

**Application for Property Tax Exemption for Improvements
To Commercial and Residential Buildings**



City of Bismarck Assessing Division P.O. Box 5503 Bismarck, ND 58506-5503

Property Identification

1. Legal Description of the property for which exemption is claimed _____

2. Address of Property _____
3. Parcel Number _____
4. Name of Property Owner _____ Phone No. _____
5. Mailing Address of Property Owner _____

Description of Improvements for Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). _____

7. Building Permit No. _____ 8. Year built (residential property) _____
9. Date of commencement of making the improvements _____
10. Estimated market value of property before the improvements \$ _____
11. Cost of making the improvement (all labor, material and overhead) \$ _____
12. Estimated market value of property after the improvements \$ _____

Applicant's Certification and Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.
Applicant _____ Date _____

Assessor's Determination and Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application
do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization _____ Date _____

Action of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied
Approval is subject to the following conditions: _____

Exemption is allowed for the years 20 ____, 20 ____, 20 ____.
Chairperson _____ Date _____

REMODELING EXEMPTION GUIDELINES
(APPROVED BY BISMARCK CITY COMMISSION OCTOBER 28, 2014)

1. The exemption will be for a maximum of 3 years.
2. The exemption will be for remodeling and will include additions to a residential structure.
3. The property owner must apply for the exemption and be approved for the exemption with the Assessor's office prior to commencement of the improvement. Commencement of the improvement means the start of any remodeling, pouring of footings or foundations. The moving of dirt is not considered the commencement of improvement.
4. A permit must be issued prior to commencement of the improvement.
5. The property whether commercial or residential must be 30 years or older at the time of the application in order to qualify for the exemption.
6. The exemption will not include additions to commercial properties.
7. The exemption will not be allowed for repairs due to flood, fire, or tornado damages.
8. A property may be allowed one remodeling exemption per property per assessment year. The first remodeling exemption must be complete and expired prior to the approval of a 2nd application for the remodeling exemption. (i.e. a new business, remodeling, or Renaissance exemptions would preclude receiving the remodeling exemption until the first one is expired.)
9. In all cases, the completion of the work and a final inspection by the Assessor's Office must be completed within 2 years of the start of the project or the exemption will expire for the remainder of the exemption.