



Community Development Department

DATE: 6/2/2021

FROM: Ben Ehreth, AICP, Community Development Director

ITEM:

Bis-Man Transit Service Truck Purchase

REQUEST:

The Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, requests approval to purchase one (1) 2022 Ford F350 service truck.

Please place this item on the June 8, 2021 City Commission meeting agenda.

BACKGROUND INFORMATION:

Bis-Man Transit was awarded FY20 Section 5339 funding. The funds were for the purchase of one (1) ADA vehicle for \$294,400 federal portion. Bis-Man Transit requested the funds be reallocated to rehab/rebuild standard 30' buses, purchase a support vehicle and equipment, replace a current vehicle that has exceeded its useful life, and purchase miscellaneous shop equipment. The request was approved by the Bismarck City Commission on March 10, 2020, and an amended version of the contract for the reallocation of funds was also approved on February 23, 2021.

The purchase would be made using FY20 Section 5339 reallocated funds awarded for the service truck and the necessary equipment and installation, and will be purchased off the State of North Dakota Bid. The purchase price for the service truck is \$28,807. The federal portion of this purchase, funded at 80%, will be \$23,045.60 with a local match of \$5,761.40. Bis-Man Transit will provide 100% of the local match.

The Bis-Man Transit Board, at its meeting on May 27, 2021, voted to recommend approval of the purchase of the service truck.



RECOMMENDED CITY COMMISSION ACTION:

Recommend the Bismarck City Commission approve the request by Bis-Man Transit to purchase one (1) 2022 Ford F350 service truck.

STAFF CONTACT INFORMATION:

Ben Ehreth, AICP | Community Development Director, 355-1842 or behreth@bismarcknd.gov

Deidre Hughes | Bis-Man Transit Executive Director, 258-6817 or dhughes@bismantransit.com



May 27, 2021

TO: Bismarck City Commission

FROM: Deidre Hughes, Executive Director

SUBJECT: Service Truck Purchase

RECOMMENDATION: The Bis-Man Transit Board recommends that the Bismarck City Commission approve the purchase of a 2022 Ford F350 service truck.

BACKGROUND: Bis-Man Transit requested reallocation of our FY20 5339 funds to purchase a new service truck. The previous service truck was totaled due to an incident. A replacement vehicle was purchased in 2020 as a temporary solution with local funds and insurance reimbursement.

DISCUSSION: The purchase would be made using FY20 Section 5339 reallocated funds awarded for the service truck and the necessary equipment and installation. The vehicle will be purchased off the State of North Dakota Bid. This will cut down on procurement time, as the service truck could be ordered immediately following the Bismarck City Commission approval.

FINACIAL IMPACT: The purchase price of the service truck is \$28,807. The federal portion is \$23,045.60 with a local match of \$5,761.40.



FLEET DEPARTMENT
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PHONE: 218-998-8865
TOLL FREE: 800-477-3013 EXT. 8865
mlarson@nelsonfleet.com

VEHICLE QUOTE NUMBER SSP12-10

Sold To: Bis-Man Transit
Attn: Tom Risenhauer
Address: 3750 E Rosser Avenue
 Bismarck ND 58501

Date: 5/7/2021
Phone: 701-258-6817
FAX:
Salesperson: Melissa Larson
 0

Key Code:

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP12-10	2022	Ford F350	4WD Reg Cab 60"CA Color: TBD/Cloth	New	

Price of Vehicle:	<i>Per ND Spec: SSP12-10</i>	\$28,807.00
Options & Extras:		\$0.00

Delivery Included

\$28,807.00

Trade - In:

Total Cash Price: **\$28,807.00**
Terms: Net 30 days

Your Purchase Order # **Project #** **IFB 110.7-20-115**

Thanks for your business!

Ship To / Lessee / End User: Bis-Man Transit
 Attn: Tom Risenhauer

FAX:
 Phone: 701-258-6817
 email: tom.reisenhauer@nationalexpresstransit.com

Address: 3750 E Rosser Avenue
 Bismarck ND 58501

Signed: _____

Printed Name: _____ Date: _____