



Administration Department

DATE: May 14, 2024

FROM: Jason Tomanek, City Administrator

ITEM: Gaming site authorization renewals.

REQUEST: Consider the request to approve the following applications for gaming:

- Aggie Foundation
 - B&N Ralph, LLC dba Bruno's Pizza - 910 East Front Avenue
- Bismarck Gymnastics Academy, Inc.
 - W&P of Bismarck, LLC. dba Buffalo Wild Wings - 218 South 3rd Street
- Bismarck-Mandan Lodge No. 1199 Benevolent and Protective order of Elks of the United States of America
 - Bismarck Elks Home Association dba Bismarck Elks - 900 South Washington Street
- Cystic Fibrosis Association of North Dakota
 - Hungry's Restaurants, Inc. dba Cheap Shots - 3938 Miriam Avenue
- Fraternal Order of Eagles #2237
 - Bismarck Eagles - 313 North 26th Street
- Gorilla Wrestling Club, Inc.
 - W&P of Bismarck, LLC dba Buffalo Wild Wings - 3420 North 14th Street
- Light of Christ Catholic Schools
 - St. Mary's Academy - 1025 North 2nd Street
 - St. Mary's Central High School - 5802 Ridgeland Drive
- Prairie Public Broadcasting, Inc.
 - Dakota Skies Bingo - 825 South 8th Street

BACKGROUND INFORMATION:

Gaming site authorizations expire on June 30th of each year. The Bismarck Administration Department administers the annual gaming site authorizations and renewals.

RECOMMENDED CITY COMMISSION ACTION:

Consider approving the gaming applications.

STAFF CONTACT INFORMATION:

Whitnie Olsen, Senior Administrative Assistant, wolsen@bismarcknd.gov

ATTACHMENTS:

1. Aggie Foundation
2. Bismarck Gymnastics Academy
3. Bismarck Mandan Elks Lodge No 1199
4. Cystic Fibrosis Assoc. of ND
5. Fraternal Order of Eagles #2237
6. Gorrilla Wrestling, Inc.
7. Light of Christ Catholic Schools
8. Prairie Public Broadcasting



**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate) Aggie Foundation		Business Telephone Number 701-721-7286	
Business Address (Street) 501 Main Street North	City Velva	State ND	ZIP Code 58790
Mailing Address 501 Main Street North	City Velva	State ND	ZIP Code 58790
Address Where Gaming Accounting Records Are Kept 3209 Fiechtner Drive South	City Fargo	State ND	ZIP Code 58103
E-mail Address aggiegaming2@gmail.com	Contact Person Mindy Norton	Official Position of Contact Person Gaming Manager	

2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input type="checkbox"/> Yes <input type="checkbox"/> No	3. Provide Organization's Federal Employer Identification Number (EIN) 46-0644499
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4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Terry Peterson	Daytime Telephone Number 701-721-7286
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5. Name of Gaming Manager Mindy Norton	Daytime Telephone Number 701-527-0235
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6. Signature of Gaming Manager 	Date 4-15-24
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7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)

Name Terry Peterson	Telephone Number 701-721-7286	Name Lance Selzler	Telephone Number 701-500-5585
Name Wade Kittelson	Telephone Number 701-361-9462	Name Trevor Kittelson	Telephone Number 701-741-5177
Name Josh Stahlecker	Telephone Number 320-249-7199	Name Jacob Oster	Telephone Number 701-541-7876
Name Shayla Marshal	Telephone Number 907-223-3544	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number

8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input type="checkbox"/> Own <input checked="" type="checkbox"/> Rent
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AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official 	Date 4-15-24
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CURRENT GAMING EMPLOYEE LIST
 ND OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 54270 (8-2023)

License No. G- 1 0 5 2

Organization Name AggieFoundation		
Mailing Address 501 Main St N		
City Velva	State ND	ZIP Code 58790
Business Phone 701-721-7286	Cell Phone same	

Name of Gaming Manager Mindy Norton	Date of Hire 2/1/2021
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NOTE: Volunteer Gaming Managers are required to have a record check completed.
 Record Check Completed Yes No

Date of Birth 8/3/1983

	EMPLOYEE NAME First Name, Middle Name, Last Name	JOB TITLE	DATE OF HIRE	DATE OF BIRTH	Check if Volunteer
1.	Mindy Norton	Gaming Manager	2/1/2021	8/3/1983	<input type="checkbox"/>
2.	Bryce Weisser	Runner	11/15/2021	10/8/1980	<input type="checkbox"/>
3.	Chelsea Kunnanz	Runner	4/22/2022	8/5/1993	<input type="checkbox"/>
4.	Terry Peterson	Board President	7/1/2012	4/17/1980	<input checked="" type="checkbox"/>
5.	Jennifer Spiesz	Assistant Bookkeeper	7/1/2022	9/12/1974	<input type="checkbox"/>
6.	Johannah Wicks	Bookkeeper	7/1/2022	11/28/1970	<input type="checkbox"/>
7.	Troy Hagen	Runner	7/1/2022	2/19/1970	<input type="checkbox"/>
8.	Keri Hoover	Count Team	12/28/2022	5/29/1961	<input type="checkbox"/>
9.	Jay Johnson	Volunteer	12/22/2022	5/25/1961	<input checked="" type="checkbox"/>
10.	Trevor Kittelson	Volunteer	4/19/2023	10/28/1975	<input checked="" type="checkbox"/>
11.	Brigitte Gehring	Count Team	5/21/2023	6/14/1981	<input type="checkbox"/>
2.	Leonard Anderson	Dealer	6/23/2023	7/8/1977	<input type="checkbox"/>
3.	Kimm Tendeland	Assistant Bookkeeper	8/14/2023	5/13/1964	<input checked="" type="checkbox"/>
4.	David Roedocker	Dealer	9/13/2023	5/13/1964	<input type="checkbox"/>
5.	Christopher Rehder	Dealer	9/25/2023	7/30/1967	<input type="checkbox"/>
6.					<input type="checkbox"/>
7.					<input type="checkbox"/>
8.					<input type="checkbox"/>
9.					<input type="checkbox"/>
0.					<input type="checkbox"/>
1.					<input type="checkbox"/>
2.					<input type="checkbox"/>
3.					<input type="checkbox"/>
4.					<input type="checkbox"/>

RETURN THIS FORM WITH THE STATE GAMING LICENSE REAPPLICATION DOCUMENTS

Aggie Foundation

INTERNAL CONTROL MANUAL – GAMING

June 2023

**AGGIE FOUNDATION
GAMING DIVISION
GAMING INTERNAL CONTROL MANUAL**

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GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

Aggie Foundation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

B&N Ralph, LLC dba Bruno's Pizza

Street 910 East Front AVenue	City Bismarck	ZIP Code 58504-5649	County Burleigh
Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 0	

Specific location where games of chance will be conducted and played at the site (required)

Four electronic on the West side of the building on East divider. Also one paper pull tab dispensing device.

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) B&N Ralph, LLC		Site Name Bruno's Pizza		Site Phone Number 701-751-3700
Site Address 9100 East Front Avenue		City Bismarck	State ND	Zip Code 58504
County Burleigh		Rental Period 7/1/2024 to 6/30/2024		Monthly Rent Amount
Organization Aggie Foundation				
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$ 0
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ 0
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>4</u>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ 700.00
Total Monthly Rent				\$
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

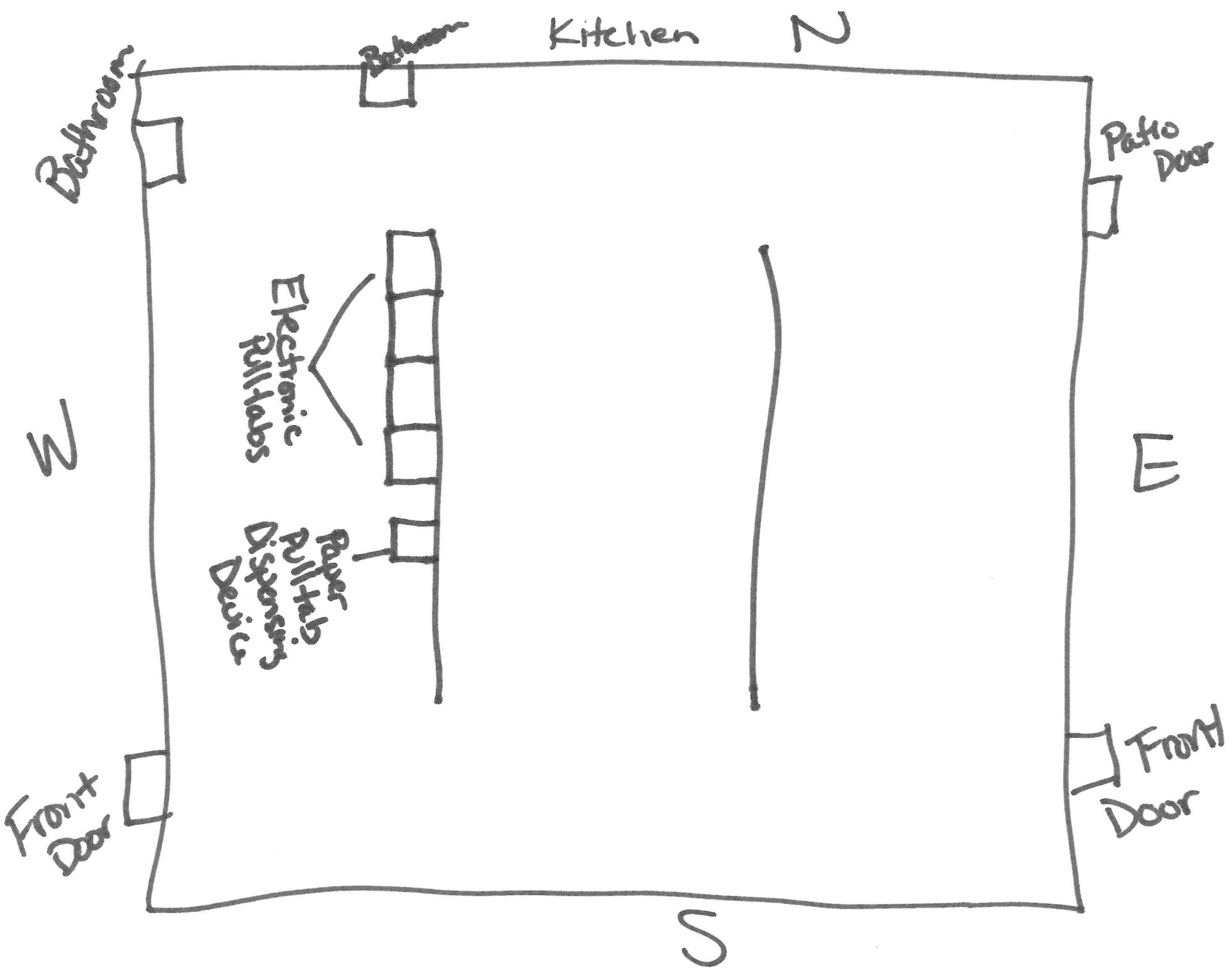
The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Managing Member	Date 4-18-2024
Signature of Lessee 	Title Board President	Date 4-22-2024





**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate) Bismarck Gymnastics Academy Inc.		Business Telephone Number 701-258-8956	
Business Address (Street) 3200 North 10th St.	City Bismarck	State ND	ZIP Code 58503
Mailing Address 3200 North 10th St.	City Bismarck	State ND	ZIP Code 58503
Address Where Gaming Accounting Records Are Kept 3200 North 10th St.	City Bismarck	State ND	ZIP Code 58503
E-mail Address brenna@bismarckgymnastics.org	Contact Person Brenna Mosbrucker	Official Position of Contact Person Executive Director	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 45-0354555	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Jade Desmidt		Daytime Telephone Number 701-400-5709	
5. Name of Gaming Manager <i>Brenna Mosbrucker</i>		Daytime Telephone Number <i>701-400-4098</i>	
6. Signature of Gaming Manager <i>Brenna Mosbrucker</i>		Date <i>4/17/24</i>	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Jade Desmidt	Telephone Number 701-400-5709	Name	Telephone Number
Name Dave Spickler	Telephone Number 701-202-6210	Name	Telephone Number
Name Gina Sondeland	Telephone Number 701-220-3869	Name	Telephone Number
Name Trisha Dietz	Telephone Number 701-516-3540	Name	Telephone Number
Name Germain Kruger	Telephone Number 701-220-6525	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input type="checkbox"/> Own <input checked="" type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official <i>Jade Desmidt</i>	Date <i>4/24/24</i>
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GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

Bismarck Gymnastics Academy, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

W & P of Bismarck, LLC. dba Buffalo Wild Wings

Street 218 South 3rd Street	City Bismarck	ZIP Code 58504	County Burleigh
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Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 0
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Specific location where games of chance will be conducted and played at the site (required)

East wall of bar area

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input checked="" type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted) 10:30 AM - 12:30 AM
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

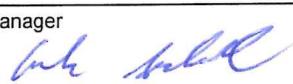
RETURN ALL DOCUMENTS TO:

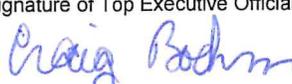
Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate) Bismarck Mandan Lodge No. 1199 Benevolent and Protective Order of Elks		Business Telephone Number 701-255-1199	
Business Address (Street) 900 South Washington Street	City Bismarck	State ND	ZIP Code 58504
Mailing Address P.O. Box 1596	City Bismarck	State ND	ZIP Code 58502
Address Where Gaming Accounting Records Are Kept 900 South Washington Street	City Bismarck	State ND	ZIP Code 58504
E-mail Address lodge.secretary@midconetwork.com	Contact Person Arlan Scholl	Official Position of Contact Person Gaming Manager - Secretary	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 82-3431185	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Craig Boehm		Daytime Telephone Number 701-400-8785	
5. Name of Gaming Manager Arlan Scholl		Daytime Telephone Number 701-226-3693	
6. Signature of Gaming Manager 		Date 4-10-2024	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Craig Boehm	Telephone Number 701-400-8785	Name Brant Boeckle	Telephone Number 701-580-0568
Name Joshua Atkinson	Telephone Number 605-222-7828	Name Arlan Scholl	Telephone Number 701-226-3693
Name Darrel Eberle	Telephone Number 701-595-3384	Name Mark Webster	Telephone Number 701-220-6796
Name Nelson Benson	Telephone Number 701-391-4460	Name Rodney Beck	Telephone Number 701-220-5313
Name James Martin	Telephone Number 701-226-0595	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent			

AFFIDAVIT	Signature of Top Executive Official 	Date 4-10-2024
The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.		

