



Public Works Utility Operations Department

DATE: May 17, 2022

FROM: Michelle Klose, Public Works Utility Water Director

ITEM: Change Order 1 with PKG Contracting, Inc. for the WTP High Lift Pump No. 5 Replacement & Electrical Improvements

REQUEST:

Approve Change Order 1 with PKG Contracting, Inc. for the WTP High Lift Pump No. 5 Replacement & Electrical Improvements.

Please place this item on the May 24, 2022, City Commission meeting agenda.

BACKGROUND INFORMATION:

Change Order 1 for PKG Contracting, Inc. is for a project time extension of one year to account for the pad-mounted transformer delivery date of November, 2022. The new contract times are May 19, 2023 for substantial completion and May 31, 2023 for final payment.

RECOMMENDED CITY COMMISSION ACTION:

Approve Change Order 1 with PKG Contracting, Inc. for the WTP High Lift Pump No. 5 Replacement & Electrical Improvements.

STAFF CONTACT INFORMATION:

Michelle Klose, Public Works Utility Operations Director, 355-1700, mklose@bismarcknd.gov

CONTRACT CHANGE ORDER FORM

DEPARTMENT

City Department	Public Works - Utility		
Contractor	PKG CONTRACTING, INC.		
Contract Number	2021-088	Change Order Number	G-01
Project Number		Change Order Date	5/3/2022
Project Description	WTRUTIL.WTP.2021LIFTPUMP		
Original Contract Amount	\$ 207,800.00	Approved Contract Budget	
Previous Contract Amount	\$ 207,800.00		
Change Order Amount	\$ -		ACTION REQUIRED (SEE BELOW)
Proposed Contract Amount	\$ 207,800.00		
Within Project Scope	YES	Within Project Funding	YES
Completion Date	5/31/2022	Change in Completion Date	YES
Revised Completion Date*	5/31/2023	REV COMP DATE REQ'D	<i>*If completion date changed on this Change Order</i>
Type of Change Order	Other	Work Order No(s).	

Description:

The change order modifies the completion date by one year to account for pad-mounted transformer estimated delivery date of November, 2022.

Project Manager Signature (≤\$15,000) _____ **SIGN HERE**
Send to Fiscal if change is ≤\$15,000, completion date ≤5 days, no scope change or no revised budget Date

Department Head Signature (≤\$25,000) _____
Send to Fiscal if change is ≤\$25,000, completion date ≤15 days, no scope change or no revised budget Date

ADMINISTRATION

City Administrator Signature (≤\$50,000) _____
Add to Commission Agenda Date

COMMISSION APPROVAL

Commission Approval Date 05/24/2022 **COMMISSION APPROVAL
REQUIRED**
Attach Commission approval memo and send to Fiscal

FISCAL

Comments

**If not within project scope or funding, attach revised description and/or revised Project Budget for Board Approval*

CHANGE ORDER NO. 1: CONTRACT NO. 1 – GENERAL CONSTRUCTION

Owner: City of Bismarck, ND
 Engineer: HDR Engineering, Inc.
 Contractor: PKG Contracting, Inc.
 Project: City of Bismarck, ND Water Treatment Plant
 Contract Name: High Lift Pump No. 5 Replacement & Electrical Improvements
 Date Issued: May 3rd, 2022
 Owner's Project No.:
 Engineer's Project No.: 10263887
 Contractor's Project No.:
 Effective Date of Change Order: May 3rd, 2022

The Contract is modified as follows upon execution of this Change Order:

Description:

Project time extension of one calendar year to account for pad mounted transformer estimated delivery date of November 2022.

Attachments:

N/A

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 207,800.00	Original Contract Times: Substantial Completion: May 20 th , 2022 Ready for final payment: May 31 st , 2022
N/A from previously approved Change Orders No. N/A to No. N/A: \$ N/A	N/A from previously approved Change Orders No. N/A to No. N/A: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 207,800.00	Contract Times prior to this Change Order: Substantial Completion: May 20 th , 2022 Ready for final payment: May 31 st , 2022
No Change this Change Order: \$ 0.00	Increase this Change Order: Substantial Completion: 1 calendar year Ready for final payment: 1 calendar year
Contract Price incorporating this Change Order: \$ 207,800.00	Contract Times with all approved Change Orders: Substantial Completion: May 19 th , 2023 Ready for final payment: May 31 st , 2023

Recommended by Engineer (if required)

By: Kyle Lentz
 Title: Project Engineer
 Date: 05/03/2022

Accepted by Contractor

By: Russell Johnson
 Title: _____
 Date: 5-3-22

Accepted by Owner

President of Board of City Commissioners
05/24/2022

Approved by Funding Agency (if applicable)

