

# TIMELINE OF BISMARCK HISTORY

## TIMELINE SUBMISSION EVALUATION CRITERIA

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### 1. Historical Accuracy

Submissions must be historically accurate with properly cited sources and citations. Unsourced submissions will not be considered.

### 2. Images

Each submission should be accompanied by at least one suggested image, and must include information about the image source, copyright, or creator. This can be a photo, map, graphic, or other image. Submissions without images may be considered but will have a lower likelihood of consideration. If the image is not in the public domain or permitted by fair use, permission must be cleared by the copyright holder. If not, the image may not be usable in the timeline. Images should be of high quality, with a resolution of at least 300 dpi.

### 3. Provenance to Bismarck Area

The story or the characters/subjects must pertain to the Bismarck area.

### 4. Length

Submissions must be less than 300 words. If accepted, any submission may be edited to a single sentence, or a paragraph or two. The Historic Preservation Commission will make the final determination of information included on the Timeline.

### 5. Submissions will Undergo Thorough Editing

Submissions will receive thorough editing necessary to meet the tone of the Timeline, and for quality and brevity.

### 6. Inclusiveness

Submissions that are derogatory or discriminatory based on factors including but not limited to ethnicity, race, color, religion, national origin, sex, sexual orientation, gender identity/expression, age, or disability will not be accepted.

### 7. Public Appeal

The submissions should appeal to a broad audience. The Historic Preservation Commission will not accept private family or genealogical histories appealing to a limited audience, marketing submissions, or religious items.

### 8. Duplication

If a submission is similar to an element already in the Timeline, it may be rejected. We are looking for submissions that expand the scope of the Timeline, not to highlight each Bismarck school, church, business, event, etc. We encourage research, however, into those topics and will consider similar submissions if they add interest to the Timeline.

### 9. No Living Persons

The Historic Preservation Commission will not consider submissions related to living persons.

### 10. Space and Decision

The Timeline has space limitations, and the Historic Preservation Commission retains the final discretion on which submissions are included on the Timeline.

# TIMELINE OF BISMARCK HISTORY

## TIMELINE SUBMISSION FORM

<b>Researcher Name</b>	<i>Enter your name</i>								
<b>Year of Event</b>	<i>Enter date, year, range of dates, or approximate date if not known for certain</i>								
<b>Event</b>	<i>Title of historic event</i>								
<b>Theme(s)</b>	<p><i>List all appropriate themes from the following list:</i></p> <table><tbody><tr><td> <b>Architecture</b></td><td> <b>Government</b></td></tr><tr><td> <b>Business and Commerce</b></td><td> <b>Military</b></td></tr><tr><td> <b>Civics and Culture</b></td><td> <b>People</b></td></tr><tr><td> <b>Geography, Landscape, and Nature</b></td><td> <b>Transportation and Infrastructure</b></td></tr></tbody></table>	 <b>Architecture</b>	 <b>Government</b>	 <b>Business and Commerce</b>	 <b>Military</b>	 <b>Civics and Culture</b>	 <b>People</b>	 <b>Geography, Landscape, and Nature</b>	 <b>Transportation and Infrastructure</b>
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 <b>Civics and Culture</b>	 <b>People</b>								
 <b>Geography, Landscape, and Nature</b>	 <b>Transportation and Infrastructure</b>								
<b>Narrative</b>	<p><i>Submissions must be less than 300 words. If accepted, any submission may be edited to a single sentence, or a paragraph or two. The Historic Preservation Commission will make the final determination of information included on the Timeline. Use the field below or attach a separate document. <b>Please see Style Guide.</b></i></p>								

<b>Image(s)</b>	<i>Each submission should be accompanied by at least one suggested image, and must include information about the image source, copyright, or creator. This can be a photo, map, graphic, or other image. Submissions without images may be considered but will have a lower likelihood of consideration. If the image is not in the public domain or permitted by fair use, permission must be cleared by the copyright holder. If not, the image may not be usable in the timeline. Images should be of high quality, with a resolution of at least 300 dpi.</i>
<b>Source(s)</b>	<i>List sources used for this historic event.</i>

## STYLE GUIDE

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When drafting a narrative for a timeline event, please follow the guide below. It will help keep formatting consistent with the previous entries:

- Use Oxford commas
- Spell out numbers nine or less; over 10 use digits
- Spell out all street names, e.g. “South Washington Street”
- When using dashes, use em dash ( — ) with spaces on both sides
- *Italicize* the name of all watercraft
- When abbreviating United States, use U.S. with periods
- For dates, numbers only, no “nd” “rd” or “th”; Example: November 12, 2022, not November 12th, 2022
- Double initial names should be without spaces in between; Example: A.W. Mundy