Bismarck – Mandan Elks Lodge 1199 officers April 1st, 2024 – March 31st, 2025

Craig Boehm – Exalted Ruler

445 London Ave.
Unit 5
Bismarck, North Dakota 58504-7662
Cboehm1@bis.midco.net
701-400-8785

Brandt Boeckel – Leading Knight

615 Cottonwood Loop
Bismarck North Dakota 58504-7415
bboeckel@gowirline.com
701-580-0568

Joshua Atkinson – Loyal Knight

610 Browning Ave
Bismarck North Dakota 58503-1008
Joshua.david.atkinson@gmail.com
605-222-7828

Lecturing Knight

Arlan Scholl – Secretary – Full and Final Discretionary Authority

1331 North 16th Street
Bismarck, North Dakota 58501
Lodge.secretary@midconetwork.com
701-226-3693

Darrel Eberle – Treasurer

633 East Wachter Ave.
Bismarck, North Dakota 58504
dveberle@midco.net
701-595-3384

Patrick Clancey – Esquire

503 Southwood Ave.
Bismarck North Dakota 58504-6260
Clancy.crew@gmail.com
701-638-6003

Chaplin

Bismarck – Mandan Elks 1199 – Trustees

Trustee 1 year open

Mark Webster – 2 year
P.O. Box 645
Bismarck North Dakota 58502
mrmartou@gmail.com
701-220-6796

Nelson Benson – 3 year
215 Laredo Drive
Bismarck North Dakota 58504-7210
bbenson@bis.midco.net
701-391-4460

Rodney Beck – 4 year
1983 Billings Drive
Bismarck North Dakota 58504-7255
rrbeck54@bis.midco.net
701-220-5313

James Martin – 5 Year
P.O. Box 1671
Bismarck North Dakota 58502-1671
Jm.adveng@midco.net
701-226-0595



CURRENT GAMING EMPLOYEE LIST

ND OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 54270 (8-2023)

Organization Name Bismarck Mandan Lodge No. 1199 BPOE		
Mailing Address P.O. Box 1596		
City Bismarck	State North Dakota	ZIP Code 58502
Business Phone 701-255-1199	Cell Phone 701-226-3693	

License No. G- 1 0 1 9

Name of Gaming Manager Arlan Scholl	Date of Hire 4/1/13
NOTE: Volunteer Gaming Managers are required to have a record check completed. Record Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth 11/25/57

EMPLOYEE NAME First Name, Middle Name, Last Name	JOB TITLE	DATE OF HIRE	DATE OF BIRTH	Check if Volunteer
1. Josh Bakken	Shift Manager	04/08/2014	03/20/1992	<input type="checkbox"/>
2. Sheila Heil	Book Keeper	01/18/2009	1/11/1961	<input type="checkbox"/>
3. Cynthia Landenberger	Count Team	10/01/2012	08/02/1955	<input type="checkbox"/>
4. Arlan Scholl	Gaming Manager	04/01/2013	11/25/1957	<input type="checkbox"/>
5. Candice Wilson	Shift Manager	09/23/2013	08/20/1955	<input type="checkbox"/>
6. Samantha Brady	Shift Manager	06/08/2021	10/11/1999	<input type="checkbox"/>
7. Scott Chase	Shift Manager	01/25/2024	10/07/1973	<input type="checkbox"/>
8. Terry Morast	Shift Manager	04/12/2017	11/23/1959	<input type="checkbox"/>
9.				<input type="checkbox"/>
10.				<input type="checkbox"/>
11.				<input type="checkbox"/>
12.				<input type="checkbox"/>
13.				<input type="checkbox"/>
14.				<input type="checkbox"/>
15.				<input type="checkbox"/>
16.				<input type="checkbox"/>
17.				<input type="checkbox"/>
18.				<input type="checkbox"/>
19.				<input type="checkbox"/>
20.				<input type="checkbox"/>
21.				<input type="checkbox"/>
22.				<input type="checkbox"/>
23.				<input type="checkbox"/>
24.				<input type="checkbox"/>

RETURN THIS FORM WITH THE STATE GAMING LICENSE REAPPLICATION DOCUMENTS

INFORMATION:

1. For purposes of this form, the definition of an "employee" is:
 - a. A person who directly operates games on a site.
 - b. A person who is a shift or gaming manager
 - c. A person who is employed by a bar that is not operated by an organization, and who is authorized by an organization under subsection 4 of section 99-01.3-12-02 to withdraw currency or a drop box from a pull tab dispensing device.
 - d. A person who places a deal of pull tabs in a dispensing device, removes currency from the device, or reimburses a bar for redeemed pull tabs.
 - e. A person who is a member of a drop box cash count team.
2. List the employee's full name, including first, middle, and last. If an employee had a record check completed under a different name, indicate the name.
3. List the employee's job title. For example: Runner, Bingo caller, Dealer, Jar Operator, Count Team Member, etc.
4. List the date the employee was hired or started volunteering for the organization. If an employee had an employment gap for more than one year with the organization, list the most current re-hire date.
5. If an employee is not paid by the organization, check the volunteer box.



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

Bismarck-Mandan Lodge No. 1199 Benevolent and Protective Order of Elks of The United States of America

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Bismarck Mandan Elks Home Association dba Bismarck Mandan Elks Lodge

Street

900 South Washington Street

City

Bismarck

ZIP Code

58504

County

Burleigh

Beginning Date(s) Authorized

7/1/2024

Ending Date(s) Authorized

6/30/2025

Number of Twenty-One
 tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

TR Bar and 1199 Speakeasy Lounge

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

Raffle March and August. Poker Tournaments December and March.

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Bingo | <input type="checkbox"/> Club Special | <input type="checkbox"/> Sports Pools |
| <input type="checkbox"/> ELECTRONIC Quick Shot Bingo | <input type="checkbox"/> Tip Board | <input checked="" type="checkbox"/> Twenty-One |
| <input type="checkbox"/> Raffles | <input type="checkbox"/> Seal Board | <input checked="" type="checkbox"/> Poker |
| <input type="checkbox"/> ELECTRONIC 50/50 Raffle | <input type="checkbox"/> Punchboard | <input type="checkbox"/> Calcuttas |
| <input checked="" type="checkbox"/> Pull Tab Jar | <input type="checkbox"/> Prize Board | <input type="checkbox"/> Paddlewheel with Tickets |
| <input checked="" type="checkbox"/> Pull Tab Dispensing Device | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table |
| <input type="checkbox"/> ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) Bismarck Elks Home Association		Site Name Bismarck Elks		Site Phone Number 701-255-1199
Site Address 900 South Washington Street	City Bismarck	State ND	Zip Code 58504	County Burleigh
Organization Bismarck Mandan Elks Lodge 1199	Rental Period _____ to _____			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ 300
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ 1200
Total Monthly Rent				\$ 1,500
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Gaming Manager - Secretary	Date 4-10-2024
Signature of Lessee 	Title Gaming Manger - Secretary	Date 4-10-20214

North Dakota Century Code § 53-06.1-11 (Gross Proceeds - Allowable Expenses - Rent Limits)

4. For a site where bingo is conducted:
 - a. If bingo is the primary game, the monthly rent must be reasonable
 - b. If bingo is not the primary game, but is conducted with twenty-one, paddlewheels, or pull tabs, no additional rent is allowed.
5. For a site where bingo is not the primary game.
 - a. If twenty-one or paddlewheels is conducted, the monthly rent may not exceed two hundred dollars multiplied by the necessary number of tables based on criteria prescribed by gaming rule. For each twenty-one table with a wager greater than five dollars, an additional amount up to one hundred dollars may be added to the monthly rent. If pull tabs is also conducted involving only a jar bar, the monthly rent for pull tabs may not exceed an additional one hundred seventy-five dollars. If pull tabs is conducted involving only a dispensing device or a jar bar and dispensing device, the monthly rent for pull tabs may not exceed an additional three hundred twenty-five dollars.
 - b. If twenty-one and paddlewheels are not conducted but pull tabs is conducted involving either a jar bar or dispensing device, the monthly rent may not exceed four hundred dollars.
 - c. If pull tabs is conducted using one or more electronic pull tab devices, the monthly rent may not exceed one hundred seventy-five dollars per machine for the first five machines in the same venue. For each additional machine in the same venue beyond five, the monthly rent may not exceed seventy-five dollars per machine up to a maximum of one thousand two hundred fifty dollars per month for all electronic pull tab devices in a single venue.

North Dakota Administrative Code § 99-01.3-02-06 (Rental Agreement)

3. Rent must be a fixed dollar amount per month
 - a. A participatory or graduated rate arrangement based on gross proceeds or adjusted gross proceeds is prohibited.
 - b. If bingo is the primary game or if a site is leased by an organization that has the alcoholic beverage license for that site, the monthly rent must be reasonable. Factors include time usage, floor space, local prevailing rates, and available sites and services. An organization may pay seasonal expenses, such as snow removal, air-conditioning, and heating, to a vendor.
 - c. If bingo is not the primary game, the maximum monthly rent must be according to subsection 5 of North Dakota Century Code section 53-06.1-11.

Special considerations are:

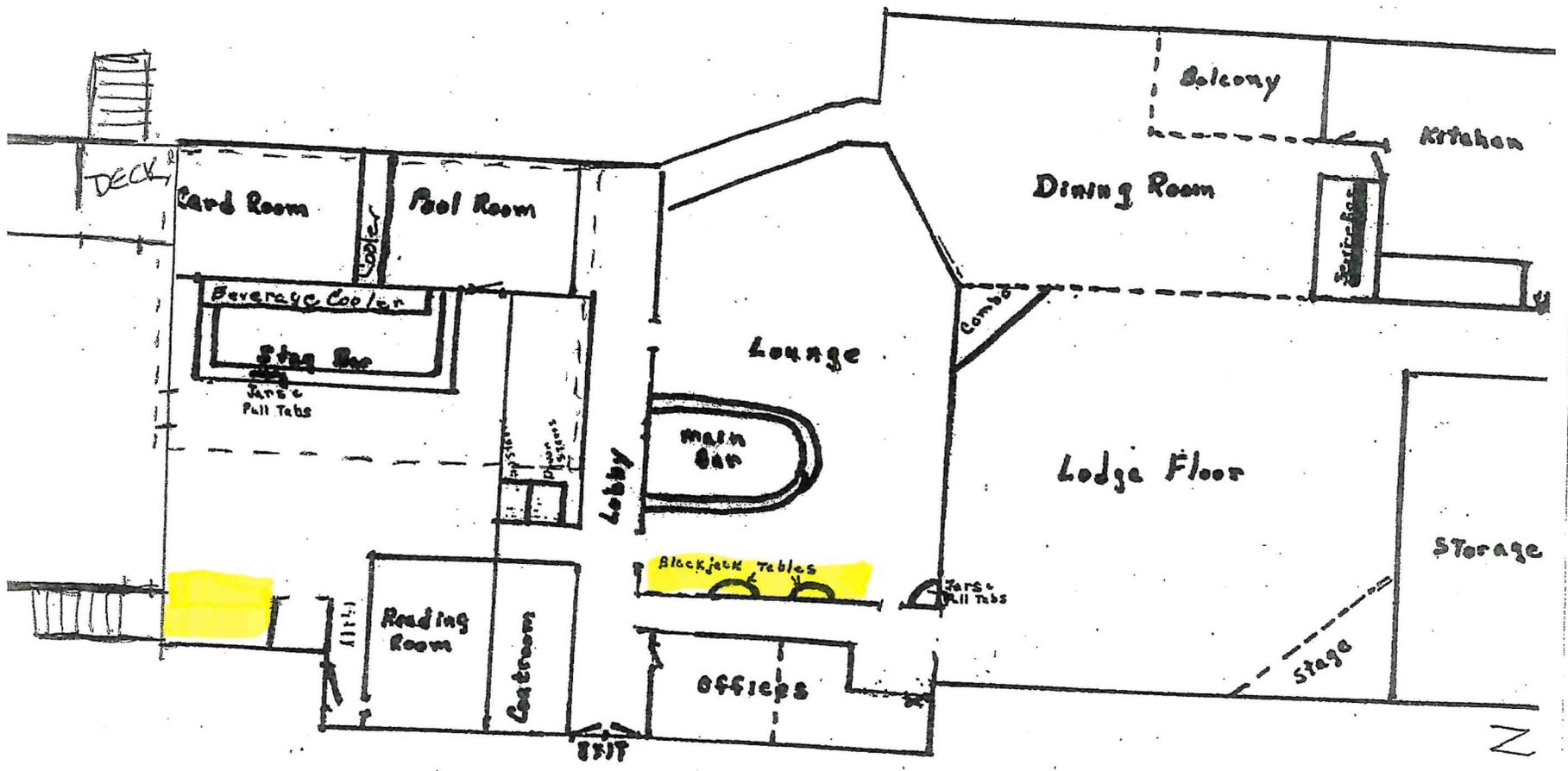
 - (1) If two or more organizations conduct twenty-one or paddlewheels, or both, involving a table and pull tabs for less than a month at a temporary site which is a public or private premise, or if two or more organizations are issued site authorizations to conduct games at a site on different days of the week, the maximum monthly rent, in the aggregate, may not exceed the limit set by subsection 5 of North Dakota Century Code section 53-06.1-11; and
 - (2) If a raffle, calcutta, sports pool, or poker is conducted with twenty-one, paddlewheels or pull tabs, no additional rent is allowed.
 - d. Except for applying subsection 3 or 4 of section 99-01.3-03-04, and additional rent paid to a lessor for simulcast racing, an organization or employee may not pay any additional rent or expense, from any source, or for any other purpose, including office or storage space, snow removal, maintenance or cleaning fees, equipment, furnishings, entertainment, or utilities. Except for a leased site at which bingo is the primary game conducted, an organization may not pay for any capital or leasehold improvements or remodeling.
- *4. If there is a change in the monthly rent or any other material change to a rental agreement, the agreement must be amended and a copy received by the attorney general **before** its effective date.

