



Bismarck City Commission Special Meeting

March 31, 2022 - Minutes

On March 31, 2022, the Board of City Commission met for a Special Meeting at 9:00 AM in the Tom Baker Meeting Room, City/County Office Building, 221 North 5th Street, Bismarck, North Dakota, to conduct interviews for the Human Resources Director position.

Those present included: Mayor Bakken, Commissioner Guy, Commissioner Marquardt, and Commissioner Zenker. Commissioner Splonskowski was absent. City Officials present included: City Attorney Jannelle Combs, City Administrator Keith Hunke, and Assistant City Administrator Jason Tomanek.

Mayor Bakken announced that the sole purpose of the meeting was to interview candidates for the position of Human Resources (HR) Director and to consider making an employment offer to one or more of the candidates. The Commission conducted four interviews for the HR director position: Jason Sutheimer, Stacy Hoffman, Leanne Schmidt, and Melinda Neeley.

After the interviews were completed, the Commission received the Accomplishment Survey and General Management In-Basket Test scores.

Motion: Commissioner Marquardt made a motion to offer the position to Leann Schmidt; Commissioner Guy seconded the motion. Commissioner Marquardt, Zenker, Guy, and Mayor Bakken voted aye. M/C.

Motion: Commissioner Zenker made a motion to enter into an executive session to discuss negotiation strategy for the HR director position at 2:20 PM; Commissioner Guy seconded the motion. Commissioner Marquardt, Zenker, Guy, and Mayor Bakken voted aye. M/C.

The Board of City Commissioners considered the request for an executive session under the authority of the North Dakota Century Code (NDCC) Sections 44-04-19.2 regarding contract negotiation/negotiation strategy under 44-04-19.1(9) for the following item: Consider employment of Leann Schmidt for the position of Human Resources Director.

Motion: Commissioner Guy made a motion to come out of the executive session at 2:23 PM; Commissioner Zenker seconded the motion. Commissioner Marquardt, Zenker, Guy, and Mayor Bakken voted aye. M/C.

Motion: Commissioner Guy directed staff to act on the consensus reached in the executive session; Commissioner Zenker seconded the motion. Commissioner Marquardt, Zenker, Guy, and Mayor Bakken voted aye. M/C.

Having completed the meeting agenda, Mayor Bakken declared the meeting adjourned at 2:27 PM.

