



Public Works Service Operations Department

DATE: 1/18/2022

FROM: Jeff Heintz, Public Works Service Operations Director

ITEM: Change Order 2 to the contract with Western Edge Electric, Inc. for the Fire Station 3 Remodel Project

REQUEST:

Approve Change Order 2 to contract with Western Edge Electric, Inc. for the Fire Station 3 Remodel Project.

Please place this item on the 1/25/2022 City Commission meeting agenda.

BACKGROUND INFORMATION:

Change Order 2 to the contract with Western Edge Electric, Inc. is a contract time extension due to COVID-19 ramifications including delivery delays and labor shortages. The new final completion date is June 30, 2022.

RECOMMENDED CITY COMMISSION ACTION:

Approve Change Order 2 to the contract with Western Edge Electric, Inc. for the Fire Station 3 Remodel Project.

STAFF CONTACT INFORMATION:

Jeff Heintz | Public Works Service Operation Director, 355-1700 or jheintz@bismarcknd.gov

CONTRACT CHANGE ORDER FORM

DEPARTMENT

City Department	Public Works - Service		
Contractor	Western Edge Electric, Inc.		
Contract Number	2021-054	Change Order Number	E-02
Project Number		Change Order Date	1/7/2022
Project Description	BLDCONST.BLDGI.FIRESTATION3		
Original Contract Amount	\$ 40,400.00	Approved Contract Budget	
Previous Contract Amount	\$ 49,625.00		
Change Order Amount	\$ -		ACTION REQUIRED (SEE BELOW)
Proposed Contract Amount	\$ 49,625.00		
Within Project Scope	YES	Within Project Funding	YES
Completion Date	9/30/2021	Change in Completion Date	YES
Revised Completion Date*	6/30/2022	REV COMP DATE REQ'D	<i>*If completion date changed on this Change Order</i>
Type of Change Order	Non Design-related	Work Order No(s).	

Description:

This change order extends the contract term to June 30, 2022 due to COVID-19 ramifications including delivery delays and labor shortages.

Project Manager Signature (≤\$15,000) _____ **SIGN HERE**
Send to Fiscal if change is ≤\$15,000, completion date ≤5 days, no scope change or no revised budget Date

Department Head Signature (≤\$25,000) _____
Send to Fiscal if change is ≤\$25,000, completion date ≤15 days, no scope change or no revised budget Date

ADMINISTRATION

City Administrator Signature (≤\$50,000) _____
Add to Commission Agenda Date

COMMISSION APPROVAL

Commission Approval Date 1/25/2022 **COMMISSION APPROVAL
REQUIRED**
Attach Commission approval memo and send to Fiscal

FISCAL

Comments

**If not within project scope or funding, attach revised description and/or revised Project Budget for Board Approval*



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Change Order

PROJECT: *(Name and address)*
Fire Station #3 Addition/Remodel
2340 Tyler Parkway
Bismarck, ND 58501

CONTRACT INFORMATION:
Contract For: Electrical Construction
Date: May 5, 2021

CHANGE ORDER INFORMATION:
Change Order Number: E02
Date: January 7, 2022

OWNER: *(Name and address)*
City of Bismarck

601 South 26th Street
P.O. Box 5503
Bismarck, ND 58506-5503

ARCHITECT: *(Name and address)*
Engineers-Architects, P.C. (herein known
as (EAPC Architects Engineers)
116 W Main Avenue, Suite A
Bismarck, ND 58501

CONTRACTOR: *(Name and address)*
Western Edge Electric Inc

31300 119th Street NE
Wilton, ND 58579

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contract time extension

The original Contract Sum was	\$	40,400.00
The net change by previously authorized Change Orders	\$	9,225.00
The Contract Sum prior to this Change Order was	\$	49,625.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	49,625.00

The Contract Time will be increased by two hundred seventy three (273) days.
The new date of Substantial Completion will be June 30, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Engineers-Architects, P.C. (herein known
as (EAPC Architects Engineers)
ARCHITECT *(Firm name)*

Western Edge Electric Inc
CONTRACTOR *(Firm name)*

City of Bismarck
OWNER *(Firm name)*

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SIGNATURE

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SIGNATURE

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SIGNATURE

Brett Donat, AIA
PRINTED NAME AND TITLE

Daniel J. Schonert, President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

Digital Signatures Page

Brett Donat

Digitally signed by Brett Donat
DN: C=US,
E=brett.donat@eapc.net,
O=EAPC, CN=Brett Donat
Date: 2022.01.11
17:32:45-06'00'

Daniel
Schonert

Digitally signed by
Daniel Schonert
Date: 2022.01.11
19:08:10 -06'00'