North Dakota Administrative Code § 99-01.3-08-01 (Restrictions and Requirements)

4. An organization may pay monthly rent for more than one table provided that each additional table is used at least thirteen times a quarter. This level of activity is based on a site's historical experience, or seasonal activity, for each of the previous four quarters, regardless of which organization conducted twenty-one at the site. For a new site or a site that has been completely remodeled in appearance and function, the level of activity must be reviewed and reestablished after the first full quarter. If an additional table is used at least thirteen times in at least one but not all of the previous four quarters, the allowable monthly rent for that table must be prorated over all the active months of the licensing year. For example, if a second table was used at least thirteen times in only two of the previous four quarters, the additional monthly rent for the second table would be a maximum of two hundred dollars per month (or three hundred dollars per month if a wager greater than five dollars is accepted on the table) multiplied by six months (totaling one thousand two hundred dollars) and prorated to one hundred dollars per month for the licensing year. The organization shall document each table's usage, which includes the date, table number, and drop box cash amount for each table and how the prorated rental amounts were determined. This documentation must be retained with the organization's twenty-one records for three years.

W

BISMARCK LIES HOME RESTAURANT
900 S. Washington
Bismarck, ND 58502



□ lower level

□ Drink service area

F

**OFFICE OF ATTORNEY GENERAL
GAMING DIVISION**

Bismarck - Mandan Elks Lodge 1199
B.P. O.E Bismarck North Dakota
900 South Washington Street
Bismarck North Dakota 58504
701/255/1199
Arlan Scholl - Gaming Manager

GAMING INTERNAL CONTROL MANUAL

OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
GAMING INTERNAL CONTROL MANUAL

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**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G- 615
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate) Cystic Fibrosis Association of North Dakota		Business Telephone Number 701-222-3998	
Business Address (Street) 107 W Main Ave Ste 150	City Bismarck	State ND	ZIP Code 58501
Mailing Address 107 W Main Ave Ste 150	City Bismarck	State ND	ZIP Code 58501
Address Where Gaming Accounting Records Are Kept 107 W Main Ave Ste 150	City Bismarck	State ND	ZIP Code 58501
E-mail Address jkambeitz@cfand.org	Contact Person Joe Kambeitz	Official Position of Contact Person Director	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 45-0355886	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Mike Zimmerman		Daytime Telephone Number 701-226-7058	
5. Name of Gaming Manager Joe Kambeitz		Daytime Telephone Number 701-222-3998	
6. Signature of Gaming Manager 		Date 3-6-2024	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Mike Zimmerman	Telephone Number 701-226-7058	Name Gail Rothschiller	Telephone Number 701-220-1393
Name David Backlund	Telephone Number 701-730-5749	Name Kaylin Deis	Telephone Number 701-471-5662
Name Mandy Anderson	Telephone Number 701-793-6434	Name Erin Paulson	Telephone Number 701-320-7206
Name Jeremy Barth	Telephone Number 701-391-5516	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input type="checkbox"/> Own <input checked="" type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official 	Date 3-6-24
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CURRENT GAMING EMPLOYEE LIST
 ND OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 54270 (8-2023)

License No. G- 0 6 1 5

Organization Name Cystic Fibrosis Association of North Dakota		
Mailing Address 107 West Main Avenue Suite 150		
City Bismarck	State ND	ZIP Code 58501
Business Phone 701-222-3998		Cell Phone 701-226-3131

Name of Gaming Manager Joe Kambeitz	Date of Hire 9-25-2021
NOTE: Volunteer Gaming Managers are required to have a record check completed. Record Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth 11-30-1962

	EMPLOYEE NAME First Name, Middle Name, Last Name	JOB TITLE	DATE OF HIRE	DATE OF BIRTH	Check if Volunteer
1.	Larry J. Ashley	Cashier/BJ Dealer	4-7-2009	1-8-1971	<input type="checkbox"/>
2.	Travis J. Ereth	Cashier/BJ Dealer	11-25-2023	6-28-1981	<input type="checkbox"/>
3.	Dwayne S. Hanson	Count Team/Runner	11-14-2022	10-29-1976	<input type="checkbox"/>
4.	Daniel H. Henke	CT/Runner Cashier/Dealer	10-31-2023	2-21-1996	<input type="checkbox"/>
5.	Cindie L. Hoge	Count Team Bingo	11-4-2023	11-18-1962	<input type="checkbox"/>
6.	Mitchell A. Kersten	Cashier/BJ Dealer	10-18-2022	6-10-1968	<input type="checkbox"/>
7.	Karie A. Leingang	Cashier/BJ Dealer	1-24-2021	1-17-1975	<input type="checkbox"/>
8.	Stacy L. Ortiz-Ashley	Cashier/ BJ Dealer	10-19-1994	10-22-1968	<input type="checkbox"/>
9.	Jerry M. Sandwick	Cashier/ BJ Dealer	1-30-2001	4-20-1963	<input type="checkbox"/>
10.	Ginger L. Stolz	Cashier/ BJ Dealer	4-25-2022	5-16-1965	<input type="checkbox"/>
11.	Stephanie M. Thorson	Cashier/ BJ Dealer	2-10-2022	12-14-1990	<input type="checkbox"/>
12.	Seneca L. Village Center	Cashier/ BJ Dealer	11-25-2023	11-11-1978	<input type="checkbox"/>
13.	Jesse L. Weber	Asst Mgr/ Cashier/ Dealer	8-17-2021	7-15-1985	<input type="checkbox"/>
14.	Rena E. Witt	Count Team/ Runner	1-16-2024	8-21-1982	<input type="checkbox"/>
15.					<input type="checkbox"/>
16.					<input type="checkbox"/>
17.					<input type="checkbox"/>
18.					<input type="checkbox"/>
19.					<input type="checkbox"/>
20.					<input type="checkbox"/>
21.					<input type="checkbox"/>
22.					<input type="checkbox"/>
23.					<input type="checkbox"/>
24.					<input type="checkbox"/>

RETURN THIS FORM WITH THE STATE GAMING LICENSE REAPPLICATION DOCUMENTS



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____
 Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization
Cystic Fibrosis Association of North Dakota

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
Cheap Shots

Street 3938 Miriam Avenue	City Bismarck	ZIP Code 58501	County Burleigh
-------------------------------------	-------------------------	--------------------------	---------------------------

Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 1
---	---	---

Specific location where games of chance will be conducted and played at the site (required)
Entire Bar area, excluding entryway, restrooms and restaurant.

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) Hungry's Restaurants Inc.		Site Name Cheap Shots		Site Phone Number 701-222-1568
Site Address 3938 Miriam Avenue		City Bismarck	State ND	Zip Code 58501
Organization Cystic Fibrosis Association of North Dakota		Rental Period 7-1-2024 to 6-30-2025		County Burleigh
1. Is Bingo going to be conducted at the site?				Monthly Rent Amount
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				\$
2. Is Twenty-One conducted at this site?				\$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				
Number of Tables with wagers over \$5 1 X Rent per Table \$ 300.00				\$ 300.00
3. Is Paddlewheels conducted at this site?				\$
Number of Tables _____ X Rent per Table \$ _____				
4. Is Pull Tabs Involving either a Jar bar or standard dispensing device conducted at this site?				\$
Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device				\$ 325.00
5. Are Electronic Pull-Tabs conducted at this site?				\$
If "Yes" please indicate the number of devices 7				\$ 1025.00
Total Monthly Rent				\$ 1650.00
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count-drop box cash for the lessee.

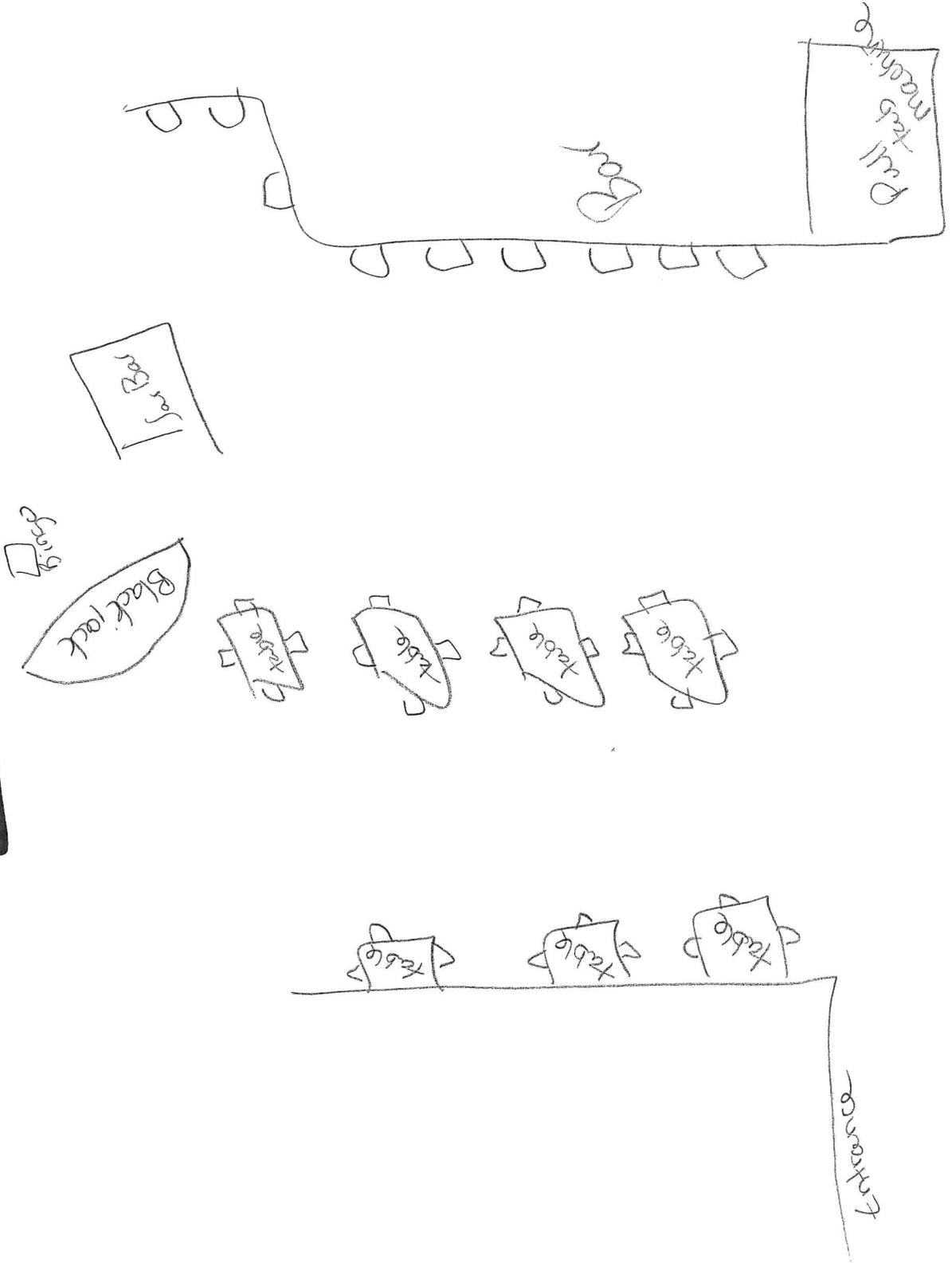
The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor	Title President	Date 03/18/24
Signature of Lessee	Title President	Date 03/18/24

Cheap Shots



0007 | 0007 | 0007

0007 | 0007 | 0007 | 0007



**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-0058 158 A
License Year Ending June 30, 2024

1. Official, Legal Name of Organization (Do Not Abbreviate) Fraternal Order of the Eagles # 2237		Business Telephone Number 701-223-2045	
Business Address (Street) 313 N 26th St	City Bismarck	State ND	ZIP Code 58501
Mailing Address 313 N 26th St	City Bismarck	State ND	ZIP Code 58501
Address Where Gaming Accounting Records Are Kept 313 N 26th St	City Bismarck	State ND	ZIP Code 58501
E-mail Address biseaglesgaming@hotmail.com	Contact Person Laurel Kukert	Official Position of Contact Person Gaming Manager	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 45-0126005	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Kenneth Rebel Senior Trustee		Daytime Telephone Number 701-220-9016	
5. Name of Gaming Manager Laurel Kukert		Daytime Telephone Number 701-400-3343	
6. Signature of Gaming Manager 		Date 3-6-24	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Kenneth Rebel	Telephone Number 701-220-9016	Name Tony Splonskowski	Telephone Number 701-223-0326
Name Gerald Feist	Telephone Number 701-258-1638	Name Francis Williams	Telephone Number 701-258-2265
Name Robert Wagner	Telephone Number 701-425-6511	Name Bill Kopp	Telephone Number 701-258-4426
Name Jerry Brown	Telephone Number 701-255-3299	Name Paul Senger	Telephone Number 701-223-7579
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official 	Date 3-11-24
--	---	------------------------



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization
Fraternal Order of Eagles-Bismarck Aerie #2237

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
Fraternal Order of Eagles-Bismarck Aerie #2237

Street 313 North 26th Street	City Bismarck	ZIP Code 58501	County Burleigh
--	-------------------------	--------------------------	---------------------------

Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0"
---	---	---

Specific location where games of chance will be conducted and played at the site (required)
Bar area, back bar, dance floor, dining room, outside of manager's office.

