



**Burleigh-Morton COVID-19 Underserved Populations/Wrap
Around Services Subcommittee
TEAMS MEETING NOTES
Wednesday, September 2, 2020
4:00 PM**

Participants

Lynden Ring
Will Hutchings
Sr. Kathleen
Atkinson

Lisa Ripplinger
Theresa Schmidt
Jody Fetsch
Kelly Leben

John Hagan
Kelly Nagel
Lorraine Davis

After a brief check in with each member present, the subcommittee meeting was called to order at 4:05 PM. the committee took up review of the draft Organization/Process/Resources/Budget matrix. Each section was reviewed with input provided by all members. Leaders updated the group on progress in identifying, selecting and obtaining agreements from vendors.

- **Intake** – United Way requests clarification of acceptable sources of referral for intake. Workflow determination is that out of county agencies wishing to refer a client for housing will contact BBPH to review request.
- **Shelter –Theresa** leads. She has reached agreement with a local facility that can provide individualized quarantine and isolation. Signed contract is forwarded wo Will for review by fiscal agency.
- **Shelter Management and Security** will be combined into a hybrid program supplying peer support/shelter managers in day and evening, with security providing coverage overnight. One hour overlap of shelter management and security at hand-off is anticipated. Scenario script in a ‘Q & A’ style is identified as an additional resource needed. **Lisa** leads for shelter management and **Will** takes lead for security. We have received two bids for shelter management. The group authorized Will and Lisa to proceed with negotiating with REAL CHURCH to come to an agreement for

shelter management. Agreement has been reached with a provider for on-site security. Additional resources identified include PPE. Shelter management providers are concerned that PPE will not be available to be purchased. PPE will be carved out of shelter management and security contract and budgeted separately. John has contacted state cache director to ask to be placed on roster as eligible entity for state cache supplies if needed.

- **Isolation/Quarantine Coordination** - BBPH will coordinate with contact interviewers to determine level of care and length of stay. **Theresa** leads.
- **Screening, triage and referral with ongoing homeless case management** – includes SUD screening, assessment, treatment referrals and withdrawal management referrals. Additional identified resources required includes Straight Talk or similar phones. **Lynden** leads design, **Laura Gitter** leads operations.
- **Crisis Management** – on-call, primarily virtual visits. Additional identified resources required includes Straight Talk or similar phones. **Lynden** leads design, **Laura Gitter** leads operations.
- **DOC Nursing and On-site Nursing** are streamlined into a single function. Health screening initially performed by telehealth. Will coordinate with medical/withdrawal management provider as needed. **Kelly Nagel** leads.
- **Transportation** - Local ambulance service will provide backup to Taxi 9000. No further action needed.
- **Meals** – delivery can begin once security and shelter management are in place. No other action needed.
- **Withdrawal Management/MAT for SUD** – Providers have been identified. UND Center for Family Medicine has agreed to provide telemedicine services including withdrawal management. Ideal Option has agreed in principle to provide MAT for opioid use disorder via telepresence. Additional identified resources required includes Straight Talk or similar phones. **John** leads.
- **Spiritual Needs** – Sr. Kathleen leads. Ministry on the Margins will provide literature to incoming clients from a spectrum of traditions. An identified on-call individual will be available by phone to the client.

- **Cultural Needs** – Lorraine leads. Native American Development Center resources are reviewed, including Men’s Talking Circle, Warrior Down and American Youth. Lorraine is exploring options for accommodating clients in quarantine and isolation.
- **Standing Rock Sioux Tribe** – Standing Rock tribe has done an exceptional job of identifying and operationalizing shelter, shelter management and services. Plans regarding transportation continue to evolve.
- **Fiscal Agent** – Bismarck-Burleigh Public Health is fiscal agent.
- **Care Coordination** – Care coordination resources offered through Untied Way in the community will continue during shelter stay. **Kelly N** leads. Face It Together has submitted a proposal to provide care management tailored to needs of individuals suffering from substance use disorder.
- **Information coordination** - New discussion arises regarding client feedback that they are being interviewed by too many different providers on intake. **Lisa** takes lead to coordinate with Dynamics 365 team at ND IT to utilize as central repository for information sharing and coordination. License management and ROIs will be required.
- **Secondary Sites for scalability** – John, Will, Kelly N and Theresa participated in a site visit at Bismarck Transition Center as an alternative site with integrated shelter, shelter management, security and meals. Single shared bathroom facilities would limit utility to a single gender COVID exposed only or COVID positive only facility. The committee has decided to consider this site in the future if volume increases and a single gender isolation or single gender quarantine unit is required.

Goal for this week is for **leads** to conclude discussions with vendors to secure services to the extent possible. Please also review process within your section and modify/add/clarify as needed. Forward any budget adjustments ASAP.

Adjourned 5:05 PM

Respectfully Submitted,
John Hagan, chair