



## MEETING OF THE BOARD OF CITY COMMISSIONERS

2/8/2022 - Minutes

### FUTURE COMMISSION MEETINGS:

- February 22, 2022
- March 8, 2022 & March 22, 2022
- April 12, 2022 & April 26, 2022

### MISSION STATEMENT

The mission statement was read by Mayor Bakken.

### MEETING OF THE BOARD OF CITY COMMISSION

Call to Order.

Commissioners present included: Commissioner Guy, Commissioner Marquardt, Commissioner Zenker, and Mayor Bakken.

Commissioner Splonskowski was absent

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

There was no public present for comment.

### 2. CONSENT AGENDA

Commissioner Marquardt made a motion to approve the consent agenda as presented, Commissioner Zenker seconded. Upon roll call, all voted aye. M/C

- A. Consider approval of minutes.
- B. Consider approval of expenditures.
- C. Consider approval of personnel actions.
- D. Consider the request for approval from the Airport for the following:
  1. Architectural Agreement with Übl Design Group, P.C. for Snow Removal Equipment (SRE) Building Project.
- E. Consider the request for approval from the City Attorney for the following:

1. Approval of Purchase Agreement for Edwards Avenue property.
  2. Request to release reversionary clause in the 2014 deed to Bismarck State College for the Gateway to Science Center.
  3. Event Center Grounds Policy.
- F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:
1. Permission for BBPH to collaborate with Bismarck Public Schools (BPS) on an early literacy partnership project.
  2. Accept infant formula donations.
- G. Consider the request for approval from the Community Development Department for the following:
1. Introduction of and call for a public hearing on Ordinance 6498, the annexation of part of Silver Ranch Third Addition, requested by Investcore, Inc. and Bismarck Parks and Recreation District. The Planning & Zoning Commission recommends approval.
  2. Introduction of and call for a public hearing on Ordinance 6499, the annexation of parts of Silver Ranch First Addition First Replat and Silver Ranch Second Addition, requested by Investcore, Inc. The Planning & Zoning Commission recommends approval.
  3. Request from the Historic Preservation Commission to apply for a 2022 Historic Preservation Fund Grant.
  4. Request from FRF Investments LLP for approval of the release of a portion of an MDU electric line easement over Lot 28, Block 1, Clear Sky Addition.
- H. Consider the request for approval from the Engineering Department for the following:
1. Resolution of Necessity for SI 564.
- I. Consider the request for approval from the Event Center for the following:
1. Übl Design Group, P.C. architectural contract for locker rooms.
- J. Consider the request for approval from the Finance Department for the following:
1. Application for Abatement for the following where the Assessing Division recommends approval:
    - o 1238 Portland Dr - David & Connie Frieze - 2020 & 2021 Blind Exemption
    - o 2546 Sharps Loop - J & A Properties LLP - 2021 Deferred Maintenance
    - o 824 N 4th St - Dolores Meisner - 2021 Deferred Maintenance
    - o 2932 Remuda Dr - Timothy & Elizabeth Herrmann - 2021 Deferred Maintenance
    - o 624 Oberhausen Dr - Glenn Carpenter - 2020 Disabled Veteran
    - o 920 Arthur Dr - James Fuglie & Lillian Crook - 2021 Disabled Veteran
- K. Consider the request for approval from the Public Works - Service Operations Department for the following:
1. Appoint Dawn Kopp to the Forestry Advisory Board.

2. Permission to purchase one Steril Koni Diamond Lift - Model 70-13 from the State of North Dakota Contract.
3. Permission to purchase self-propelled snowblowers for Roads & Streets operations.

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approval of the USGS Contract for Streamflow and Water Level Monitoring during the period of January 1, 2022, through December 31, 2022.

### 3. REGULAR AGENDA

4. Recommendation from the Bismarck Parking Authority to issue a Request for Proposals to sell the City-owned surface parking lot at 424 East Thayer Avenue for development. The lot is currently managed by the Bismarck Parking Authority.

Jim Christianson, Chairman of the Bismarck Parking Authority, addressed the Commission regarding the recommendation from the Bismarck Parking Authority to issue a Request for Proposals to sell the City-owned surface parking lot at 424 East Thayer Avenue for development.

Commissioner Guy provided the Commission with a Space Needs Assessment from Leo A Daly, which was presented to the Commission on December 9, 2014. Commissioner Guy asked Keith Hunke, City Administrator if the City has a continued need for space addressed in the report. Hunke reported that the City had made accommodations and utilized other buildings and, in doing so, the needed space that was predicted in the study is no longer necessary. At the time of the study, North Dakota was experiencing significant growth due to the oil impact. Since then, the growth and development activities have lessened, reducing the need for increased staff.

Commissioner Marquardt made a motion to move forward with issuing a request for proposals, Commissioner Zenker seconded. Upon roll call, all voted aye. M/C

5. Public hearing on the zoning ordinance text amendment as outlined in Ordinance 6497. A staff-initiated zoning ordinance text amendment relating to technical amendments to the sign code.

Daniel Narin, with the Community Development Department, addressed the Commission regarding the staff-initiated zoning ordinance amendment relating to technical amendments to the sign code.

Commissioner Marquardt made a motion to approve the ordinance as presented, Commissioner Zenker seconded. Upon roll call, all voted aye. M/C

6. Request for approval of the minor subdivision final plat of South Meadows Addition Third Replat and a private utility agreement, requested by Investcore, Inc.

Beh Ehreth, Director of the Community Development Department, addressed the Commission regarding the minor subdivision final plat of South Meadows Addition Third Replat.

Commissioner Zenker made a motion to approve the minor subdivision replat of the South

Meadows Addition Third Replat as presented, Commissioner Marquardt seconded. Upon roll call, all voted aye. M/C

7. Continue discussion on Water, Sewer, and Stormwater Utility.

Michelle Klose, Director of the Public Works Water Utility Department, updated the water, sewer, and stormwater utility rate study through Stantec. The Commission did not want to vote until all members were present. They will continue the discussion at a later date.

Other Business

Adjourn

There being no further business, the meeting adjourned at 5:52 PM.

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