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known
Monday-Saturday, special Sundays

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input checked="" type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input checked="" type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input checked="" type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above
Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240

Parking Lot



UPDATING THE INTERNAL CONTROL MANUAL

Responsibility	Procedure
Bookkeeper/Gaming Mgr	Identifies Procedure/responsibility to be changed Prepares Proposed change and documents reasons for change Reviews recommended change and effect on total gaming controls, Reviews changes with Governing Board Has copies of all approved changes inserted in manual Follows up to see that changes are implemented
Governing Board	Reviews changes recommended by the Bookkeeper/Gaming Mgr Determines if changes should be made If changes are approved, has approval noted in the minutes

The Governing Board and General Manager have established a policy for Cash Bank use during the day hours for the Bar Employees acting as Shift Managers.

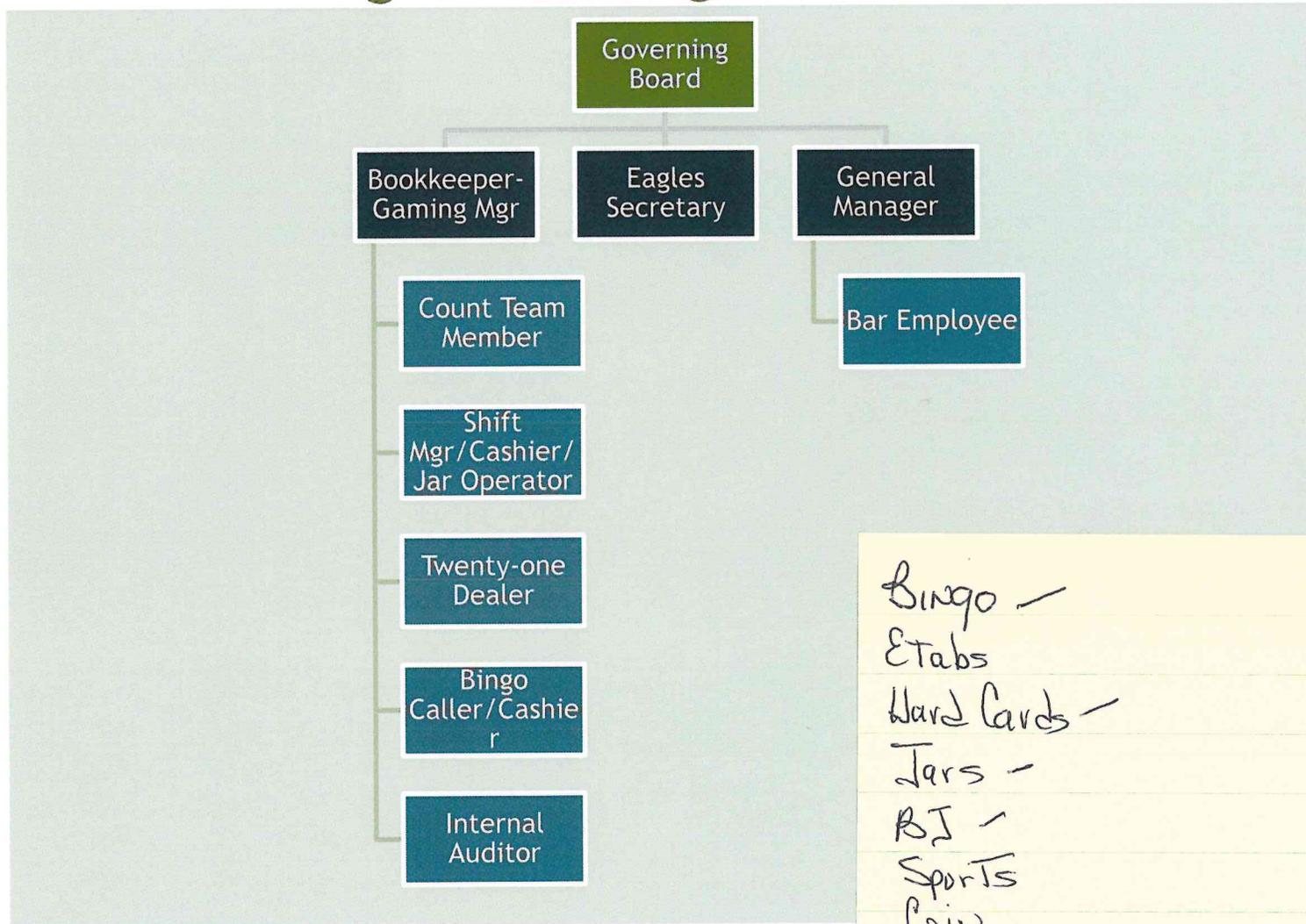
One of the E-Tab Cash Banks will be used to redeem prizes for both of the E-Tab vendors-Hard Card Dispensing Devices and Prize Board Dispensing Devices. The funds are in a locked drawer behind the bar. This will eliminate the exposure of all of the Cash Banks during limited employee duty.

When the Shift Manager-Cashier-Jar Operator comes on Shift in the early evening the Prizes will be paid back to the E-Tab Cash Bank from the Cash Bank for the individual type of game.

The balance will then be verified before additional prizes are redeemed.

Overage or Shortage will be logged on the E-Tab Daily Report.

Bismarck Eagles Gaming



Bingo -
Etabs
Hard Cards -
Jars -
BJ -
Sports
Coin

POSITION DESCRIPTIONS

Governing Board:

Responsible for the operating of the organization. Established policy and procedure, reviews long-range plans and budgets and reviews and authorizes capital expenditures. Reviews financial statements and reports. Authorizes the addition or reduction of gaming sites and games types and games. Determines the use of net proceeds. Has signatory authority on the gaming and trust accounts. Periodically examines application of current internal accounting controls of the organization to ensure compliance with prescribed procedures.

Bookkeeper/Gaming Manager:

Reports to the Governing Board. Audits all closed games and daily activity verifying the number and value of unsold chances, gross proceeds, number and value of prizes, adjusted gross proceeds, and cash profit. Periodically examines application of current internal accounting controls of the organization to ensure compliance with prescribed procedures. Completes interim audits of pull tab games. Verifies the Secretary's monthly reconcilements of Gaming/Trust accounts. Quarterly physically counts the inventory and reconciles physical count to inventory records. Quarterly physically counts all cash banks, and reconciles physical count to ideal cash bank recorded amount for each bank. Prepares quarterly gaming tax return. Has access to keys in storage compartment and vault combination. Prepares bank deposits for forwards the copy of bank deposit and receipt to Eagles Secretary. Is responsible for the overall operation of the gaming activities. Ensures all employees are in compliance with the gaming laws and rules. Responsible for issuing inventory and inventory records. Responsible for opening site with Count Team Member. Assist in the conduct of games when necessary. Is a member of the Count Team.

Count Team Member:

Reports to the Bookkeeper/Gaming Manager. Organizes, counts and reconciles all cash removed from all machine types, with the assistance of a Cash Counter and prints receipt of said cash. Daily physically counts all cash banks and verifies to beginning cash amounts.

Shift Manager/Cashier/Jar Operator:

Reports to Gaming Manager. Responsible for all gaming activities at the site during their shift. Responsible for safeguarding assets at the site, including equipment, records and cash. Ensures that all employees comply with gaming laws and rules and organization policies and procedures during the shift. As cashier, is responsible for cashing in twenty-one chips, and twenty-one recordkeeping. Counts, records, and attests to the cash and chip banks at the open and close of their shift. Prepares and signs slips for transferring chips to the table. Verifies and signs credit slips when chips are removed from the

table. As jar operator id responsible for conducting games of pull tables and single games according to gaming rules and organization policy. Maintains separate accountability for each game conducted. Counts, records and attests to the cash banks at the open and redeemed prizes and cash banks at the close of their shift.

Twenty-One Dealer:

Reports to the Gaming Manager. Sells chips to players, collects and pays wagers according to gaming rules. Verifies and signs fill slips when chips are brought to the table. Prepares and signs credit slips when removing checks for the table. Completes twenty-one dealer tracking records. Verifies surveillance camera is functioning.

Bingo Cashier/Caller:

Reports to the Gaming Manager. As cashier, is responsible for selling bingo cards. Issues bingo prizes to winning players. Maintains accountability for bingo activity conducted. Counts, records, and attests to the cash and bingo cards at the open and close of their shift. As caller, announces to the players, all policies before the bingo games begins. Calls bingo according to the gaming rules and organization policies. Keeps track of all numbers called. Maintains all bingo equipment in proper working order.

Bar Employee:

Reports to Gaming Manager or General Manager. Is not a Gaming employee, however conducts as an agent for the organization, paying winning pull tab dispensing device tickets redeemed by players. Assists and attests to closing balance on all gaming types.

Eagles Secretary:

Reports to Governing Board. Prepares monthly, quarterly and yearly operating, statistical and financial statement and reports to External Auditor. Writes checks for monthly expenses that have been approved and reconciles the gaming and trust accounts. Responsible for the proper recording and documentation of receipts and disbursements.

General Manager:

Processes time cards and reports to external auditor for payroll payment. Seeks dual signatures of payroll checks and disperses payroll checks. Responsible for hiring and supervising all gaming employees.

Internal Auditor:

Reports to the Bookkeeper/Gaming Manager. Reviews all reports for compliance and completion.

BISMARCK EAGLES STANDARD PROCEDURES

General Accounting Procedures:

Governing Board

1. Determines the use of net proceeds from the trust account.
2. Reviews gaming related bills received, approves payment, and forwards to Club Secretary, signs checks
3. Reviews monthly, quarterly, and yearly operating, statistical and financial reports and takes appropriate action.
4. Reviews tax return for accuracy, signs return.
5. Reviews gaming quarterly tax return and signs.
6. Signs payroll checks

Bookkeeper/Gaming Manager

1. Prepares donation requests for Gaming Trust Board.
2. Submits approved requests to Secretary for payment.
3. Maintains documentation supporting all payments made from the trust account including invoices, receipts and solicitation requests.
4. Prepares quarterly gaming tax return and forwards to Governing Board for review & signature.
5. Reviews bank reconcilements for Gaming and Trust Accounts.

Club Secretary

1. Maintains documentation supporting all payments made from gaming accounts for gaming expenses and assets.
2. Forwards all checks to Governing Board for dual signatures.
3. Monthly bank statements, reconciles bank statements to check registers, prepares reconciliation report entailing receipts and disbursements for month
4. Receives approved disbursements to be made from the trust and gaming accounts, prepares checks for payment.

General Manager

1. Reviews time cards, complies hours, sends information to External Auditor for preparation
2. Forwards payroll checks to Governing Board for dual signature
3. Maintains payroll records

ACCOUNTING—CASH BANKS

Establishing/Closing Cash Banks:

Governing Board:

1. Approves the addition or reduction of gaming sites and the addition or reduction of game types or games at current site.
2. Per Gaming Manager recommendation approves the cash banks for all game types & sites. Forwards approved cash banks amount to Bookkeeper/Gaming Manager.

Gaming Manager/Bookkeeper:

1. Establishes all cash banks/for all games by obtaining checks payable to the Club from Club Secretary from gaming account, with dual signatures from Governing Board.
2. Completes a new Ideal Cash Bank Master Record for each bank and records on Cumulative Ideal Cash Bank Record all banks involved.
3. Annually the Cash Banks are reviewed and recommendation for changes are submitted to the Governing Board for consideration.

Count Team Member:

1. After counting and attesting to each cash bank amount on the daily accounting record, places cash bank of each game type in bank bag and locks in safe.
2. Annually Count Team Member completes with Gaming Manger/Bookkeeper the Reconciliation of Ideal Cash Banks Form by physically counting funds and attesting to amounts.

