 B.pdf
- (C) ENG - SI560.pdf
- (C) ENG - SI562.pdf
- (C) ENG - SI564.pdf
- (C) ENG - SU85.pdf
- (C) ENG - Blue Water Development Agreement.pdf
- (C) ENG - Burleigh County Letter of Support.pdf
- (C) ENG - Light Poles Encroachment Agreement.pdf
- (C) ENG - Northern Plains Commerce Center Sidewalk Easement.pdf
- (C) ENG - Silver Ranch 3rd Addition Sanitary Sewer and Watermain Easement.pdf

- I. Consider the request for approval from the Finance Department for the following:

1. 2021 budget adjustment for the Hotel / Motel Tax Fund.

Documents:

- (C) FIN - 2021 Hotel and Motel Tax Fund Budget Adjustment.pdf

- J. Consider the request for approval from the Fire Department for the following:

1. Enter into Source Well Contract for the purchase of a fire engine.

Documents:

- (C) FIRE - Fire Engine Purchase.pdf

- K. Consider the request for approval from the Police Department for the following:

1. Permission to conduct the Annual Deer and Turkey Archery Hunting Program on City properties.

Documents:

- (C) PD - 2022 Deer and Turkey Hunting Request.pdf

L. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to apply for APWA grant for Public Works Day Celebration.
2. Permission to enter into the second option year of the stump removal contract with Beaver Creek Tree Service for 2022.
3. Additional Building Service Worker to the Building Maintenance Division.
4. Permission to sell Public Works inventory at the City Auction.
5. Award bid for LED Luminaires for Public Works Service Operations.
6. Permission to purchase office furniture under the State of North Dakota bid contract for the 2022 budget year.
7. Permission to close out competitive bidding for skylight weathercoat reconditioning at the Public Works Building without a bid award.
8. Award the bid for traffic signal video detection systems.

Documents:

- (C) [PW-SO - APWA Grant for PW Day.pdf](#)
- (C) [PW-SO - Beaver Creek Tree Service Contract.pdf](#)
- (C) [PW-SO - Building Maintenance FTE.pdf](#)
- (C) [PW-SO - Inventory to Sell at Auction.pdf](#)
- (C) [PW-SO - LED Luminaires Bid Award.pdf](#)
- (C) [PW-SO - Office Furniture Purchase.pdf](#)
- (C) [PW-SO - Skylight Weathercoat Reconditioning Bid Award.pdf](#)
- (C) [PW-SO - Traffic Signal Video Detection Systems Bid Award.pdf](#)

M. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Engineering Services Agreement with HDR Engineering, Inc. for the Water Treatment Plant Filters 1-6 Face Piping Replacement and 12 MGD Accelerator Effluent Pipe Improvements Project.

Documents:

- (C) [PW-UO - HDR Engineering Service Agreement.pdf](#)

4. REGULAR AGENDA

5. Receive an update from Brian Ritter regarding the Bismarck-Mandan Chamber

EDC's activities and efforts.

Documents:

(R) ADMIN - Chamber EDC Update.pdf

6. Public hearing on a new Class I-1 Restaurant Full Alcohol Liquor license for Big Dog Beverages, LLC at 307 South 3rd Street.

Documents:

(R) ADMIN - New Liquor License - Big Dog Beverages.pdf

7. Request of Brock and Shaunda Norrie to release the 15-foot maintenance and access easement between Lot 45 and Lot 46, Block 3, Whispering Bay.

Documents:

(R) CD - Whispering Bay Easement Release.pdf

8. Request of the City of Bismarck to release the trackage and utility easement in part of Lots 3-11, Block 1, Sloven Second Subdivision and the utility easement in Lots 6-10, Block 2, Sloven Second Subdivision.

Documents:

(R) CD - Sloven Second Subdivision Easement Release.pdf

9. Consider the request for resolution receiving bids, ordering preparation of the engineer's statement and request for resolution awarding contract for Street Improvement District SI 563.

Documents:

(R) ENG - SI563.pdf

10. Consider the request to receive bids and award contract for Streetlight and Traffic Signal Utility Project SV 63.

Documents:

(R) ENG - SV63.pdf

11. Request to go into executive session under NDCC 44-04-19.1(9) for contract negotiation / negotiation strategy.

Documents:

(R) ATTY - Executive Session.pdf

Other Business

Adjourn

