



Special Assessment Task Force

4/18/2022 - Minutes

1. Welcome And Introductions

The subcommittee of the Special Assessment Task Force is composed of Dustin Gawrylow, Kate Herzog, Mike Schmitz, Mark Splonskowski, and Kevin Strege. Committee members present included Dustin Gawrylow, Kate Herzog, Mike Schmitz, Mark Splonskowski, and Kevin Strege.

2. Approval Of Minutes

Commissioner Splonskowski made a motion to approve the minutes as presented, and Kate Herzog seconded. All members present voted aye,

M/C.

3. Review The Updated Draft Ballot Language.

The listed paragraphs below are referencing the Subcommittee Proposed Home Rule Charter Amendment (Draft as of April 18, 2022).

Paragraph A - With the incorporation of corrections to punctuation, the general consensus was that the language was acceptable and the substance is good.

Kevin Strege made a motion to approve paragraph a with the noted punctuation corrections, Commissioner Splonskowski seconded. All members present voted aye, M/C.

Paragraph B - The consensus of the group was to modify the language as follows: Upon implementation of the Street Maintenance Infrastructure fee the Bismarck City Commission shall remove existing street maintenance infrastructure fee special assessment balances from the accounts of property owners.

Kate Herzog made a motion to approve as discussed, Kevin Strege seconded. All members present voted aye, M/C.

Paragraph C - The general consensus was to retain the language as drafted in 17C with the removal of "as approved by the City Commission" at the end of the draft paragraph.

Kate Herzog made a motion to approve as discussed, Kevin Strege seconded. All members present voted aye, M/C.

Paragraph D - The general consensus of the group was to remove 17D and include portions of the language in the memo of recommendations to the City Commission.

Paragraph E - The consensus of the group was to modify the language as follows: Before implementation, the City Commission shall establish an ordinance defining minimum fund balance and maximum ending fund balance for the Bismarck Street Utility Infrastructure Fund.

Kevin Strege made a motion to approve as discussed, Kate Herzog seconded. All members

present voted aye, M/C. All members present voted aye, M/C.

Paragraph F - The consensus of the group was to modify the language as follows: Implementation will commence upon the earlier of North Dakota Century Code allowing exemption of the infrastructure fee from tax levy limitations, or receipt of letters of support from each of the Bismarck Public School District and the Bismarck Parks and Recreation District.

Kate Herzog made a motion to approve as discussed, Kevin Strege seconded. All members present voted aye, M/C.

<https://bismarcknd.gov/DocumentCenter/View/40286/Sub-Committee-Proposed-Home-Rule-Charter-Amendment-April-18-2022-PDF>

4. Review The Proposed Fee Schedule And Tier Structure.
5. Discuss The Impacts To Other Political Subdivisions Such As Bismarck Public Schools And Bismarck Parks And Recreation District.
6. Discuss The Next Meeting Date Of The Subcommittee.
 - Other Business - The subcommittee received feedback from members of the public and agreed to meet again on April 25, 2022.

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