Gaming Manager/Bookkeeper:

3. If a reduction/or closure of a cash bank is recommended by the Governing Board the funds are deposited into the gaming account with deposit slip and deposit receipt forwarded to Secretary.
4. All funds are physically taken to the Bank via Governing Board.

ACCOUNTING—BINGO

Bookkeeper/Gaming Manager:

1. Receives the Bingo Session Report, Bingo Caller Number Report and Record of Win from the Bingo Caller/Cashier
2. Verifies that all forms are complete, in ink, and initialed and that all voided cards are attached to daily records.
3. Audits proceeds, prizes, adjusted gross, cash P/L, cash S/L, bank deposit, initials and dates.
4. Posts amount to be deposited on daily deposit sheet. Amount to be deposited is added with all funds for the day, confirmed with Count Team Member is recorded on deposit slip and is given to Governing Board Member to be taken to the bank.

5. At the end of each month a reconciliation of inventory is completed. Cards on hand, cards sold, card purchased and voided.
6. Retains all records for the required retention period.

Internal Auditor:

Verifies that all forms are complete.

ACCOUNTING ETABS

1. On a daily basis after the Cash has been retrieved from the machines, voucher printed, cash verified by Count Team, the IPR form is completed. With the assistance from the IPR form from the Manufacture.
2. Information from this IPR is posted to the E-Tab Game Summary Report.
3. At the end of each month the E-Tab Game Summary Report is compared to the Manufacture's report and a reconciliation is posted to the Summary Report.
4. At the end of each quarter the Closed Summary Report from the Manufacture is compared to the E-Tab Game Summary Report

ACCOUNTING PULL TABS/JARS

Bookkeeper/Gaming Manager:

1. *Receives all redeemed winning pull tabs, the Pull Tab Daily Activity Report and Record of Win.*
 1. *Verifies that all forms are complete, in ink, and initialed.*
 2. *Audits redeemed winning pull tabs and cash profit.*
 3. *Posts cash to be deposited to the Daily Deposit sheet.*
 4. *Count Team Member assists adding Deposit Funds to Daily Deposit.*
 5. *Retains all daily accounting records, including the flares for the required retention period.*

Internal Auditor:

1. *Assists Bookkeeper/Gaming Manager with monthly interim audits, Counts, records, and attests to the number of unsold tickets for each game.*
2. *Verifies that all forms are complete.*

ACCOUNTING—PULL TAB DISPENSING DEVICES

Bookkeeper/Gaming Manager:

1. Retains all redeemed winning tabs, flares, IPR's
2. Verifies all forms for completion in ink, and initialed
3. Audits prizes and cash profit.
4. Posts cash to be deposited to the Daily Deposit sheet.
5. Posts IPR amounts to the Pull Tab Dispensing Device Summary, cumulative amounts, initials
6. Tracks all deposits—Reconciles Banks Statements received from Club Secretary.
7. Completes monthly interim audits of the games in play (counts, attests to number of unsold)
8. Reviews cash profit on interim audits and reports any discrepancies to the Governing Board.
9. At the end of each quarter completes audit of all games, records on Quarter Tax Return.
10. Retains all records, sold and unsold tabs in storage for the required retention period.

Internal Auditor:

1. Verifies that all forms are complete.
2. Traces deposits to Deposit Summary and Pull Tab Dispensing Device Summary to the Bank Statement , initials and dates.
3. Assists Bookkeeper/Gaming Manager with monthly interim audits (Counting/weighing unsold tickets, attests to accuracy and initials)
4. Reviews all quarter end audits that are reported on the Quarter Tax Return.
5. Verifies Access Logs and Credit Redemption Register are complete, in ink and initialed.
- 6.

ACCOUNTING TWENTY-ONE

Count Team Member:

1. With the assistance of the General Manager unlocks the drop box and verifies and attests to amount.
2. Verifies opening cash bank for each day, Black Jack is played.

Bookkeeper/Gaming Manager:

1. Reviews the Twenty-one Daily Report, Fill and Credit Slips and Shift report.
2. Verifies that all forms are complete, in ink, and initialed.
3. Adds the Drop Box Cash to Ending Cash to determine if the Cash Bank has an overage causing a deposit to be needed. Posts that amount to the Daily Deposit Summary Report.
4. Posts each sessions audited activity to the Twenty-One Summary and Dealer Percent of Hold Reports
5. Retains records for the required retention period.

ACCOUNTING SPORTS BOARDS

1. Sports Boards are ordered from the Distributor and entered into inventory

2. When placed a Sports Pool Activity Record is Started with no Cash Bank.
3. Each day the Amount received is Counted and verified by the Count Team balancing it with the spots signed and cost per play.
4. When the board is completely sold out, the prizes are set aside and put in the vault and the cash profit is listed on the Deposit Summary sheet and is deposited.
5. When the event is completed the prizes are paid to the winners and their names/signatures are placed on the Sports Activity Record.

Inventory:

Bookkeeper/Gaming Manager:

Bismarck Eagles has a Gun Safe in the Storage Area where all inventory is kept.

Inventory records are kept by the Bookkeeper/Gaming Manager. Games/bingo cards/chips are logged into inventory when they are received by the distributor and placed in the safe. Access is limited to the Bookkeeper/Gaming Manager.

When they are placed in play it is recorded on the forms applicable to each type of game.

Bingo cards are reviewed and balanced each month. The Internal Auditor and Count Team Member review and sign off.

Annually there is a complete audit of all games. The Bookkeeper/Gaming Manager is assisted by the Count Team Member and Internal Auditor.

If games are returned to the distributor, the invoice number is recorded on the inventory sheet.

Count Team Procedures:

Each morning the Count Team assists the Bookkeeper/Gaming Manager with establishing the starting cash for each type of game.

The E-Tabs machines are opened, indicating on the Access Log date/Time/Initials. Cash boxes are emptied and a voucher is printed indicating the amount of cash and I/O vouchers. An IPR is run from each type of vendor. The cash is given to the Count Team. The Count Team sorts the cash into denominations and with the assistance of a Bill Counter, logs the amount of cash and vouchers on the IPR, verifying each voucher that was printed. The Count Team submits the total cash and vouchers to the Bookkeeper/Gaming Manager who adds that cash to the ending cash and determines what is over the Cash Bank and submits the overage to the Deposit Summary. The beginning cash is then initialed by the Bookkeeper/Gaming Manager.

When the Cash Bank is completed by the Bookkeeper/Gaming Manager it is verified by the Count Team as the beginning cash and is initialed.

Twice a week the Pull Tab Dispensing Devices are opened, a report is run indicating date/time/non-resettable currency meter reading which are logged on the Access Log and IPR form initialed. The currency is verified by the Count Team Member using the Bill Counter and the tape indicating the denominations and amounts is taped to the IPR. The cash is submitted to the Bookkeeper/Gaming Manager who adds the closing cash to this cash, determines if there is an overage to the stated Cash Bank logs it on the Deposit Summary. After a new beginning cash has been determined and indicated on the Daily Sheet the Count Team verifies and initials.

When Black Jack has been played the prior evening, the drop box is in the safe. It is opened by the General Manager and the cash is verified with the stated form. It is logged on the Twenty-one Report and initialed by General Manager and Count Team Member. The Bookkeeper/Gaming Manager then adds this cash to the prior day ending cash and determines if there is Cash Bank overage. If there is it is indicated on the Deposit Summary. The new beginning is listed on a new Daily Twenty-one report in denomination forms and is initialed by the Bookkeeper/Gaming Manager and verified by Count Team and initialed. The chips are inventoried and logged on the new Daily Twenty-One Report.

The Jar pull tab beginning cash is verified by the Bookkeeper/Gaming Manager and Count Team Member each morning and initialed and logged on the Daily Sheet.

The Ending Bingo Cash is verified and the Cash Bank overage is indicated on the Deposit Summary. The beginning cash is counted by the Bookkeeper/Gaming Manager, initialed and then verified by the Count Team Member, initialed.

Bingo Daily Procedures:

In the Bingo room the unsold Bingo Cards are kept in a locked cabinet after they are brought from the Inventory in Vault. Cards are counted and put into 250 lots. The Bingo Site Inventory Log is updated on a daily basis indicating number of cards at the beginning, those sold and ending inventory. The Bingo Caller and other gaming person on shift verify remaining cards and attest to the numbers. Bingo Caller collects the funds for the sold tickets and enters them on the Daily Session Report. Winners sign for their winnings and are paid from the receipts. If indicated, a Record of Win is also completed. At the end of the night Daily Session Report is completed and funds over the Cash Bank are set aside to be deposited by the Gaming Manager. All monies are put into the Bingo Bag, placed in the Office safe.

The Bingo Machine is turned on, inspects the balls, determines the evening's games , enters them on the Daily Bingo Report. Makes announcements, calls letter combinations, watches for winners, stops the game when a player calls Bingo. The machine determines a valid winner once the card number is entered.

Jar Pull Tabs Daily Procedure:

The Jar Operator Unlocks the safe and puts the Cash in the Jar Receptacle Drawers. Verifies numbers on the Pull Tab Daily Activity Report. When sales are made, randomly selects tabs from receptacle and counts number to player. Compares serial numbers, redeems and retains winning tickets defacing the winning tab. Updates the posted information if a major winner is redeemed.

At closing, removes jar from play and stores in locked storage compartment. Counts the closing cash with another employee attesting completes the Daily Activity Report, places cash, redeemed tickets into bank bag and puts in safe.

Dispensing Machine Pull Tabs

The Jar Operator unlocks safe the put cash in Drawers. Verifies numbers on Dispensing Device Daily Employee Report. Compares serial numbers, redeems winning tickets, defaces and retains. At the end of play the Jar Operator completes the Daily Employee report counts the cash, verifies with another employee attests and places all in bank bag and puts in safe.

Twenty-One:

Opening:

Dealer/Cashier removes Cash Bag from the Safe, Counts and Verifies Cash Bank with amount recorded on the Twenty-One Daily Report, initials the report and places cash bank in the designated lockable drawer at the Jar bar.

Initials and writes the date and time of opening on the provided fill slip (manager fills the denominations and initials slip, records Serial # and amount on the Twenty-One Daily Report) Dealer separates the copy and drops in drop box.

Dealer records time on table on the Deal Shift Report

Dealer spreads cards for the camera, shuffles and cuts cards. Opens chip tray. Exchanges player Cash for chips and play commences

Fills:

Due to the number of employees on staff and number of times we open the table, we do not do fills.
If the table runs low on chips, we close the table and cash our players out and then resume play.

Credits:

The credit slip is only used during the table closing\

Dealer Shift Change:

The Dealer records the time on the Twenty-One Shift Report to the table, counts the chips, by denomination and records the chip counts, by denomination, on the Shift Report and initials. Records time off, amount dropped in the drop box during the last shift, computes shift results, and initials the Report. 2nd Dealer begins dealing

Chip Redemption:

Dealer in view of the player separates chips by value and counts out all chips twice to ensure accuracy of total value of chips redeemed.

Takes cash from the bank and counts cash back to player

Places the chips in the area reserved for redeemed chips. Records chips redeemed by denomination and initials cashed in chips sheet.

Colors up chips from tip receptacle on table in view of camera. Counts up and verifies value of tips.

Counts tip chips again and removes cash in the amount equal to the tips redeemed and counts the cash under view of the camera.

Records cashed out tips on cashed chips sheet by denomination and initials the sheet.

Closing:

Twenty-One Dealer/Cashier counts the closing cash bank and records the count on the Twenty-One Report and initials.

Records difference between opening/Closing Cash bank on the Twenty-One Report

Counts and records Chips Redeemed on the Daily Report.

Computes and records difference of Redeemed Chips and Cash Bank on Daily Report. If difference is apparent a re-count is made in an effort to reconcile.

Returns chips to the table.

Places the closing cash bank bag in the safe.

The Dealer/Cashier counts and records the closing chip bank, recording

Removes the drop box from the table and puts in the safe



**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate)		Business Telephone Number 701-226-8044	
Business Address (Street) 2318 Fresno Drive	City	State ND	ZIP Code 58504
Mailing Address	City	State	ZIP Code
Address Where Gaming Accounting Records Are Kept 4630 Skyway Suite 1	City Bismarck	State ND	ZIP Code 58504
E-mail Address bfettig24@gmail.com	Contact Person Brian Fettig	Official Position of Contact Person Preston/Gaming Manager	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 36-4644140	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Brian Fettig - President		Daytime Telephone Number 701-226-8044	
5. Name of Gaming Manager Brian Fettig		Daytime Telephone Number 701-226-8044	
6. Signature of Gaming Manager 		Date 4/1/24	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Brian Fettig	Telephone Number 701-226-8044	Name	Telephone Number
Name Justin DeCoteau	Telephone Number 701-391-2537	Name	Telephone Number
Name Joslyn Braun	Telephone Number 701-220-6588	Name	Telephone Number
Name Alison Ritter	Telephone Number 515-314-8192	Name	Telephone Number
Name Vanessa Lennick	Telephone Number 701-426-6894	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input type="checkbox"/> Own <input checked="" type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official	Date
--	-------------------------------------	------

Cities or Counties (If site is outside limits of an incorporated city) in which games of chance will be conducted	
City	County (Provide ONLY if renewing a county license)
Bismarck	Burleigh
If additional space is needed, attached a separate sheet	

Total number of licenses organization is applying for (add each city or county listed above) 1 x \$175.00 \$175.00 Total fee.

