



Public Works Service Operations Department

DATE: 1/18/2022

FROM: Jeff Heintz, Public Works Service Operations Director

ITEM: Change Order 2 to the contract with HA Thompson & Sons, Inc. for the Fire Station 1 Boiler Replacement Project

REQUEST:

Approve Change Order 2 to contract with HA Thompson & Sons, Inc. for the Fire Station 1 boiler replacement project.

Please place this item on the 1/25/2022 City Commission meeting agenda.

BACKGROUND INFORMATION:

Change Order 2 to the contract with HA Thompson & Sons, Inc. is a contract time extension due to COVID-19 ramifications including delivery delays and labor shortages. The new final completion date is May 31, 2022.

RECOMMENDED CITY COMMISSION ACTION:

Approve Change Order 2 to the contract with HA Thompson & Sons for the Fire Station 1 boiler replacement project.

STAFF CONTACT INFORMATION:

Jeff Heintz | Public Works Service Operation Director, 355-1700 or jheintz@bismarcknd.gov

CONTRACT CHANGE ORDER FORM

DEPARTMENT

City Department	Public Works - Service		
Contractor	HA Thompson & Sons, Inc.		
Contract Number	2021-052	Change Order Number	M02
Project Number		Change Order Date	1/25/2022
Project Description	BLDCONST.BLDGI.FIREBOILER		
Original Contract Amount	\$ 215,700.00	Approved Contract Budget	
Previous Contract Amount	\$ 215,700.00		
Change Order Amount	\$ -		ACTION REQUIRED (SEE BELOW)
Proposed Contract Amount	\$ 215,700.00		
Within Project Scope	YES	Within Project Funding	YES
Completion Date	12/31/2021	Change in Completion Date	YES
Revised Completion Date*	5/31/2022	REV COMP DATE REQ'D	*If completion date changed on this Change Order
Type of Change Order	Non Design-related	Work Order No(s).	

Description:

Change Order extends the contract term to May 31, 2022 due to COVID-19 ramifications including delivery delays and labor shortages.

Project Manager Signature (≤\$15,000) _____

SIGN HERE

Send to Fiscal if change is ≤\$15,000, completion date ≤5 days, no scope change or no revised budget

Date

Department Head Signature (≤\$25,000) _____

Send to Fiscal if change is ≤\$25,000, completion date ≤15 days, no scope change or no revised budget

Date

ADMINISTRATION

City Administrator Signature (≤\$50,000) _____

Add to Commission Agenda

Date

COMMISSION APPROVAL

Commission Approval Date 1/25/2022

Attach Commission approval memo and send to Fiscal

**COMMISSION APPROVAL
REQUIRED**

FISCAL

Comments

*If not within project scope or funding, attach revised description and/or revised Project Budget for Board Approval