



# Public Works Service Operations Department

**DATE:** March 15, 2022  
**FROM:** Jeff Heintz, Public Works Service Operations Director  
**ITEM:** Award bid for tree injections for Forestry Operations

**REQUEST:**

Permission to award the bid for tree injections for Forestry operations.

Please place this item on the March 22, 2022, City Commission meeting agenda.

**BACKGROUND INFORMATION:**

Bids were opened on March 9, 2022, for tree injections. Three bids were received. Two bids were non-conforming: Aspen Arboriculture Solutions failed Section 1.7 of the General Conditions (possess a current North Dakota Contractor's License). The Kinnucan bid failed North Dakota state law by not attaching a separate bid bond envelope to the outside of the proposal/bid envelope. The bid tabulation is attached. It is recommended to award the bid to JDC Tree Farm, Inc., dba Paul Bunyan Nurseries, the low bid, in the amount of \$3.93/inch with an estimated 75 trees/day treated/injected.

**RECOMMENDED CITY COMMISSION ACTION:**

Award the tree injecting services bid to JDC Tree Farm Inc., dba Paulin the amount of \$3.93/inch with an estimated 75 trees/day treated/injected for Forestry operations.

**STAFF CONTACT INFORMATION:**

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CITY OF BISMARCK FORESTRY DEPARTMENT  
 PO BOX 5503  
 BISMARCK ND 58506-5503  
 OPENED MARCH 9, 2022

**2022 TREE INJECTING SERVICES**

VENDORS	Aspen Arboriculture Solutions	JDC Tree Farm, Inc., dba Paul Bunyan Nurseries	Kinnucan
Bid Bond/Cashier's Check	Yes	Yes	No
Certificate of Contractor's License	No	Yes	No
Attachments:			
• Certificate of Liability Insurance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Certificate of Workforce Safety Coverage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• List of equipment to be used for this service	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• If available, 3 references and contact information of recent injection work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Copy of current ISA Certified Arborist Certificate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Verification of current and in good standing ND contractor's license	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Copy of current ND Commercial Pesticide Certification with applicable category(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Name, qualifications, training, and experience of applicator(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Price per inch/DBH (High Rate)		\$3.93/inch	
Estimated # of 28" DBH Ulmus trees that your company can treat/inject in an average day (High Rate)		75	