Enclose total license fee with this application.
(Check payable to: ND Attorney General)

RETURN TO:
 Office of Attorney General
 Licensing Section
 600 E Boulevard Ave Dept. 125
 Bismarck, ND 58505-0040

Telephone
 701-328-2329 or
 1-800-326-9240



CURRENT GAMING EMPLOYEE LIST
 ND OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 54270 (12-2022)

Organization Name Gorilla Wrestling Club, Inc		
Mailing Address 2318 Fresno Drive		
City Bismarck	State ND	ZIP Code 58504
Business Phone 701-226-8044		Cell Phone 701-226-8044

License No. G- 1 0 6 2

Name of Gaming Manager Brian Fettig	Date of Hire 7/1/21
NOTE: Volunteer Gaming Managers are required to have a record check completed. Record Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth 03/26/1974

	EMPLOYEE NAME First Name, Middle Name, Last Name	JOB TITLE	DATE OF HIRE	DATE OF BIRTH	Check if Volunteer
1.	Brian Fettig	Gaming Manager	7/1/2021	3/26/1974	<input type="checkbox"/>
2.	Travis Lutman	Assistant Gaming Manager	7/31/2021	07/11/1981	<input type="checkbox"/>
3.	Mike Humann	Runner/21 Counter	6/1/2022	11/04/1960	<input type="checkbox"/>
4.	Melissa Long	Runner	6/1/2022	7/20/1973	<input type="checkbox"/>
5.	Preston Fettig	Runner/21 Counter	07/07/2022	07/01/2001	<input type="checkbox"/>
6.	Sarah Kramer	21 Counter	10/1/2022	10/04/1981	<input type="checkbox"/>
7.	Charity Rogstad	21 Dealer/Counter	10/1/2022	01/15/1982	<input type="checkbox"/>
8.	Sara Bender	21 Dealer/Counter	10/1/2022	09/07/1988	<input type="checkbox"/>
9.	Jenny Fettig	21 Counter	11/1/2022	10/22/1974	<input checked="" type="checkbox"/>
10.	Palma Bauer	21 Counter	11/1/2022	09/12/1952	<input type="checkbox"/>
11.	Olivia Dickerson	21 Dealer	1/10/2023	09/22/2001	<input type="checkbox"/>
12.	Drew Stoddart	21 Dealer/Counter	11/15/2023	01/24/2000	<input type="checkbox"/>
13.	Wyatt Lidberg	21 Dealer	4/1/2024	7/2/2022	<input type="checkbox"/>
14.					<input type="checkbox"/>
15.					<input type="checkbox"/>
16.					<input type="checkbox"/>
17.					<input type="checkbox"/>
18.					<input type="checkbox"/>
19.					<input type="checkbox"/>
20.					<input type="checkbox"/>
21.					<input type="checkbox"/>
22.					<input type="checkbox"/>
23.					<input type="checkbox"/>
24.					<input type="checkbox"/>

RETURN THIS FORM WITH THE STATE GAMING LICENSE REAPPLICATION DOCUMENTS

List of approved Games from our Internal Control Manual

- I. Bingo.....
- II. Pull Tabs.....
- III. Pull Tab Dispensing Device.....
- IV. Twenty-One.....



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

Gorilla Wrestling Club, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

W&P of Bismarck, LLC dba Buffalo Wild Wings

Street 3420 North 14th Street	City Bismarck	ZIP Code 58503	County Burleigh
---	-------------------------	--------------------------	---------------------------

Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 1
---	---	---

Specific location where games of chance will be conducted and played at the site (required)

West Bar Room

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 0413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) W & P of Bismarck, LLC		Site Name Buffalo Wild Wings		Site Phone Number 701-571-2568
Site Address 3420 N 14th St		City Bismarck	State ND	Zip Code 58503
County Burleigh		Rental Period 7/1/2024 to 6/30/2025		Monthly Rent Amount
Organization Gorilla Wrestling Club Inc				
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$
Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300</u>				\$ <u>300</u>
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input type="checkbox"/> Jar Bar <input type="checkbox"/> Standard Dispensing Device		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>7</u>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <u>1,025</u>
Total Monthly Rent				\$ <u>1,325</u>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

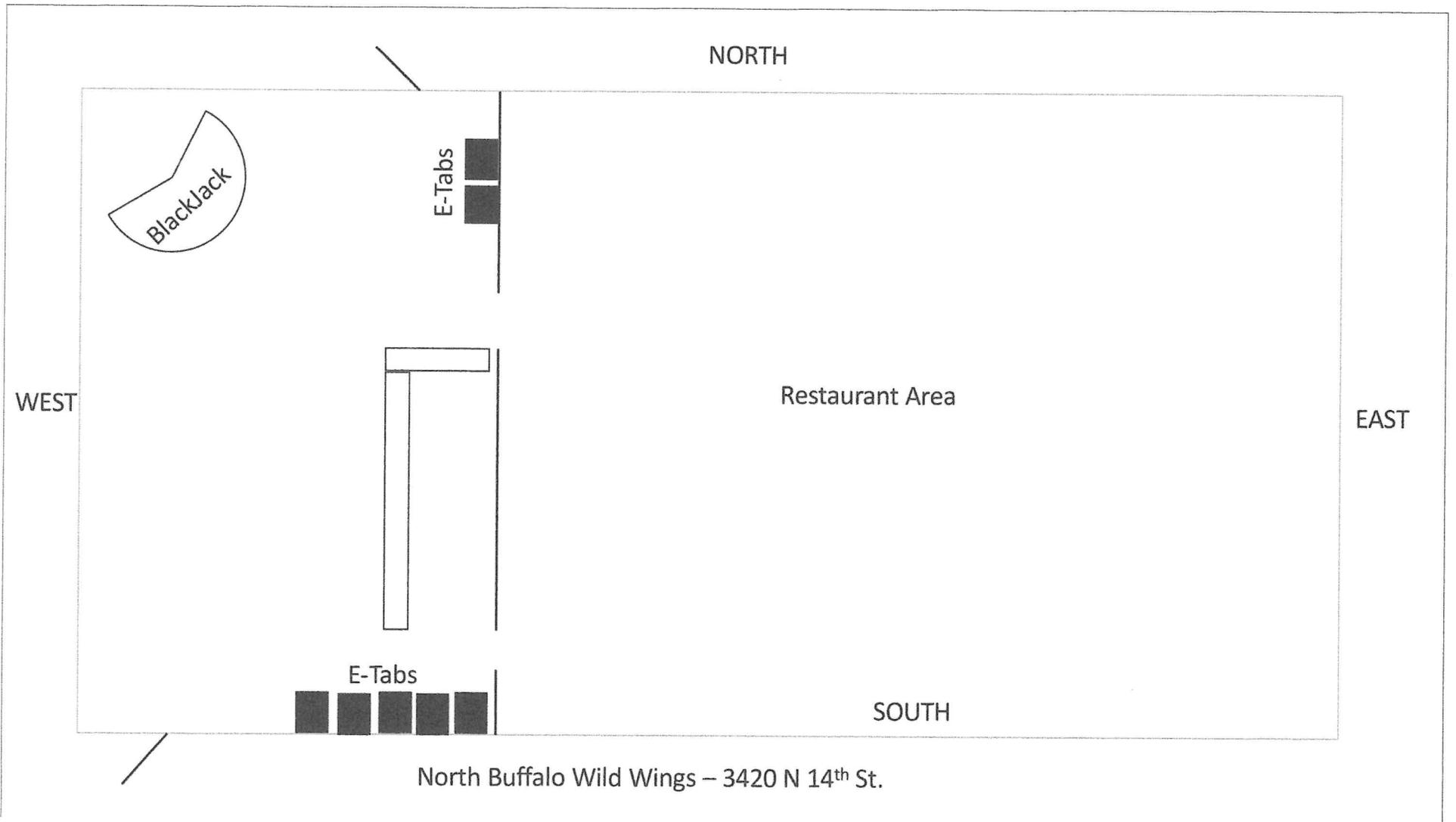
The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

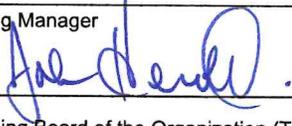
Signature of Lessor <i>[Signature]</i>	Title <i>President</i>	Date <i>4/26/24</i>
Signature of Lessee <i>[Signature]</i>	Title President	Date <i>4/23/24</i>





**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-0995
License Year Ending June 30, 2024

1. Official, Legal Name of Organization (Do Not Abbreviate) Light of Christ Catholic Schools		Business Telephone Number 701-751-4883	
Business Address (Street) 1025 N 2nd St	City Bismarck	State ND	ZIP Code 58501
Mailing Address 1025 N 2nd St	City Bismarck	State ND	ZIP Code 58501
Address Where Gaming Accounting Records Are Kept same	City	State	ZIP Code
E-mail Address jherold@lightofchristschools.org	Contact Person John Herold	Official Position of Contact Person Director of Food Service & AP	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 46-0581758	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) Gerald Vetter		Daytime Telephone Number 701-751-4883	
5. Name of Gaming Manager John Herold		Daytime Telephone Number 701-751-8719	
6. Signature of Gaming Manager 		Date 4-25-2024	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name Fr. Kregg Hochhalter	Telephone Number 701-223-1545	Name Fr. Russell Kovash	Telephone Number 701-223-3606
Name Monsignor Pat Schumacher	Telephone Number 701-255-4600	Name Gerald Vetter	Telephone Number 701-751-4883
Name Fr. Josh Ehli	Telephone Number 701-223-1033	Name Fr. Jared Johnson	Telephone Number 701-223-6652
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official 	Date 4-29-24
--	---	------------------------



CURRENT GAMING EMPLOYEE LIST
 ND OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 54270 (8-2023)

Organization Name Light of Christ Catholic Schools		
Mailing Address 1025 N 2nd St		
City Bismarck	State ND	ZIP Code 58501
Business Phone 701-751-4883		Cell Phone

License No. G- 0 9 9 5

Name of Gaming Manager John Herold	Date of Hire 12/07/2007
NOTE: Volunteer Gaming Managers are required to have a record check completed. Record Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth 03/25/1964

EMPLOYEE NAME First Name, Middle Name, Last Name	JOB TITLE	DATE OF HIRE	DATE OF BIRTH	Check if Volunteer
1. Connie Flanagan	Pull Tab Game Operator	1/1/2011		<input checked="" type="checkbox"/>
2. Pat Flanagan	Pull Tab Game Operator	01/1/2011		<input checked="" type="checkbox"/>
3. Carol Letteer	PULL Tab Game Operator	01/01/2023		<input checked="" type="checkbox"/>
4. Amanda Ross	Count Team Member	01/01/2021		<input checked="" type="checkbox"/>
5. Mike Wolf	Bingo Room	01/01/2000		<input checked="" type="checkbox"/>
6. Tom Nagel	Bingo Room	01/01/2015		<input checked="" type="checkbox"/>
7.				<input type="checkbox"/>
8.				<input type="checkbox"/>
9.				<input type="checkbox"/>
10.				<input type="checkbox"/>
11.				<input type="checkbox"/>
12.				<input type="checkbox"/>
13.				<input type="checkbox"/>
14.				<input type="checkbox"/>
15.				<input type="checkbox"/>
16.				<input type="checkbox"/>
17.				<input type="checkbox"/>
18.				<input type="checkbox"/>
19.				<input type="checkbox"/>
20.				<input type="checkbox"/>
21.				<input type="checkbox"/>
22.				<input type="checkbox"/>
23.				<input type="checkbox"/>
24.				<input type="checkbox"/>

RETURN THIS FORM WITH THE STATE GAMING LICENSE REAPPLICATION DOCUMENTS

INFORMATION:

1. For purposes of this form, the definition of an "employee" is:
 - a. A person who directly operates games on a site.
 - b. A person who is a shift or gaming manager
 - c. A person who is employed by a bar that is not operated by an organization, and who is authorized by an organization under subsection 4 of section 99-01.3-12-02 to withdraw currency or a drop box from a pull tab dispensing device.
 - d. A person who places a deal of pull tabs in a dispensing device, removes currency from the device, or reimburses a bar for redeemed pull tabs.
 - e. A person who is a member of a drop box cash count team.
2. List the employee's full name, including first, middle, and last. If an employee had a record check completed under a different name, indicate the name.
3. List the employee's job title. For example: Runner, Bingo caller, Dealer, Jar Operator, Count Team Member, etc.
4. List the date the employee was hired or started volunteering for the organization. If an employee had an employment gap for more than one year with the organization, list the most current re-hire date.
5. If an employee is not paid by the organization, check the volunteer box.



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____
 Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization
Light of Christ Catholic Schools of Excellence

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
St. Mary's Academy

Street 1025 North 2nd Street	City Bismarck	ZIP Code 58501	County Burleigh
--	-------------------------	--------------------------	---------------------------

Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 0
---	---	---

Specific location where games of chance will be conducted and played at the site (required)
Gymnasium, Room 109, Cafeteria, Room 207, and Music Room.

