

## MEETING OF THE BOARD OF CITY COMMISSIONERS

August 7, 2019

The Board of City Commissioners met in special session on August 7, 2019 at 7:30 a.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North 5<sup>th</sup> Street, Bismarck, North Dakota. There were present, Commissioners Marquardt, Guy, Zenker, Oban and President Bakken.

President Bakken announced the sole purpose of this meeting was to review the 2020 Preliminary Budget.

### 1. 2020 Budget Requests

- A. Public comment (restricted to items on the Regular Agenda) Sheri Grossman appeared in opposition to the reduction and a one-year commitment that is proposed. Mylynn Tuftke, Jena Gullo, Pat Finken, Debbi Kroshus appeared in support of the proposed Call for Projects Homeless Shelter funding. Jan Stankiewicz appeared in support of the proposed Call for Projects Go! Bismarck Mandan funding.
- B. Employee Salary Policy – approve 3.5% employee salary increase with 1% based on performance and increase the salary ranges by 2.5% to reflect the ECI for the 2020 budget.

Commissioner Marquardt moved to approve the proposed 3.5% employee salary increase with 1% based on performance and increase the salary ranges by 2.5% to reflect the ECI for the 2020 budget. Commissioner Guy seconded the motion. Upon a roll call vote, Commissioner Marquardt, Guy and Oban aye, Zenker and Bakken nay. M/C

- C. Base Budget Adjustments – approve the 2020 base adjustments for General Fund Departments.

Commissioner Marquardt moved to approve the Base Budget Adjustments as proposed. Commissioner Guy seconded the motion. Upon a roll call vote, all voted aye. M/C

- D. Priority Initiatives – approve the recommended funding levels for priority initiatives for new employees/labor, operations and maintenance, and one-time expenditures. All one-time funding should be specific to the request authorized and City Commission approval is required for any change in the purpose of that funding. Vehicle purchases recommended for approval will be purchased through Fleet Services. All maintenance projects authorized for the General Fund Departments will be coordinated by Building Maintenance.

Commissioner Guy proposed to include hiring two additional part-time Home Health nursing staff or hiring a full time nurse for Home Health.

Commissioner Guy moved to approve the proposed budget committee recommendations for priority initiatives with the addition of .24 mill levy to fund one full time Home Health

Nurse. Commissioner Oban seconded the motion. After discussion, Commissioner Oban propose an additional 1.75 mill levy to fund the Police Department and Fire Department competitive salary adjustment for a total of an additional 1.99 mill levy.

Commissioner Guy moved to amend her motion to include the 1.75 mill levy for the Police Department and Fire Department along with proposed priority initiatives with the addition of .24 mill levy to fund one full time Home Health Nurse. Commissioner Oban seconded the motion. Upon a roll call vote, Commissioner Marquardt, Guy, Oban aye. Commissioner Zenker and Bakken nay. M/C

Roll call vote on the amended motion, all voted aye. M/C

At 10:07 a.m. the meeting was adjourned for a short break.

At 10:11 a.m. the meeting was reconvened.

- E. Budget Fees and Charges – approve the 2020 fees and charges adjustments as presented and provided by the City's departments.

Commissioner Marquardt moved to approve the proposed fees and charges. Commissioner Guy seconded the motion. Upon a roll call vote, Commissioner Marquardt, Guy, Oban and Bakken aye, Zenker nay. M/C

- F. Mill Levy – approve the proposed mill levy of 58.9 for the 2020 budget with the additional .24 mill levy for the Home Health Nurse and 1.75 mill levy for the Fire Department and Police Department competitive salary adjustment, for a total mill levy of 60.89.

Commissioner Oban moved to approve the mill levy of 60.89 for the 2020 budget. Commissioner Guy seconded the motion. Upon a roll call vote, Commissioner Marquardt, Zenker and Bakken nay. Commissioner Guy and Oban aye. Motion failed.

Commissioner Zenker discussed using the General Fund Reserves to fund the 1.99 mill levy or \$741,076 increase for the Home Health Nurse, Police Department and Fire Department competitive salary adjustment. Finance Department Director Dmitriy Chernyak recommended the commission not use General Fund Reserves to fund the mill 1.99 mill levy increase.

Commissioner Guy moved to approve the use of the General Fund Reserves to fund the additional 1.99 mill levy or \$741,076 for a Home Health nurse, Police Department and Fire Department competitive salary adjustment and the proposed 58.9 mill levy. Commissioner Oban seconded the motion.

Jason Hammes Assistant City Attorney informed the commission that with the current motion on the table the commission would need to go back to item D to adjust the Priority Initiatives approval due to the change made in the current motion to use General Fund Reserves instead of using the 1.99 mill levy that was motioned upon and approved in item D, Priority Initiatives.

Commissioner Guy moved to withdraw her previous motion for item D regarding Priority Initiatives. Commission Oban seconded the motion. Upon a roll call vote, all voted aye.

Commissioner Guy moved to reconsider item D, Initiated Priorities. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

Commissioner Guy moved to amend her motion to item D, Priority Initiatives to include one full time Home Health Maintenance Nurse in the amount of \$90,770, the competitive salary adjustments for the Fire Department and Police Department in the amount of \$650,306 and the proposed budget committee recommendations for Priority Initiatives. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

Roll call vote on the amended motion, all voted aye. M/C

Commissioner Guy moved to approve the proposed budget committee recommendation of a mill levy of 58.9. Commissioner Oban seconded the motion. Upon a roll call vote, Marquardt, Zenker, Guy and Oban aye, Bakken nay. M/C

- G. Capital Improvement Projects – approve the 2020 recommended funding for capital improvement projects. Use of sales tax for the annual special assessments street maintenance projects. All funding recommendations are specific to the projects authorized and City Commission approval is required for any change in the purpose of that funding.

Commissioner Marquardt moved to approve the proposed Capital Improvement Projects for 2020. Commissioner Oban seconded the motion. Upon a roll call vote, all voted aye. M/C

- H. Other Funding – approve a one-year extension of the CVB contract to 2020 and change the allocation of the hotel/motel tax revenue from 85% CVB / 15% Event Center to / 75% CVB / 25% Event Center. Approve the car rental tax allocation of 25% to the Airport and 75% to the Event Center for event funding. Approve the MLR Tax for the Event Center Fund subsidy of the recommended priority requests, CIP requests, and a contingency of \$300,000. Approve the funding recommendations for Roads and Streets equipment purchases and hire and classify two vacant equipment operator positions to crew leader positions.

Commissioner Marquardt moved to approve the proposed budget committee recommendations for Other Funding options. Commissioner Zenker seconded the motion. Upon a roll call vote, all voted. M/C

Having completed the meeting agenda, President Bakken declared the meeting adjourned at 11:45 a.m.