



Public Works Service Operations Department

DATE: 3/1/2022

FROM: Jeff Heintz, Public Works Service Operations Director

ITEM: Approve Commercial Lease with F&D Office, LLC for Shop Condo for Building Maintenance

REQUEST:

Approval to accept the contract with F&D Office, LLC to continue leasing a shop condo at 1347 South 22nd Street Unit 20, Bismarck, ND, for our Building Maintenance Division.

Please place this item on the March 8, 2022, City Commission meeting agenda.

BACKGROUND INFORMATION:

On June 11, 2019, the City Commission approved the initial lease, which terminates on June 30, 2022. This new lease would accommodate the Building Maintenance Division through June 30, 2023. The cost is \$1,775/month.

RECOMMENDED CITY COMMISSION ACTION:

Approve the lease of a shop condo with F&D Office, LLC.

STAFF CONTACT INFORMATION:

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