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known
August 2024 to June 2025

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above
Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

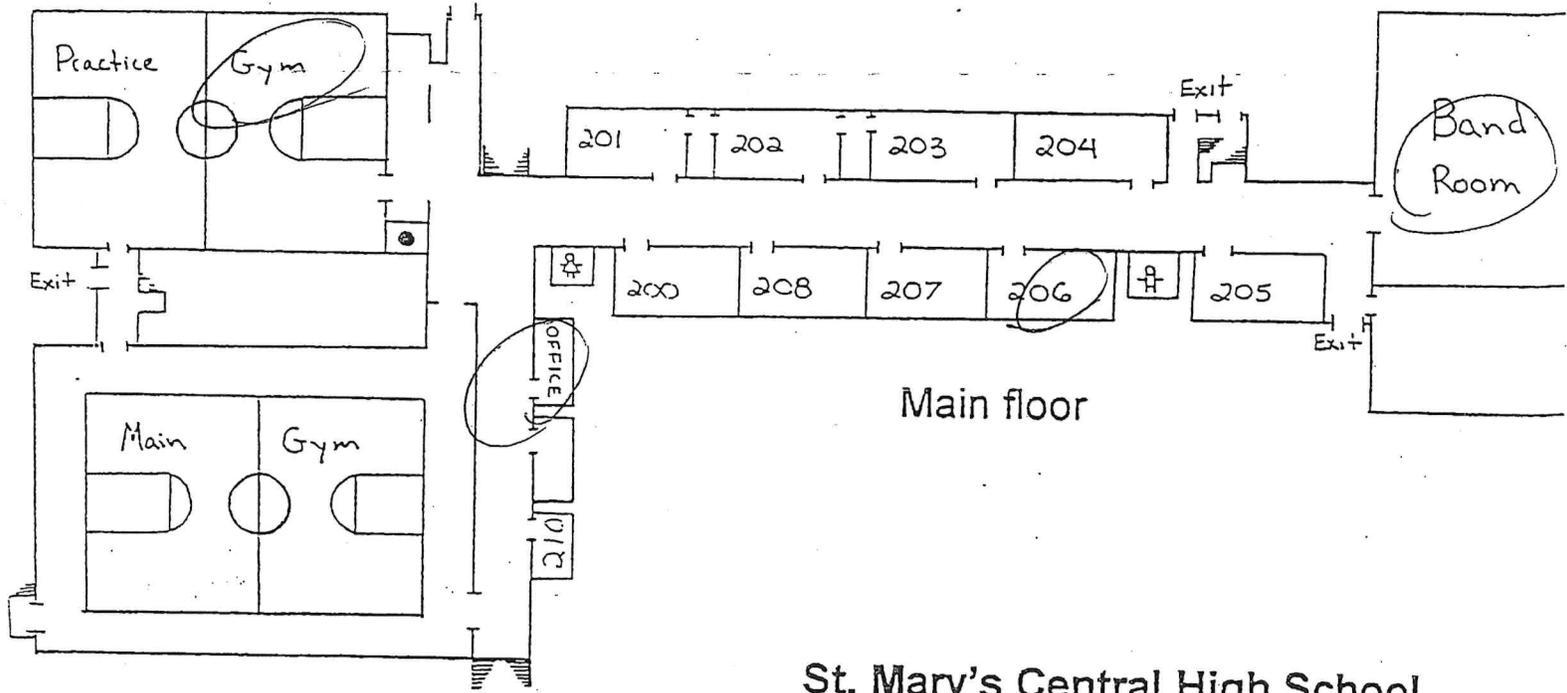
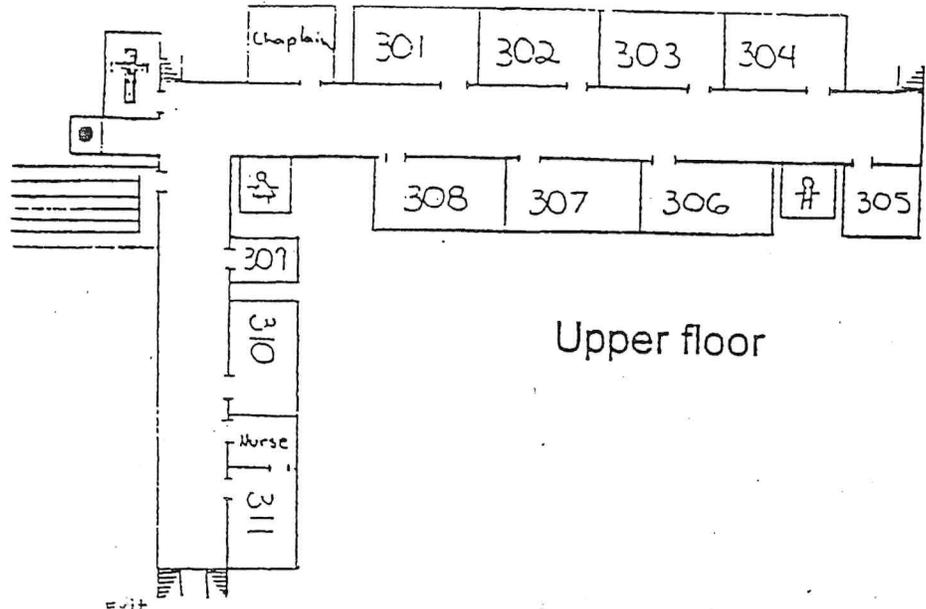
1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

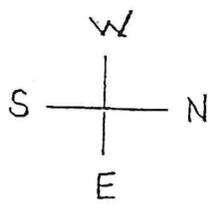
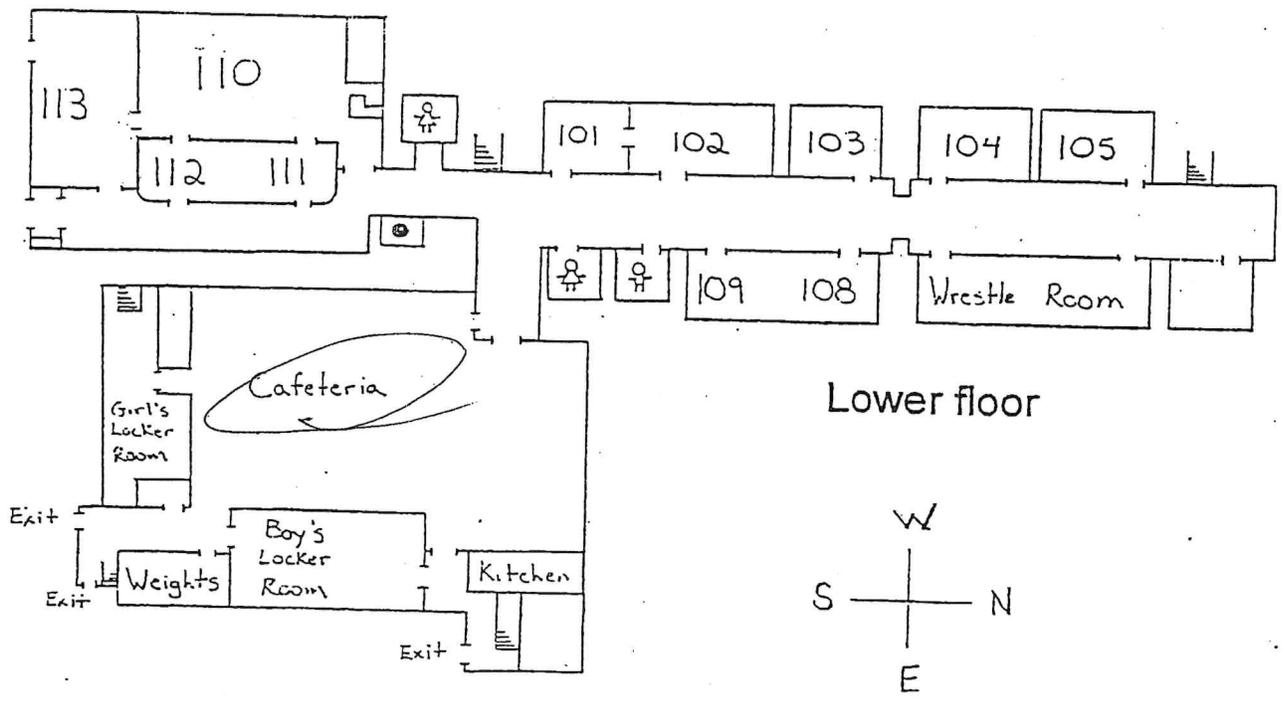
Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240

KEY

-  elevator
-  stairs
-  Girls Restroom
-  Boys Restroom



St. Mary's Central High School





GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____

Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

Light of Christ Catholic Schools of Excellence

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

St. Mary's Central High School

Street

5802 Ridgeland Drive

City

Bismarck

ZIP Code

58503

County

Burleigh

Beginning Date(s) Authorized

7/1/2024

Ending Date(s) Authorized

6/30/2025

Number of Twenty-One
 tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

Gymnasium, Football Field, Auditorium, Admin offices of the school.

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

August 2024 to June 2025

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Bingo | <input type="checkbox"/> Club Special | <input checked="" type="checkbox"/> Sports Pools |
| <input type="checkbox"/> ELECTRONIC Quick Shot Bingo | <input type="checkbox"/> Tip Board | <input checked="" type="checkbox"/> Twenty-One |
| <input checked="" type="checkbox"/> Raffles | <input type="checkbox"/> Seal Board | <input type="checkbox"/> Poker |
| <input type="checkbox"/> ELECTRONIC 50/50 Raffle | <input type="checkbox"/> Punchboard | <input type="checkbox"/> Calcuttas |
| <input type="checkbox"/> Pull Tab Jar | <input type="checkbox"/> Prize Board | <input type="checkbox"/> Paddlewheel with Tickets |
| <input type="checkbox"/> Pull Tab Dispensing Device | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table |
| <input type="checkbox"/> ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

Jason Tomanek, City of Bismarck Administrator

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
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RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240

Light of Christ Catholic Schools

Gaming Internal Control Manual

May 2023

GAMING INTERNAL CONTROL MANUAL

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<u>ACCOUNTING – BINGO</u>	6
<u>ACCOUNTING – PULL TABS</u>	7
<u>ACCOUNTING – RAFFLES</u>	8
<u>BINGO – FLOORWORKER SALES</u>	9
<u>BINGO – PLAY OF GAME</u>	10
<u>PULL TABS – ADDING DEALS</u>	11
<u>PULL TABS – GAME PLAY</u>	12
<u>PULL TABS – CLOSING A PULL TAB GAME</u>	13
<u>RAFFLES</u>	14



Prairie Public Broadcasting, Inc.

Television
Radio
Education Services
Enterprises

April 15, 2024

City Administrator
City of Bismarck
4th Floor Administration
221 N 5th St
Bismarck, ND 58501

Enclosed you will find the Charitable Gaming Site Authorization paperwork for Prairie Public Broadcasting, Inc. at Dakota Skies Bingo for 2024-2025.

Please schedule the application to be processed at the next City Commission meeting.

Please contact me with any questions

Thank You,

A handwritten signature in blue ink that reads "Gail Widmer".

Gail Widmer
PPB Gaming Manager
701-239-7516
gwidmer@prairiepublic.org



**STATE GAMING LICENSE -
REAPPLICATION FORM**
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 53838 (7-2023)

License Number G-
License Year Ending June 30, _____

1. Official, Legal Name of Organization (Do Not Abbreviate) Prairie Public Broadcasting, Inc.		Business Telephone Number 701-241-6900	
Business Address (Street) 207 N 5th St	City Fargo	State ND	ZIP Code 58102
Mailing Address PO Box 3240	City Fargo	State ND	ZIP Code 58108
Address Where Gaming Accounting Records Are Kept 207 N 5th St	City Fargo	State ND	ZIP Code 58102
E-mail Address gwidmer@prairiepublic.org	Contact Person Gail Widmer	Official Position of Contact Person Director of Gaming	
2. Is Organization Recognized as Tax Exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		3. Provide Organization's Federal Employer Identification Number (EIN) 45-0276899	
4. Name and Title of Organization's Top Executive Official (i.e., Cmdr, Pres., etc.) John E. Harris III, President & CEO		Daytime Telephone Number 701-241-6900	
5. Name of Gaming Manager Gail Widmer		Daytime Telephone Number 701-239-7516	
6. Signature of Gaming Manager <i>Gail Widmer</i>		Date 4-24-24	
7. List the Full Governing Board of the Organization (The Governing Board is primarily responsible and may be held accountable for the proper determination and use of net proceeds)			
Name See attached	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
Name	Telephone Number	Name	Telephone Number
8. Does the Organization Own or Rent the Premises at Which the Games or Chance will be Conducted? <input checked="" type="checkbox"/> Own <input checked="" type="checkbox"/> Rent			

AFFIDAVIT

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official <i>[Signature]</i>	Date 4/24/24
--	---	------------------------

Cities or Counties (If site is outside limits of an incorporated city) in which games of chance will be conducted	
City	County (Provide ONLY if renewing a county license)
Bismarck	
Fargo	
West Fargo	
Mandan	
McClusky	
Tioga	
If additional space is needed, attached a separate sheet	

Total number of licenses organization is applying for (add each city or county listed above) 6 x \$175.00 \$1,050.00 Total fee.

