

Bismarck-Mandan Mayors' Committee for People with Disabilities

Minutes for September 11, 2018

Present: DesaRae Berreth, Jim Neubauer, Laura Mildenberger, Shawn Oban, and Tom Schiwal

DesaRae Berreth called the meeting to order at 4:06 p.m. on September 11, 2018.

1. Secretary's Report:
 - a. Minutes were reviewed and no additions or corrections were made. Shawn made a motion to accept and Tom second the motion. Vote passed unanimously
2. Treasure's report
 - a. Treasurer report was handed out with the complete financial totals for the year. A review of June, July and August 2018.
 - b. Review for this quarter:
 - i. \$68 for lawn services
 - ii. \$365 fees shared with City of Mandan
 - iii. \$1,577.50 fees shared with City of Bismarck
 - iv. Total revenue for this quarter - \$1,942.5
 - c. Expenditures for this quarter:
 - i. \$1,000 for Liberty Elementary School - accessible playground for students with disabilities
 - ii. \$4,500 in scholarships (three scholarships at \$1,500 each. Voided one check to Dakota College at Bottineau and re-issued since they said they didn't receive it. Dakota College at Bottineau did receive both checks and advised which check was voided.
 - iii. \$164 for publishing scholarship winners in the Tribune
 - iv. \$225 for lawn services
 - v. Total expenditures for this quarter - \$5,889
 - d. Shawn made a motion to accept and Laura second the motion. Vote passed unanimously.
3. Planning for October Disability Awareness Month Activities:
 - a. Dakota CIL worked with Basin Electric Power Cooperative to print the posters which were created by staff member at Dakota CIL. Mary has the posters and if you are interested in one or a few to distribute to your connections, please reach out to Mary.
 - b. After committee discussion, Tom will check with his boss to see if they have a story to work with and contact the news to get their involvement. If the story is not finalized by October, the committee is okay with that and we would still want the news to report on it.
 - c. The billboard is no longer displayed on Expressway
 - i. After committee discussion, Laura will contact City of Mandan to have information displayed on the marquee. Laura will check with Hughes Junior High School and work with Alyssa to see if she can distribute the communication to the Mandan schools.
4. Barrier free
 - a. Laura requested up to 50 percent (not to exceed \$1,500) funding for the purpose of installation of an automatic door opener for Gifted Bean Coffee Shop located in Bismarck Library. Bismarck Library will pay remaining portion. Since estimates given were done in September 2017 (\$2,560) they may be out dated. The Gifted Bean Shop is leasing the space which provides job training opportunities for people with disabilities with no compensation for their time commitment. Shawn made a motion to accept and ensure the funding should not exceed \$1,500 and

Bismarck-Mandan Mayors' Committee for People with Disabilities

Minutes for September 11, 2018

Tom second the motion. Vote passed unanimously; 3- 2 to 5 vote with Jim Neubauer and DesaRae Berreth against.

- i. [Jim made a motion for Bismarck Library must complete work first and then send us a bill for installation of an automatic door at Bismarck Library for Gifted Bean \(funding must not exceed \\$1500\)](#)

5. Financial request
 - a. None
6. Review financial request form to update
 - a. After committee discussion, we will hold off on updating the form until Mary is here. Make recommendations to address at next meeting.
7. Next meeting is scheduled for January 8, 2019 at 4:00 p.m. After committee discussion, date, time and location work.
8. Meeting adjourn at 4:45 p.m. on September 11, 2018