



Bismarck
Veterans Memorial
Public Library



Public Comment Policy

The Bismarck Veterans Memorial Public Library Board of Directors welcomes and values public input during its meetings. This policy outlines the procedures for public comment to ensure that all individuals have a fair opportunity to be heard while maintaining an orderly, transparent, and efficient meeting environment.

1. A public comment agenda item will be the first non-procedural agenda item at all regular meetings of the Library Board of Directors.
2. To provide public comments, each individual must sign a speaker sheet located at the board meeting table that includes the individual's name and address.
3. A reasonable accommodation will be made for those requiring it pursuant to the City's Title VI policy.
4. Each individual will be allotted up to five minutes to make comments; the time may be extended at the discretion of the chair. The individual will be notified when the time has expired.
5. An individual may not yield his or her allotted time to another individual.
6. The public comment agenda item may be limited to a total of thirty minutes. The initial thirty minutes may be extended at the discretion of the chair, but each speaker will continue to be limited to five minutes.
7. All comments must address an item of the current agenda or an agenda item from the preceding meeting.
8. Comments may not:
 - a. Be defamatory, abusive, harassing, or unlawful.
 - b. Include information that is exempt or confidential under North Dakota open records law.
 - c. Interfere with the orderly conduct of the meeting.
 - d. Must be pertinent to the public entity.