**Enclose total license fee with this application.
(Check payable to: ND Attorney General)**

RETURN TO:
Office of Attorney General
Licensing Section
600 E Boulevard Ave Dept. 125
Bismarck, ND 58505-0040

Telephone
701-328-2329 or
1-800-326-9240

Board of Directors 2023-2024 Directory

Alissa Adams

6128 Marigold Loop S
Fargo, ND 58104
(701) 388-6745 (cell)
AlissaAdams@westacres.com
Special term ends 2026

Matuor Alier

2037 67th Avenue South
Fargo, ND 58104
(484) 366-3285
matuor20@gmail.com
1st term ends 2024

Cesareo Alvarez

314 Iva Drive / PO Box 691
New Town, ND 58763
(312) 576-6949 (cell)
cesareo.alvarez@post.harvard.edu
2nd term ends 2024

Judy Anderson

27 Bloomer Crescent
Winnipeg, MB R3R 3J2
(204) 474-1485
(204) 960-9730 (cell)
judy.anderson@umanitoba.ca
2nd term ends 2026

Nick Archuleta (Treasurer)

301 North 4th Street
Bismarck, ND 58501
(701) 471-3208 (cell)
nick.archuleta@ndunited.org
1st term ends 2025

Kjersti Armstrong **(Past Chair)**

2607 Langer Lane
Bismarck, ND 58504
(701) 290-4145 (cell)
kjersti.armstrong@bluestem.com
1st term ends 2024

Carolyn Becraft (Chair)

2723 70th Ave S
Fargo, ND 58104
(703) 867-9468 (cell)
chbecraft@verizon.net
2nd term ends 2026

Sandra Holmberg **(Vice Chair)**

534 Oxford Street
Winnipeg, MB R3M 3J9
(204) 488-1489 (home)
(204) 770-6139 (cell)
sholmberg@mymts.net
2nd term ends 2025

Melissa Johnson (Secretary)

1611 23rd St W
Williston, ND 58801
(701) 770-2297 (cell)
liss1109@hotmail.com
1st term ends 2024

Zachery King

4604 BIA Rd 10
PO Box 2553
Belcourt, ND 58316
(701) 278-0566 (cell)
mr_king1@live.com
1st term ends 2026

Megan Langley

280 102nd St NW
Souris, ND 58783
(701) 303-0840 (cell)
megan@strengthennd.com
1st term ends 2025

Scott Meyer

1624 7th Ave N
Grand Forks, ND 58203
(218) 791-7655 (cell)
Scott.Meyer@Benchmark.us
1st term ends 2026

Lawrence Prout

121 Summerview Lane
Winnipeg, MB R2V 3W2
(204) 633-3545 (home)
(204) 471-0600 (cell)
lgprout@shaw.ca
special term ends 2024

Scott Nelson

1823 S 20th St
Grand Forks, ND 58201
(701) 746-8911 (home)
(701) 740-0348 (cell)
shnelson@gra.midco.net
1st term ends 2025

Victoria Rae Teske

13560 Loon Lane
Lake Park, MN 56554
(701)-261-7165
Sammyboy@arvig.net
1st term ends 2026

EX OFFICIO MEMBERS:

Ken Zealand

30 Envoy Cres.
Winnipeg, MB R2V 3K6
(204)-781-4077 (cell)
kennethzealand@gmail.com
*By position - President of
Prairie Public Manitoba*

John Harris

(President & CEO)
Prairie Public Broadcasting
207 North 5th Street
Fargo, ND 58102
(701) 239-7569 (work)
jharris@prairiepublic.org
*By position - President of
Prairie Public Broadcasting
(non-voting member)*

Prairie Public Broadcasting, Inc License # G-0579

Gaming Employee List

PO Box 3240 , Fargo ND 58108

701-241-6900

Gaming Manager	Widmer, Gail A	11/10/2008	2/7/1978
Record check is completed			

Name	Job Title	Date Hired	Date of Birth
Abraham, Eric	BJ dealer - Fargo	6/10/2023	9/5/1990
Allen, Lindsey	Tioga BJ Manager	1/21/2021	12/30/1978
Allensworth, Cherre	DSB caller/cashier	9/22/2021	12/18/1954
Angerer, Mark	BJ dealer - Tioga	1/24/2024	10/22/1971
Balanga, Patricia	DSB caller/cashier	3/13/2024	8/5/1957
Barber, Leanna	DSB caller/cashier	1/26/2023	6/24/1985
Bitz, Troy M	DSB Manager	1/29/2014	6/12/1970
Bohlman, Derrick R	BJ dealer - Tioga	2/19/2024	10/13/1981
Brakvatne, Marsha J	Gaming Auditor	9/30/1991	8/6/1957
Buffalo, Victoria	DSB caller/cashier	4/13/2024	11/24/1982
Dimmer, Darrell J	Fargo BJ Manager	11/1/2008	7/13/1969
Eagle, Kalli	DSB caller/cashier	3/16/2024	12/10/2006
Feuling, Victoria	BJ dealer - Fargo	5/1/2023	9/7/1978
Gunsch, Jackie	DSB Supervisor	6/17/2021	11/27/1973
Hestbeck, Eric	BJ dealer - Fargo	8/21/2022	1/8/1976
Jacobson, Christina M	Gaming Auditor	4/11/2022	11/17/1979
Jewell, Shannon	BJ dealer - Fargo	5/18/2022	11/29/1981
Kading, Riley C	BJ dealer - Fargo	4/10/2022	5/24/1990
Kendall, Mason R	BJ dealer - Fargo	1/5/2007	5/17/1979
Knudson, Nicholas (Nick)	BJ dealer - Fargo	3/9/2024	3/11/1986
Kolb, Kimberly	DSB caller/cashier	11/13/2023	2/26/1970
Laducer, Amanda	BJ dealer - Fargo	7/18/2023	3/12/1985
Langerud, Troyleah M	DSB caller/cashier	5/22/2017	2/28/1998
Lautenschlager-Jacobsen, Janet	Fargo BJ Asst Manager	7/6/2020	2/16/1981
LeDoux, Robert	DSB caller/cashier	6/7/2022	4/28/2000
Lee, Katie	Bingo - Tioga	7/24/2023	12/10/1985
Lee-Meisch, Jacqueline	DSB caller/cashier	9/15/2021	3/29/1969
Metz, Theresa A	DSB caller/cashier	9/3/2014	12/2/1958

Prairie Public Broadcasting, Inc License # G-0579

Gaming Employee List

Muilenburg, Collin	BJ dealer - Fargo	4/23/2022	11/26/1996
Nelson, Elaine	Count Team	7/18/2023	6/1/1969
Olson, Crystal M	DSB Supervisor	2/25/2022	2/26/1986
Olson, Seth	DSB Supervisor	6/10/2022	8/2/1988
Parker, Cody	Bingo - Tioga	10/17/2023	9/12/1980
Reich, Virginia I	DSB Jar Operator	1/8/1995	4/4/1943
Rhode, Jacob	BJ dealer - Fargo	1/5/2020	6/13/1991
Schellack, Penny	BJ dealer - Fargo	9/10/2023	5/24/1972
Schierer, Suzie L	BJ dealer - Fargo	12/8/2007	5/8/1977
Smith, Justin	BJ dealer - Fargo	9/10/2023	9/2/1991
Soft, Keona	DSB caller/cashier	2/21/2024	12/14/2001
Sorenson, Allen	BJ dealer - Fargo	7/24/2023	2/24/1987
Vandermark, Trista LeNae	BJ dealer - Tioga	12/16/2023	4/30/1984
Weeks, Melissa Ann	Gaming Office Manager	8/2/2021	7/30/1982
White, Rebecca	DSB caller/cashier	12/14/2023	3/2/1987
Whiteowl, Deborah N	DSB caller/cashier	12/13/2023	3/29/1996
Wrangham, Brielle	DSB caller/cashier	3/1/2022	1/26/2006
Wrangham, Melissa D	DSB Jar Operator	10/6/2023	12/11/1979

None of the employees are volunteers



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____
 Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization
Prairie Public Broadcasting, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
Dakota Skies Bingo

Street 825 South 8th Street	City Bismarck	ZIP Code 58504	County Burleigh
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Beginning Date(s) Authorized 7/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 0
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Specific location where games of chance will be conducted and played at the site (required)
Entire facility, excluding restrooms.

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input checked="" type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input checked="" type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input checked="" type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above
Jason Tomanek, City of Bismarck Administrator

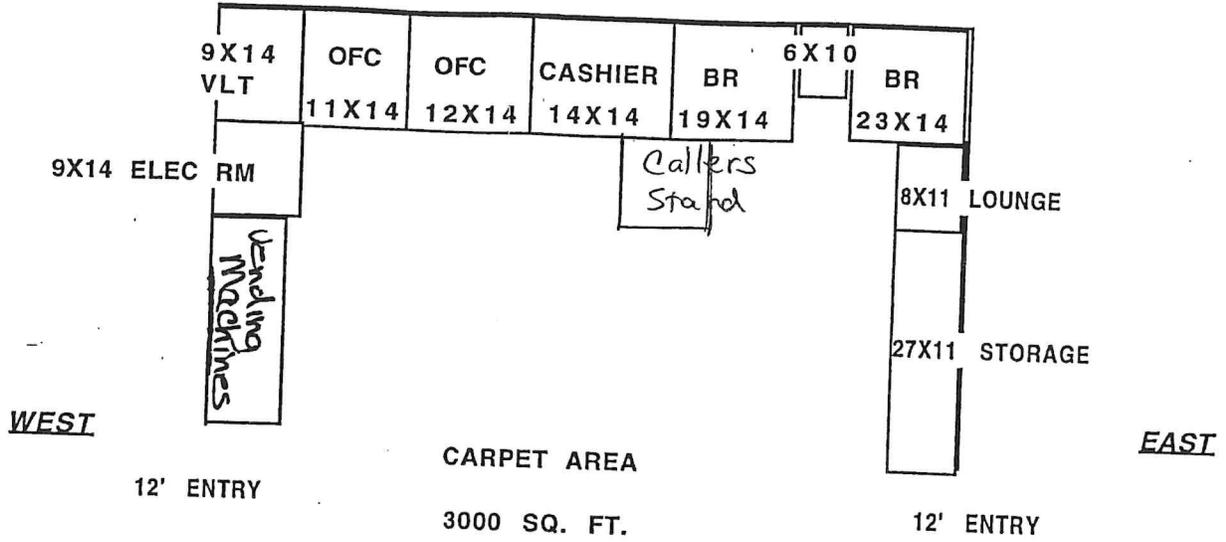
INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

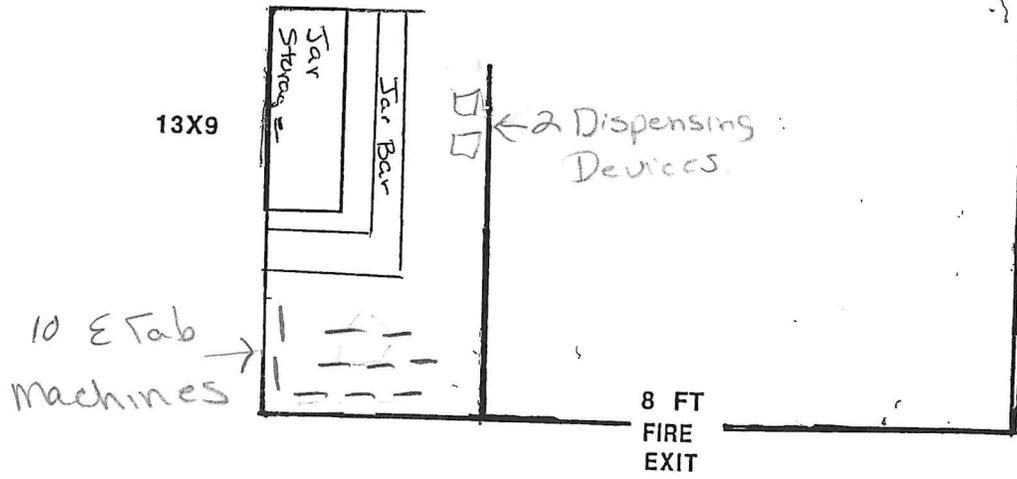
Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240

NORTH



WEST

EAST



SOUTH

SCALE: 1" = 25'

OUTSIDE DIMENSION: 100' X 120'

DAKOTA SKIES BINGO
825 S. 8TH ST.
BISMARCK, ND

Prairie Public Broadcasting, Inc.

Site: Dakota Skies Bingo

Game types to be conducted at this site
Internal Control Manual Available Upon Request

- | | | |
|-----|-------------------------------|-------------------------------------|
| 1. | Bingo | <input checked="" type="checkbox"/> |
| 2. | Electronic Quick Shot Bingo | <input checked="" type="checkbox"/> |
| 3. | Raffles | <input checked="" type="checkbox"/> |
| 4. | Electronic 50/50 Raffle | <input type="checkbox"/> |
| 5. | Pull Tab Jar | <input checked="" type="checkbox"/> |
| 6. | Pull Tab Dispensing Device | <input checked="" type="checkbox"/> |
| 7. | Electronic Pull Tab Device | <input checked="" type="checkbox"/> |
| 8. | Club Special | <input type="checkbox"/> |
| 9. | Tip Board | <input type="checkbox"/> |
| 10. | Seal Board | <input type="checkbox"/> |
| 11. | Punch Board | <input type="checkbox"/> |
| 12. | Prize Board | <input checked="" type="checkbox"/> |
| 13. | Prize Board Dispensing Device | <input type="checkbox"/> |
| 14. | Sports Pool | <input type="checkbox"/> |
| 15. | Twenty-One | <input type="checkbox"/> |
| 16. | Poker | <input checked="" type="checkbox"/> |
| 17. | Calcutta | <input type="checkbox"/> |
| 18. | Paddlewheel with Tickets | <input type="checkbox"/> |
| 19. | Paddlewheel Table | <input type="checkbox"/> |