



Engineering Department

DATE: January 19, 2022
FROM: Gabe Schell, City Engineer
ITEM: Street Closure for 49th Annual Downtowners Street Fair

REQUEST:

Consider approval of street closure for 49th Annual Downtowners Street Fair.
Please place this item on the January 25, 2022 City Commission meeting agenda.

BACKGROUND INFORMATION:

The 49th Annual Downtowners Street Fair is scheduled for September 16-17, 2022. The areas and timeframes requested for closure are the same as requested for the 2021 Street Fair. See attached request from Downtown Business Association. A majority of the area typically utilized by the street fair will be part of a street improvement project during the 2022 construction season. The construction contract documents include interim completion dates and project phasing to accommodate the street fair event. The Downtowners were coordinated with during the preparation of the construction contract documents.

RECOMMENDED CITY COMMISSION ACTION:

Approve street closure request.

STAFF CONTACT INFORMATION:

Gabe Schell, PE | City Engineer, 355-1505 or gschell@bismarcknd.gov

January 4, 2022



Keith Hunke, City Administrator
Mayor Bakken & City Commissioners
Mark Berg, City Traffic Engineer
PO Box 5503
Bismarck ND 58502-5503

Re: 2022 Street Closure Request

Dear Mr. Hunke, Mayor Bakken, City Commissioners, and Mr. Berg:

The Downtown Business Association requests the following street closings for the following annual community event:

1. 49th Annual Downtowners Street Fair - September 16-17, 2022

Same street areas as in 2021.

Eight blocks: 300, 400 and 500 E Broadway Ave, 100 and 200 blocks of Fourth Street and 100, 200 and 300 blocks of Fifth Street and all alleys leading into the event. Time schedule: close after 5 pm on Thursday, September 15 for vendor setup and reopen after final cleanup on Saturday night, September 17.

This request is the same as requested for the 2021 Street Fair, which included one additional optional block on the 300 block of Fifth Street if needed for additional vendors. We also request some flexibility in closing other blocks should the need arise with 2022 downtown street construction.

The Downtowners agrees to post "No Parking" signs along all streets occupied by Street Fair within the time required.

Please contact the Downtowners with any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read 'Kate Herzog'. The signature is fluid and cursive, with a large initial 'K' and 'H'.

Kate Herzog, COO
Chief Operating Officer