



## Engineering Department

**DATE:** February 13, 2024

**FROM:** Gabe Schell, City Engineer

**ITEM:** Street Closure for 51st Annual Downtowners Street Fair.

**REQUEST:**

Consider approval of street closure for 51st Annual Downtowners Street Fair.

**BACKGROUND INFORMATION:**

The 51st Annual Downtowners Street Fair is scheduled for September 13-14, 2024. The areas and timeframes requested for closure are the same as those requested for the 2023 Street Fair. See attached request from Downtown Business Association.

**RECOMMENDED CITY COMMISSION ACTION:**

Approve street closure request.

**STAFF CONTACT INFORMATION:**

Gabe Schell, City Engineer, 701-355-1507, [gschell@bismarcknd.gov](mailto:gschell@bismarcknd.gov)

**ATTACHMENTS:**

1. Street Fair 2024 Road Closure Request

January 1, 2024

Mayor Schmitz & City Commissioners  
Gabe Schell,  
Mark Berg, City Traffic Engineer  
PO Box 5503  
Bismarck ND 58502-5503



Re: 2024 Street Closure Request

Dear Mayor Schmitz, City Commissioners, and Mr. Berg:

The Downtown Business Association requests the following street closings for the following annual community event:

51st Annual Downtowners Street Fair - September 13-14, 2024

*Same street areas as in 2023.*

Eight blocks: 300, 400 and 500 E Broadway Ave, 100 and 200 blocks of Fourth Street and 100, 200 and 300 blocks of Fifth Street and all alleys leading into the event. Time schedule: close after 5 pm on Thursday, September 12th for vendor setup and reopen after final cleanup on Saturday night, September 14th.

This request is the same as requested for the 2023 Street Fair, which included one additional optional block on the 300 block of Fifth Street if needed for additional vendors. We also request some flexibility in closing other blocks should the need arise with any downtown street construction.

The Downtowners agrees to post "No Parking" signs along all streets occupied by Street Fair within the time required.

Please contact the Downtowners with any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read "Kate Herzog", written in a cursive style.

Kate Herzog, COO  
Chief Operating Officer