

CenCom Executive Committee
Central Dakota Communications Center
Tuesday, January 25, 2022 10:00 AM
4200 Coleman St, Bismarck, ND 58503

MEMBERS PRESENT IN MICROSOFT TEAMS VIRTUAL MEETING: Joel Boespflug, Dave Draovitch, Kelly Leben, Steve Nardello, Dan Schaefer, Dustin Theurer, Jason Ziegler

OTHERS IN ATTENDANCE: Mike Dannenfelzer, Angie Moseman

Meeting called to order at 10:06 AM by Joel Boespflug. Kelly Leben made a motion to approve the 10/26/21 minutes Jason Ziegler seconded the motion, all were in favor, minutes approved

CenCom, Bismarck / Burleigh EOC Project Update

- Oxentenko, Inc. completing paint touchups and repairs from the building settling also adding corner protectors; IT room in process of having an alarm added with audible alert for overheating; still waiting on key access quote
- AVI installed the video wall processor, working on quotes for annual maintenance of the Crestron system

Public Safety Software Project Update

- Planning process with the State of North Dakota, Motorola and Central Square on the interface for the MCC7500 push to talk, Astro 25 emergency location, Police to Citizen and Police to Police
- RMS data conversion scheduled to restart in May, City of Bismarck and Burleigh County processing payment for completion; Emergency Reporting not working as designed for CenCom, not set up for Mandan Fire and Bismarck Rural Fire; GIS ongoing as area develops

SIRN 20/20 Update

- Building radio penetration in the process of being tested, some buildings might need a bi-directional amplifier (BDA), however coverage is showing good in most buildings
- Some rural towers are not ready yet

New Business

- None

Director Update

- Four new employees start February 7th, two positions not filled; several new employees will need EMD possibly online due to changes in instructor travel
- Up to eight Senior Communications Specialist internal promotional opening this month, memo to go out with job description; Assistant Director position to be filled later this year
- Call volume continues to inch upward, not adding additional staff next year
- Abandoned call volume about 500 a month; we return all hang up calls, it is not automated in case the call is legitimate such as a domestic violence situation
- Everything was approved on the budget, Audit Proof, Senior Communications Specialist, Assistant Director, RMS OPS Center, maintenance expense increase 911 SAS model and TRACS interface; ECI will maintain the TAIT System for another year
- Enhancement account/building accounts down due to \$250,000 buy down on the building lease, Central Square CAD/RMS payments higher than expected
- CenCom is now a component unit of government not a general fund unit, new terminology: interest expense and depreciation, but it gives an accurate detail of budget expenses

Meeting adjourned at 10:38 AM, next meeting April 26th at 10:00 AM