



Engineering Department

DATE: May 14, 2024

FROM: Gabe Schell, City Engineer

ITEM: Church of St Mary's Community Event Application

REQUEST:

Consider approval for the Church of St Mary's to close 8th St from Broadway Avenue to Thayer Avenue on Saturday, June 1, 2024, at 5:30 PM until Sunday, June 2, 2024, at 5:00 PM.

BACKGROUND INFORMATION:

The Church of St Mary's plans to hold a Feast of Corpus Christi Outdoor Picnic. Set-up would occur on Saturday evening and the outdoor lunch would occur on Sunday.

RECOMMENDED CITY COMMISSION ACTION:

Approve a request for the Church of St Mary's to close 8th Street from Broadway Avenue to Thayer Avenue on Saturday, June 1, 2024, at 5:50 PM until Sunday, June 2, 2024, at 5:00 PM.

STAFF CONTACT INFORMATION:

Gabe Schell, City Engineer, 701-355-1507, gschell@bismarcknd.gov

ATTACHMENTS:

1. Community Event Application



Application for a Community Event in the Public Right of Way

The City Commission may grant permits for certain types of community events or festivals to take place upon the public streets, sidewalks, squares, avenues, or alleys of the City.

The sponsor of the event or festival shall submit to City Administration this completed application for a permit at least 45 days prior to the opening of the community event or festival. A completed application will be considered by the City Commission.

Name of Event: Feast of Corpus Christi Outdoor Picnic

Event Dates and Times: Sunday, June 2, 2024 1 pm - 4 pm

Requested Street Closure Dates and Times: June 1st 5:30 pm - June 2nd, 5 pm

Provide a location map with a layout of any street closures, on street parking utilization, impacts to sidewalks, emergency service access and vendor spaces.

Sponsoring Individual/Organization: Church of St. Mary

The purpose of the festival or event: Community event

The activities that will be held as part of the event: Outdoor lunch

Is the festival sponsored by a non-profit community service organization? N/A

If no, how does the event or festival constitute a community service? The event is open to anyone and specifically welcomes those who attend the church of St. Mary.

Event Manager/Coordinator Contact Information:

Name: Olivia Richter

Email Address: olivia@stmanysbismark.org

Cell Phone: 701-223-5562





Thayer Ave

St Mary's
Grade School

Proposed Barricades

8th St

Pro-Cathedral of St
Mary's (church)

9th St

Broadway Ave

7th St

