



City Attorney

DATE: January 13, 2022

FROM: Jannelle Combs, City Attorney

ITEM: Authorization to accept and distribute items over \$25.00 from Public Works.

REQUEST:

Accept the receipt of eight coats received at Public Works from a vendor that are in excess of \$25 each and donate them to Ministry on the Margins.

Please place this item on the January 25, 2022 City Commission meeting consent agenda.

BACKGROUND INFORMATION:

The City's ethics policy prohibits the receipt of gifts from vendors in excess of \$25.00 in value. Eight heavy duty coats from RDO were received. The Director had indicated that we could not accept them, and RDO indicated that they would not take them back. Ministry on the Margins was contacted and will be able to use them.

RECOMMENDED CITY COMMISSION ACTION:

Receive eight coats and donate them to Ministry to the Margins.

STAFF CONTACT INFORMATION:

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